

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the January 9, 2019 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, January 9, 2019 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Brad Bonkowski
Vice Chairperson Mark Kimbrough
Commissioner Lori Bagwell
Commissioner Chas Macquarie
Commissioner Greg Stedfield

STAFF: Lucia Maloney, Transportation Manager
Dirk Goering, Senior Transportation Planner
Karissa Moffett, Bicycle and Pedestrian Coordinator
Rick Cooley, Operations Manager
Todd Reese, Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1. CALL TO ORDER AND DETERMINATION OF A QUORUM (4:46:12) - Chairperson Bonkowski called the meeting to order at 4:46 p.m. Ms. King called the roll; a quorum was present. Vice Chairperson Bagwell arrived at 5:18 p.m.

2. AGENDA MANAGEMENT NOTICE (4:46:42) - Chairperson Bonkowski entertained modifications to the agenda; however, none were forthcoming.

3. DISCLOSURES (4:46:51) - Chairperson Bonkowski entertained disclosures; however, none were forthcoming.

4. PUBLIC COMMENT (4:46:58) - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

5. POSSIBLE ACTION ON APPROVAL OF MINUTES - November 14, 2018 (4:47:10) - Chairperson Bonkowski introduced this item, and entertained a motion. **Commissioner Stedfield moved to approve the minutes with a correction to the date line on the last page. Commissioner Kimbrough seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 4-0.**

6. PUBLIC MEETING ITEMS:

6(A) POSSIBLE ACTION TO NOMINATE AND ELECT A CHAIRPERSON AND VICE CHAIRPERSON FOR THE CARSON CITY RTC FOR A ONE-YEAR TERM (4:47:39) - Chairperson Bonkowski introduced this item, and entertained nominations. **Commissioner Kimbrough**

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nominated **Brad Bonkowski** as chair of the RTC for a one-year term. Chairperson Bonkowski entertained additional nominations and, when none were forthcoming, called for a vote. **Nomination carried 4-0.**

Chairperson-elect Bonkowski entertained nominations for vice chair. **Commissioner Macquarie** nominated **Mark Kimbrough** as vice chair. Chairperson-elect Bonkowski entertained additional nominations and, when none were forthcoming, called for a vote on the pending nomination. **Nomination carried 4-0.**

6(B) POSSIBLE ACTION TO APPROVE COOPERATIVE AGREEMENT P714-18-063, BETWEEN THE CARSON CITY RTC AND THE NEVADA DEPARTMENT OF TRANSPORTATION, THAT CANCELS PRIOR AGREEMENT PR634-17-063 AND REPLACES IT WITH THIS AGREEMENT USING STATE FUNDS FOR COMPLETE STREETS IMPROVEMENTS ALONG SOUTH CARSON STREET, FROM ROLAND STREET TO FIFTH STREET (4:48:48) - Chairperson Bonkowski introduced this item. Ms. Maloney presented the agenda materials, and responded to questions of clarification. Chairperson Bonkowski entertained additional questions or comments of the commissioners and of the public and, when none were forthcoming, a motion. **Commissioner Stedfield moved to approve Cooperative Agreement P714-18-063, between the Carson City RTC and the Nevada Department of Transportation. Vice Chairperson Kimbrough seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 4-0.**

6(C) INFORMATION ONLY TO PROVIDE A STAFF UPDATE ON SEASONAL STREET MAINTENANCE ACTIVITIES (4:51:46) - Chairperson Bonkowski introduced this item. Public Works Operations Manager Rick Cooley reported on tree pruning, leaf and gutter maintenance, and snow removal in residential areas. Mr. Cooley responded to questions of clarification throughout his presentation. Each of the commissioners commended the snow plowing done by City crews. Chairperson Bonkowski thanked Mr. Cooley for his presentation.

