CARSON CITY PARKS AND RECREATION COMMISSION
Minutes of the April 19, 2011 Meeting
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A special meeting of the Carson City Parks and Recreation Commission was scheduled for 5:30 p.m. on Tuesday, April 19, 2011, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Steve Lasco
Vice Chairperson Molly Walt
Commissioner Janice Brod
Commissioner Donna Curtis
Commissioner James Smolenski
Commissioner Todd Westergard.

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Tina Russom, Deputy District Attorney
Scott Fahrenbruch, Director of Operations
Tamar Warren, Recording Secretary

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

CALL TO ORDER AND DETERMINATION OF QUORUM (5:35:19) – Chairperson Lasco called the meeting to order at 5:35 p.m. Roll was called; a quorum was present. Commissioners Adams and Lehmann were absent

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (5:354:54) – None.

1. ACTION ON APPROVAL OF MINUTES (5:36:03) – There were no minutes to approve.

2. MODIFICATIONS TO THE AGENDA (5:36:10) – None.

3. STAFF UPDATES - DISCUSSION ONLY - NO DELIBERATION

A. ARLINGTON SQUARE ICE SKATING RINK. (5:36:14) – Chairperson Lasco introduced the item. Mr. Moellendorf submitted the final revenue report, incorporated into the record, and indicated that some of expenses had not yet cleared. Chairperson Lasco noted a 15% increase over last season, and indicated that the dasher board ads had generated almost $6,000 in income. He commended the Parks and Recreation Staff for "keeping it running". Mr. Moellendorf echoed Chairperson Lasco's kudos and thanked the staffs of Joel Dunn and Scott Fahrenbruch. Discussion ensued on the details of the revenue. Mr. Moellendorf said he would report back regarding a discrepancy in the Chamber of Commerce skater numbers and revenue.

4. AGENDA ITEMS

A. ACTION TO MAKE RECOMMENDATIONS TO THE BOARD OF SUPERVISORS AND THE PLANNING COMMISSION REGARDING CONCEPTUAL PLANNED IMPROVEMENTS TO THE CARSON CITY SCHOOL DISTRICT'S EMPIRE ELEMENTARY SCHOOL AND ITS IMPACT TO PARK TERRACE PARK. (5:43:30) – Chairperson Lasco introduced the item. Mr. Moellendorf read the Staff Report and Recommendation, incorporated in the record. He also introduced Mike Mitchell, the Owner's Representative for the School District's Bond Project, to present the improvement plan which entailed the replacement of portable classrooms with permanent buildings, the construction of 18 parking spaces, and other improvements on Park Terrace. Mr. Moellendorf stated that the Board of Supervisors had approved the conceptual plan which was being brought to the Planning Commission for approval of a special use permit on April 27, 2011. In response to a question by Commissioner Smolenski, Mr. Mitchell stated that they would not be infringing on park property, and that the improvements would be limited to parking. Commissioner Brod inquired about number of required parking spaces per a certain number of employees. Vice Chairperson Walt inquired about the playground equipment and was told that it had been upgraded by

the school district in the past ten years. In response to Commissioner Curtis' question, Mr. Fahrenbruch explained that the park was in good shape, but the irrigations would need to be replaced. Mr. Mitchell also explained that they would not allow through traffic for safety reasons. **Commissioner Smolenski moved to recommend approval to the Board of Supervisors and the Planning Commission regarding conceptual planned improvements to Carson City School District's Empire Elementary School and its impact to Park Terrace Park. The motion was seconded by Commissioner Curtis. Motion carried 6-0.** Mr. Mitchell thanked the Commission for having a special meeting.

5. MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (6:08:28) – Chairperson Lasco introduced the item and mentioned that a life was saved last fall by Aquatic Facility Staff, who were recently honored by the child's family and Mayor Crowell. He also encouraged everyone to take a CPR class. Commissioner Curtis mentioned that, in their next meeting, the Board of Supervisors would discuss Question 18 and whether or not to continue with indirect costs. She mentioned that she had given a statement to Supervisor Walt to read at the meeting. She also mentioned that on Friday, April 22, 2011, a strategic objectives workshop would be held by the Board of Supervisors, which was open to the public. She encouraged the Commissioners to attend. Mr. Moellendorf announced that Earth Day Cleanup would take place on Saturday, April 23, 2011, at 8:30-1130 or noon. In response to Vice Chairperson Walt's question, Mr. Moellendorf stated that all three locations would be safe for children.

A. REPORT FROM SCHOOL BOARD LIAISON – None.

6. FUTURE AGENDA ITEMS (6:14:29) – None.

7. ACTION ON ADJOURNMENT (6:14:32) – **Commissioner Smolenski moved to adjourn. The motion was seconded by Vice Chairperson Walt. The meeting was adjourned at 6:15 p.m.**

The Minutes of the April 19, 2011 Parks and Recreation Commission meeting are so approved this 3rd day of May, 2011.

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STEVE LASCO, Chair