

**CARSON CITY BOARD OF HEALTH**  
**Minutes of the January 18, 2018 Meeting**  
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A meeting of the Carson City Board of Health was held during the regularly scheduled Carson City Board of Supervisors meeting on Thursday, January 18, 2018, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Susan Pintar  
Vice Chairperson Robert Crowell  
Member Karen Abowd  
Member Brad Bonkowski  
Member Lori Bagwell  
Member John Barrette  
Member Ken Furlong

**STAFF:** Nick Marano, City Manager  
Nancy Paulson, Deputy City Manager  
Adriana Fralick, Chief Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

**26. CALL TO ORDER AND ROLL CALL (10:44:21)** - Chairperson Susan Pintar called the Board of Health meeting to order at 10:44 a.m. Ms. King called the roll; a quorum was present.

**27. PUBLIC COMMENT**

**28. POSSIBLE ACTION ON APPROVAL OF MINUTES - September 21, 2017 (10:44:43)** - Chairperson Pintar entertained a motion. **Member Crowell moved to approve the minutes, as presented. The motion was seconded and carried 6 - 0 - 1, Member Bonkowski abstaining.**

**29. HEALTH AND HUMAN SERVICES DEPARTMENT**

**29(A) POSSIBLE ACTION REGARDING PROPOSAL OF THE HEALTH OFFICER'S REPORT FOR APPROVAL, WITH FEEDBACK AND DIRECTION FROM THE BOARD, DISCUSSED AT THE MEETING, INCORPORATED (10:45:28)** - Chairperson Pintar introduced this item, presented her report, and responded to questions of clarification. Chairperson Pintar entertained a motion. **Member Abowd moved to accept the Health Officer's report. The motion was seconded and carried unanimously.**

**29(B) PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO PROVIDE FEEDBACK TO STAFF ON THE PUBLIC HEALTH PREPAREDNESS PROGRAM (10:50:25)** - Chairperson Pintar introduced this item, and introduced Public Health Preparedness Manager Jeanne Freeman and Public Health Preparedness Planner Cari Rioux. Chairperson Pintar provided background information on Dr. Freeman's education and experience. Dr. Freeman narrated a PowerPoint presentation which was displayed in the meeting room, and copies of which were included in the agenda materials. Dr.

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Freeman and Chairperson Pintar responded to questions of clarification throughout the presentation. Member Crowell commended Dr. Freeman's presentation. Consensus of the board was that no action was necessary.

**29(C) POSSIBLE ACTION TO ADOPT A RESOLUTION APPROVING PROPOSED REGULATIONS FOR FOOD ESTABLISHMENTS IN CARSON CITY, AND RECOMMENDING THEY BE TAKEN TO THE BOARD OF SUPERVISORS AND STATE BOARD OF HEALTH FOR FINAL APPROVAL** (11:36:54) - Chairperson Pintar introduced this item, and entertained disclosures. Member Abowd read a prepared disclosure statement into the record, and advised that she would participate in discussion and action of this item. Deputy District Attorney Iris Yowell reviewed the agenda materials. Ms. Yowell and Disease Control and Prevention Manager Dustin Boothe responded to questions of clarification and extensive discussion followed.

Chairperson Pintar entertained public comment and, when none was forthcoming, a motion. **Member Bagwell moved to adopt Resolution No. 2018-BOH-R-1, approving proposed regulations for food establishments in Carson City, and recommending they be taken to the Board of Supervisors and State Board of Health for final approval, with the changes discussed on the record. Member Barrette seconded the motion.** Chairperson Pintar entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried unanimously.**

In response to a question, Ms. Yowell advised that a business impact statement would be published tomorrow. First reading of the proposed ordinance will be agendized for the February 15<sup>th</sup> meeting of the Board of Supervisors.

**30. PUBLIC COMMENT** (12:21:31) - Chairperson Pintar entertained public comment; however, none was forthcoming.

**31. ACTION TO ADJOURN** (12:21:41) - Chairperson Pintar adjourned the meeting at 12:21 p.m.

The Minutes of the January 18, 2018 Carson City Board of Health meeting are so approved this 19<sup>th</sup> day of July, 2018.

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SUSAN PINTAR, M.D., Chair

ATTEST:

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SUSAN MERRIWETHER, Clerk - Recorder