7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

7(A) TRANSPORTATION MANAGER'S REPORT (5:09:29) - Chairperson Bonkowski introduced this item. Ms. Maloney advised of having distributed informational materials on the City's bronze-level status as a Bicycle Friendly Community, and she reviewed the same. Ms. Maloney reported that Transit Coordinator Graham Dollarhide has accepted a position at the Nevada Department of Transportation as the Statewide Transit Program Manager. Ms. Maloney expressed appreciation for Mr. Dollarhide's contributions to the City's transit program over the past five years. Ms. Maloney further reported that staff is opening a UPWP Amendment tomorrow for a 30-day public comment period, from January 10th through February 10th. "The amendment will shift some funds around to really aggregate funding for the transit development and coordinated plans ... mentioned during the CAMPO meeting. That amendment will be posted on the website and in various locations. It'll be in the *Nevada Appeal*. Comments are welcome at the Public Works Department office or on the CAMPO website." Chairperson Bonkowski entertained questions or comments of the commissioners; however, none were forthcoming.

7(B) STREET OPERATIONS ACTIVITY REPORT (5:12:09) - Chairperson Bonkowski introduced this item. Ms. Maloney referred to Mr. Cooley's report, under item 6(C), and to the agenda materials. Chairperson Bonkowski entertained questions or comments; however, none were forthcoming.

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7(C) PROJECT STATUS REPORT (5:12:46) - Chairperson Bonkowski introduced this item, and Ms. Maloney presented the report which was included in the agenda materials. [Commissioner Bagwell arrived at 5:18 p.m.] Ms. Maloney responded to questions of clarification regarding the development agreement between the City and Cinderlite relative to Goni Road. At Chairperson Bonkowski's request, Ms. Maloney offered to check into details of the agreement provisions. Ms. Maloney responded to additional questions regarding the District 1 Street Lighting Project and the Linear Ditch Bike Path. (5:20:20) Chairperson Bonkowski entertained additional questions or comments; however, none were forthcoming.

7(D) FUTURE AGENDA ITEMS (5:20:24) - Chairperson Bonkowski introduced this item, and Ms. Maloney reviewed the tentative agenda for the February commission meeting. Chairperson Bonkowski entertained questions or comments; however, none were forthcoming.

8. COMMISSIONER COMMENTS (5:19:42) - Vice Chairperson Kimbrough thanked Mr. Dollarhide for his service to the City. Mr. Dollarhide thanked the commission, and expressed appreciation for the opportunity to have served as the City's Transit Coordinator. Chairperson Bonkowski echoed Vice Chairperson Kimbrough's comments, and wished Mr. Dollarhide well in his new endeavors. (5:21:17) Chairperson Bonkowski entertained additional commissioner comments. Vice Chairperson Kimbrough commended Ms. Maloney on a recent presentation to the Planning Commission regarding the Regional Transportation Commission and CAMPO. Vice Chairperson Kimbrough suggested that the CAMPO and RTC could likely benefit from the presentation as well. Ms. Maloney agreed to agendize the presentation for a future meeting.

9. THE NEXT MEETING IS TENTATIVELY SCHEDULED FOR WEDNESDAY, FEBRUARY 13, 2019 IN THE COMMUNITY CENTER SIERRA ROOM, 851 EAST WILLIAM STREET (5:22:18) - Chairperson Bonkowski read this information into the record.

10. PUBLIC COMMENT (5:22:29) - Chairperson Bonkowski entertained public comment. NDOT Federal Programs Manager Lewis Lem suggested agendizing a presentation regarding public transportation planning projects for a future meeting. Chairperson Bonkowski entertained additional public comment; however, none was forthcoming.

11. ACTION ON ADJOURNMENT (5:23:21) - Chairperson Bonkowski entertained a motion to adjourn, and **Vice Chairperson Kimbrough so moved.** Chairperson Bonkowski adjourned the meeting at 5:23 p.m.

The Minutes of the January 9, 2019 Carson City Regional Transportation Commission meeting are so approved this 13th day of February, 2019.

BRAD BONKOWSKI, Chair