

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the February 1, 2011 Meeting

Page 1

A regular meeting of the Carson City Parks and Recreation Commission was scheduled for 5:30 p.m. on Tuesday, February 1, 2011, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Steve Lasco
Vice Chairperson Molly Walt
Commissioner Chuck Adams
Commissioner Janice Brod
Commissioner Sean Lehmann

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Tina Russom, Deputy District Attorney
Joel Dunn, Recreation Operations Manager
Vern Krahn, Park Planner
Tamar Warren, Recording Secretary

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

CALL TO ORDER AND DETERMINATION OF QUORUM (5:33:17) – Chairperson Lasco called the meeting to order at 5:33 p.m. Roll was called; a quorum was present. Commissioners Curtis, Smolenski and Westergard were absent. Chairperson Lasco announced that Commissioner Smolenski had contacted him, and therefore was absent as excused.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (5:34:07) – None.

1. ACTION ON APPROVAL OF MINUTES (5:34:14) – Commissioner Adams moved to approve the Minutes of the December 7, 2010 meeting. The motion was seconded by Vice Chairperson Walt and carried 5-0.

2. MODIFICATIONS TO THE AGENDA – None.

3. STAFF UPDATES - DISCUSSION ONLY - NO DELIBERATION

A. UPDATE ON THE EXTENSION OF THE ARLINGTON SQUARE ICE RINK SEASON.
(5:34:54) – Chairperson Lasco introduced the item. Mr. Dunn informed the Commission that the Arlington Ice Rink season had been extended until February 27, 2011. He also distributed a year-to-date report on the budget, incorporated into the record. Mr. Dunn announced that over 9,000 skaters had used the rink. He also stated that a final report would be issued during the March 1, 2011 meeting. Vice Chairperson Walt inquired about enlarging the rink, now that it had been purchased by the City. Mr. Dunn clarified that they had purchased additional equipment to extend the rink, however, to make it “significantly larger” there would be additional costs involved. Vice Chairperson Walt also requested clarification on the relocation of the rink, and Mr. Moellendorf explained that the Board of Supervisors would choose the location, however, he assumed that the intent would be to keep it in the redevelopment district. In response to another question by Vice Chairperson Walt, Mr. Dunn clarified that the rink was smaller than the roller hockey rink at the Pony Express Pavilion. Commissioner Lehmann requested information on the dasher board ads, and Mr. Dunn informed him that almost \$6,000 was generated from the advertising revenue. Commissioner Lehmann also inquired about ice hockey leagues, and Mr. Dunn notified the commission that there were “some hurdles in running an ice hockey rink”. In response to Commissioner Brod's question, Mr. Moellendorf said that the rink was originally placed in the downtown area to increase the downtown traffic, however, he believed that “all topics should be put on the table”. Vice Chairperson Walt commended the Parks and Recreation Staff for doing a “very good job”. Chairperson Lasco also echoed her comments, and wanted to see the dasher board ads continue.

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the February 1, 2011 Meeting

Page 2

4. AGENDA ITEMS

A. **ACTION TO APPROVE AN AMENDMENT TO THE PARKS AND RECREATION COMMISSION'S BYLAWS REGARDING THE FREQUENCY OF MEETINGS.** (5:53:10) – Chairperson Lasco Introduced the item. Mr. Moellendorf reminded the Commission that any amendments to the bylaws would be acted upon during the following meeting and would need to pass by a two-thirds vote. He also added that no vote could be taken presently because two-thirds of the commission consisted of six members. Chairperson Lasco advised that this item would be tabled until the next meeting.

