

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
UTILITY FINANCE OVERSIGHT COMMITTEE**

Day: Tuesday
Date: June 20, 2017
Time: Beginning at 1:00 pm
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

AGENDA

1. Call to Order

2. Roll Call

3. Public Comment:

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body. In order for members of the public to participate in the Committee's consideration of an agenda item, the Committee strongly encourages members of the public to comment on an agenda item during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.

4. For Possible Action - Approval of Minutes

4.A For Possible Action: To approve the March 28, 2017 draft meeting minutes.

Staff Summary: Committee members will be provided the draft meeting minutes from the March 28, 2017 meeting and asked to review and approve.

[SR-approval of minutes.docx](#)

[03-28-17 minutes.pdf](#)

5. Public Hearing Matters

5.A For Information Only: Presentation of a report from David Bruketta, Utility Manager for the Carson City Public Works Department on general matters relating to flooding in 2017; the Committee's fiscal policies and recommended budgets; and various changes affecting personnel. (David Bruketta; dbruketta@carson.org)

Staff Summary: This is an informational only update on: the 2017 flood disaster and current status; progress made on refinement of the Committee's fiscal policies presentation; summary of changes made to the Committee's recommended budgets and the Board of Supervisors' final adopted budgets for sewer, water and storm water; and staff changes, including awards, hirings and vacancies.

[SR-MR_General.docx](#)

[5A_Report.docx](#)

[Attachment 5A-1.pdf](#)

[Attachment 5A-2.pdf](#)

[Attachment 5A-3.pdf](#)

[Attachment 5A-4.pdf](#)

[Attachment 5A-5.pdf](#)

[Attachment 5A-6.pdf](#)

5.B For Information Only: Presentation of a report from David Bruketta, Utility Manager for the Carson City Public Works Department, concerning updates on budget revenues and expenditures and the progress of projects that have an impact on the City's sewer fund. (David Bruketta; dbruketta@carson.org)

Staff Summary: This is an informational only update on the FY18 sewer fund budget revenues and expenditures; the progress of sewer fund capital projects; wet winter impacts to the treatment plant from inflow and infiltration and damage to infrastructure; development of the collection system master plan; Brunswick Canyon Dam inspection performed by NDEP; pretreatment audit performed by EPA; south lift station lease agreement with the State of Nevada; and the Capital Improvements FY18 project.

[SR-MR_Sewer.docx](#)

[5B_Report.docx](#)

[Attachment 5B-1.pdf](#)

[Attachment 5B-2.pdf](#)

[Attachment 5B-3.pdf](#)

[Attachment 5B-4.pdf](#)

[Attachment 5B-5.pdf](#)

[Attachment 5B-6.pdf](#)

[Attachment 5B-7.pdf](#)

[Attachment 5B-8.pdf](#)

[Attachment 5B-9.pdf](#)

[Attachment 5B-10.pdf](#)

5.C For Information Only: Presentation of a report from David Bruketta, Utility Manager for the Carson City Public Works Department, concerning updates on budget revenues and expenditures and the progress of projects that have an impact on the City's water fund. (David Bruketta; dbruketta@carson.org)

Staff Summary: This is an informational only update on the FY18 water fund budget revenues and expenditures; the progress of water fund capital projects; water leak repairs; and the summer watering schedule.

[SR-MR_Water.docx](#)

[5C_Report.docx](#)

[Attachment 5C-1.pdf](#)

[Attachment 5C-2.pdf](#)

[Attachment 5C-3.pdf](#)

[Attachment 5C-4.pdf](#)

5.D For Information Only: Presentation of a report from David Bruketta, Utility Manager for the Carson City Public Works Department, concerning updates on budget revenues and expenditures and the progress of projects that have an impact on the City's storm water fund. (David Bruketta; dbruketta@carson.org)

Staff Summary: This is an informational only update on: the FY18 storm water fund budget revenues and expenditures; the progress of storm water fund capital projects; and the MS4 renewal process.

[SR-MR_StormWater.docx](#)

[5D_Report.docx](#)

[Attachment 5D-1.pdf](#)

[Attachment 5D-2.pdf](#)

[Attachment 5D-3.pdf](#)

5.E For Information Only: Presentation and discussion on the water and sewer information that was presented to the Planning Commission, acting as the Growth Management Commission on May 31, 2017, as it relates to the Growth Management Commission's recommendation to the Board of Supervisors a Resolution: establishing the maximum number of residential building permit allocations under the Growth Management Ordinance for the years 2018 and 2019 and estimating the maximum number of residential building permits for the years 2020 and 2021; establishing the number of building permit allocations with the Development and General Property Owners categories; and establishing a maximum average daily water usage for commercial and industrial building permits as a threshold for Growth Management Commission review. (David Bruketta; dbruketta@carson.org)

Staff Summary: The Committee will be presented with the staff report and supporting information that was presented to the Planning Commission acting as the Growth Management Commission on 5/31/2017 as part of the growth management agenda item. Staff will discuss and answer questions related to water and sewer connections, building permits and water forecast.

[SR-MR_PlanningCommission.docx](#)

[2017_GrowthManagement.pdf](#)

6. For Information Only: Future Agenda Items

Discussion under this item is limited to the possible placement of new matters on future agendas only. The next meeting is tentatively scheduled for September 19, 2017.

7. Public Comment**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of the Utility Finance Oversight Committee, including any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.

8. For Possible Action: To Adjourn.

Public Comment**

It is Carson City's aspirational goal to provide for item-specific public comment as follows: in order for members of the public to participate in the public body's consideration of an agenda item, the public is strongly encouraged to comment on an agenda item when called for by the Chair during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair also retains discretion to only provide for the Open Meeting Law's minimum public comment and not call for or allow additional individual-item public comment at the time of the body's consideration of the item when: 1) it is deemed necessary by the Chair to the orderly conduct of the meeting; 2) it involves an off-site non-action facility tour agenda item; or 3) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.

Agenda Management Notice

Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Notice to Persons with Disabilities

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the District Attorney's Office in writing at 885 E. Musser Street, Suite 2030, Carson City NV 89701, or by calling (775) 887-2070 at least 24 hours in advance.

For Further Information

If you would like more information about an agenda item listed above or to request a copy of the supporting material for this meeting, please contact Karen Leet at Kleet@carson.org or call (775) 887-2355. A copy of this agenda and supporting materials for the meeting are also available at the Public Works Department located at 3505 Butti Way, Carson City, NV 89701 or at the City's website at <http://carson.org/government/meeting-information/agendas>.

This notice has been posted at the following locations:

Community Center, 851 East William Street

Public Safety Complex, 885 East Musser Street

City Hall, 201 North Carson Street

Carson City Library, 900 North Roop Street

Business Resource & Innovation Center (BRIC), 108 East Proctor Street

The Carson City Website at <http://carson.org/government/meeting-information/agendas>