

DRAFT MINUTES
Regular Meeting
Carson City Shade Tree Council
Wednesday, October 5, 2016 ● 5:30 PM
Community Center Sierra Room, 851 East William Street, Carson City, Nevada

Board Members

Chair – Gianna Shirk **Vice Chair – Jens Peermann**
Member – Gary Borst **Member – Terrill Ozawa**
Member – Roy Trenoweth

Staff

Steve Brunner, Parks and Recreation Deputy Director
Iris Yowell, Deputy District Attorney
Tamar Warren, Deputy Clerk/Recording Secretary

NOTE: A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and are available for review during regular business hours.

An audio recording of this Carson City Shade Tree Council meeting is available on www.carson.org/minutes.

CALL TO ORDER

ROLL CALL AND DETERMINATION OF QUORUM (5:31:39) – Vice Chairperson Peermann called the meeting to order at 5:31 p.m. Roll was called. A quorum was present. Chairperson Shirk was absent as excused.

Attendee Name	Status	Arrived
Gianna Shirk	Absent	
Jens Peermann	Present	
Gary Borst	Present	
Terrill Ozawa	Present	
Roy Trenoweth	Present	

PUBLIC COMMENTS

(5:33:05) – Parks and Recreation Deputy Director Steve Brunner introduced himself and gave background about his past experience in the United States Marine Corps. He also noted that he was representing Parks and Recreation Director Jennifer Budge.

1. ACTION ON APPROVAL OF MINUTES – August 3, 2016.

(5:35:03) – MOTION: I move to approve the minutes of the August 3, 2016 Carson City Shade Tree Council meeting.

RESULT:	APPROVED (4-0-0)
MOVER:	Ozawa
SECONDER:	Trenoweth
AYES:	Peermann, Borst, Ozawa, Trenoweth
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Shirk

2. MODIFICATIONS TO THE AGENDA

(5:35:39) – Mr. Brunner explained that item 3A will be heard at the next meeting as requested by Chairperson Shirk. Vice Chairperson Peermann requested postponing item 3B to a later date.

3. MEETING ITEMS

A. FOR POSSIBLE ACTION: REVIEW AND DISCUSSION REGARDING SHADE TREE COUNCIL'S PURPOSE, MISSION, AND VISION, INCLUDING BUT NOT LIMITED TO MEMBER REQUIREMENTS, ACTIVITIES OF THE COUNCIL, TREE CITY USA REQUIREMENTS AND POSSIBLE RECOMMENDATION TO THE BOARD OF SUPERVISORS THE STATUS OF THE SHADE TREE COUNCIL.

This item was postponed until the next meeting.

B. FOR POSSIBLE ACTION: REVIEW, DISCUSSION AND POSSIBLE RECOMMENDATION REGARDING THE CITY'S ANNUAL ARBOR DAY CELEBRATION.

This item was removed from the agenda to be discussed at a later date.

C. FOR POSSIBLE ACTION: REVIEW, DISCUSSION AND POSSIBLE RECOMMENDATION REGARDING THE FALL TREE CARE SEMINAR, INCLUDING BUT NOT LIMITED TO COMMUNITY SURVEY RESULTS, TRAINING OPTIONS IN THE REGION AND OTHER MATTERS PERTAINING THERETO.

(5:38:32) – Vice Chairperson Peermann introduced the item. Mr. Brunner explained that Chairperson Shirk had requested postponing the event, upon discussion with Parks and Recreation Director Jennifer Budge. He also updated the Council on the survey results after the 2015 Fall Tree Seminar. Mr. Brunner explained that tree pruning and general tree health had been chosen by the participants as preferred topics who also selected hands on training and structural pruning, tree planting, CPR first aid, and insect and disease identification, and disease prone tree species as future topics. Participants had also preferred to have the Seminar in the winter timeframe, adding that their employers would pay for their additional training. As for the location of the training, participants preferred to hold the trainings in the Reno/Sparks/Truckee Meadows area with Carson City being chosen as second. Mr. Brunner also noted that the participants preferred half-day workshops during the week [Monday through Friday], noting that ISA certification was also important to the participants. Member Ozawa questioned the validity of holding the seminar in Reno or Sparks because it would be hosted by the Carson City Shade Tree Council. Mr. Brunner also clarified that the Washoe County Shade Tree Council had teamed up with the state to have different seminars. The reduction in the number of attendees was also discussed and Staff recommended collaborating with the states and other organizations. Vice Chairperson Peermann suggested pushing out the Fall Tree Care Seminar to the January or February timeframe, as recommended by Staff.

There were no public comments. Vice Chair Peermann entertained a motion.

(5:50:32) – MOTION: I move to postpone the 2016 Fall Tree Care Seminar pending further developments.

RESULT:	APPROVED (4-0-0)
MOVER:	Ozawa
SECONDER:	Trenoweth
AYES:	Peermann, Borst, Ozawa, Trenoweth
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Shirk

4. NON-ACTION ITEMS

A. NON-SUBSTANTIVE UPDATE REGARDING DEPARTMENT STRATEGIC PLANNING, ORGANIZATIONAL STRUCTURE AND RECRUITMENT FOR VACANT POSITIONS.

(5:51:43) – Vice Chairperson Peermann introduced the item. Mr. Brunner announced that the Parks and Recreation Department had teamed up with On Strategy, a Reno based firm, to assist with resource management to “identify what are our biggest issues that we need to work on, and determine where are we at now, and where we see ourselves in the future – five years from now? And more importantly, how are we going to get there?” Mr. Brunner also outlined the timeline of the strategy sessions and their outcomes, after which the results will be communicated to the Council. Vice Chair Peermann disclosed that he and Chairperson Shirk had met with Ms. Budge to discuss alternatives such as a “tree department” to the Shade Tree Council, with the latter having an advisory role to the Parks and Recreation Department. Mr. Brunner advised that item 3B would have provided a framework for those discussions, but it was postponed due to the absence of Chairperson Shirk and Ms. Budge.

There were no public comments.

MEMBERS’ ANNOUNCEMENTS AND REQUESTS FOR INFORMATION

5. FUTURE AGENDA ITEMS

(5:58:45) – Previously discussed.

6. PUBLIC COMMENTS

(5:59:20) – None.

7. ACTION ON ADJOURNMENT

(5:59:36) – **MOTION: Member Ozawa moved to adjourn. The motion was seconded by Member Trenoweth .** The meeting was adjourned at 6:00 p.m.

The Minutes of the October 5, 2016 Carson City Shade Tree Council meeting are so approved this, 12th day of December, 2016.

JENS PEERMANN, Vice Chair