B. **ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS THE PROPOSED PARKS AND RECREATION DEPARTMENT'S 20-YEAR CAPITAL IMPROVEMENT PROJECT BUDGET.** (5:54:05) – Chairperson Lasco Introduced the item. Mr. Moellendorf presented a 20-year capital improvement plan and budget requested by the City Manager, to be reviewed by the Board of the Supervisors. He cautioned that the budget, incorporated into the record, included repairs and replacements to current and future assets and facilities. He cautioned that the dollar amounts representing the first three years of the budget were close to accurate, however, the long-term projections were hypothetical. Instead, he advised to look at the plans, including the start and completion dates of projects, and not the dollars associated with them. Mr. Moellendorf indicated that they had not had a budget for several years for much-needed replacements. In response to Vice Chairperson Walt's question, Mr. Moellendorf indicated that the budget prioritization was done within each assigned year. Mr. Moellendorf also clarified for Commissioner Lehmann that the budget was departmental, and that was why items such as library roof repair were included. **Vice Chairperson Walt moved to recommend to the Board of Supervisors the proposed Parks and Recreation Department's 20-year capital improvement project budget. Commissioner Brod seconded the motion. Motion carried 5-0.**

C. **ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS A NEW STRATEGY FOR THE PROPOSED INDOOR RECREATION CENTER WHICH INCLUDES CONSTRUCTING A MULTI-PURPOSE ATHLETIC COMPLEX (MAC) AS A FIRST PHASE OF THE PROJECT.** (6:05:20) – Chairperson Lasco introduced the item. Mr. Moellendorf indicated that MAC was a new acronym for the proposed Multi-use Athletic Complex. He presented the proposed design, incorporated into the record, and the phased approach to constructing the recreation center. He stated that the most critical need was to finish the indoor gymnasium. He added that the facility would be primarily used a "program facility" and would be located next to the Boys and Girls Club. Discussion ensued regarding the sizes of basketball courts and indoor soccer facilities. Mr. Moellendorf explained that this facility would help expand youth programs, and that school gyms would continue to be used. He also added that the current recommendation to the Board of Supervisors should be the MAC strategy versus the actual design and dimensions. He also estimated the cost of the facility to be around \$4 Million.

(6:33:04) – Chairperson Lasco called for public comments. Jonathan Boulwar, who identified himself as the General Manager of Gold Dust West, stated that the Parks and Recreation Department played a significant role in the occupancy of hotels in Carson City, for sports tournaments. He explained that, from a lodging perspective, the MAC was a great idea. However, he expressed concern over the spectator seating capacity and the parking in the current design. Mr. Boulwar also recommended having a plan for expansion. Chairperson Lasco suggested accommodating 1,200 total spectators. Vice Chairperson Walt, Commissioner Lehmann and Commissioner Brod all agreed that seating capacity was important, and suggested expanding it. In response to a question by Commissioner Lehmann, Mr. Moellendorf confirmed that the gymnasium space would be available for public speaking events, concerts, dances, festivals, etc. He also added that the facility could be built within a year. Ron McNutt, who identified himself as a Carson High School athletics teacher, a Carson City resident since 1970, and a current state commissioner for 4A schools, cautioned the Commission that budget cuts in school athletic programs were inevitable, and said that club sports would increase as a result, which would require using facilities such as the one proposed. He suggested expanding the Pony Express Pavilion facility, and Commissioner Walt responded that only greenery could be placed in the area suggested by Mr. McNutt due to an easement held by a third party.

(7:05:38) – **Vice Chairperson Walt moved to recommend to the Board of Supervisors a new strategy for the proposed indoor recreation center which includes constructing a multi-purpose athletic complex as a first phase of**

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the February 1, 2011 Meeting

Page 3

the project, and to take into consideration the comments made by the public and the Commission regarding the size and expandability. Commissioner Adams seconded the motion. Motion Carried 5-0.

5. MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (7:07:18) – Commissioner Lehmann stated that he had printed signs that “advertised the foundation”. Mr. Moellendorf suggested forwarding the signs to Scott Fahrenbruch to be posted. Commissioner Walt inquired about the new School Board Liaison and was told that no one had been named yet. Commissioner Brod requested a follow-up on the new pool hours.

A. REPORT FROM SCHOOL BOARD LIAISON – None.

6. FUTURE AGENDA ITEMS. (7:08:42) – None.

7. ACTION ON ADJOURNMENT (7:08:47) – Commissioner Brod moved to adjourn. The motion was seconded by Commissioner Adams. The meeting was adjourned at 7:10 p.m.

The Minutes of the February 1, 2011 Parks and Recreation Commission meeting are so approved this 1st day of March, 2011.

STEVE LASCO, Chair