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A regular meeting of the Carson City Parks and Recreation Commission was scheduled for 5:30 p.m. on Tuesday, May 3, 2011, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Steve Lasco

Vice Chairperson Molly Walt Commissioner Chuck Adams Commissioner Donna Curtis Commissioner Sean Lehmann Commissioner James Smolenski Commissioner Todd Westergard.

STAFF: Roger Moellendorf, Parks and Recreation Department Director

Tina Russom, Deputy District Attorney Juan Guzman, Open Space Manager

Vern Krahn, Park Planner

Ann Bollinger, Resource Specialist Tamar Warren, Recording Secretary

NOTE: A recording of these proceedings, the Commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

CALL TO ORDER AND DETERMINATION OF QUORUM (5:33:39) – Vice Chairperson Walt called the meeting to order at 5:35 p.m. Roll was called; a quorum was present. Commissioner Brod was absent. Chairperson Lasco arrived at 5:37 p.m. Commissioner Smolenski left at 6:50 p.m. and Commissioner Westergard left at 7:32 p.m.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (5:34:32) – None.

- 1. ACTION ON APPROVAL OF MINUTES (5:35:00) Commissioner Westergard moved to approve the minutes of the April 5, 2011 and April 19, 2011 meetings. The motion was seconded by Commissioner Lehmann. Motion carried 6-0.
- 2. MODIFICATIONS TO THE AGENDA (5:35:11) Commissioner Smolenski moved to approve the agenda as is. The motion was seconded by Commissioner Adams. Motion carried 7-0. Vice Chairperson Walt turned the meeting over to Chairperson Lasco, who apologized for being late.
- 3. STAFF UPDATES DISCUSSION ONLY NO DELIBERATION
- A. CARSON CITY FREEWAY CORRIDOR MULTI-USE PATH ALIGNMENT STUDY'S PUBLIC INFORMATION MEETING TO BE HELD ON WEDNESDAY, MAY 4, 2011. (5:35:55) Mr. Krahn gave background. He stated that they had been working with the Carson Area Metropolitan Planning Organization (CAMPO) staff to develop the Carson City Freeway Corridor City Multi-Use Path Alignment Study. The proposed multi-use path would connect an existing path near Northridge Drive and Russell way to the north, and run south along the planned freeway corridor. He distributed an exhibit detailing a "preferred alignment", and disclosed that a public information presentation would be delivered on Wednesday, May 4, 2011, in the Community Center, at 5:30 p.m. He also mentioned that the exhibit would be placed in the lobby of the Community Center between 5:00 p.m. and 5:30 p.m. The goal, according to Mr. Krahn, was to receive public comments. He hoped that the plan would come before the Commission for approval in the June meeting. Commissioner Curtis commented on how happy she was to see the results. Commissioner Lehmann wanted to find out more about Phase II of the freeway. Mr. Krahn explained that landscape and aesthetic improvement were at "ground zero", and hopefully would go out to bid by the end of the year, "if the schedule were to hold", due to the retirement of the project manager. There were no public comments.

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B. EARTH DAY CLEANUP EVENT HELD ON SATURDAY, APRIL 23, 2011. (5:45:09) – Chairperson Lasco introduced the item. Mr. Krahn explained that the turnout was great, and that a favorable article had been written in the Nevada Appeal. He credited Volunteer Coordinator Tillery Williams, and stated that, unfortunately, Mr. Williams was leaving. He added that 75 persons turned out on a bad-weather day, and were not fazed by the "goop" they walked through. Mr. Moellendorf, who was in charge of the area near Retail Drive, stated that they had a dozen people, and thanked Del Taco for the discounted lunches and the use of restrooms. He called the event "an unqualified success despite the bad weather". Mr. Guzman stated that he was responsible for the Moffett Open Space area and was grateful to the approximately 25 volunteers, especially one with an ATV to help pull items from under thick sagebrush. He called the experience "very uplifting". Chairperson Lasco thanked the volunteers and Mr. Williams, and asked staff to search for a replacement coordinator "with similar ability and acumen". Chairperson Lasco then called for public comments. Margie Quirk, identified herself as "from Lone Mountain" and asked whether the Earth Day Cleanup would be an ongoing event with the Chamber of Commerce. Mr. Moellendorf explained that this year, instead of having monthly cleanups along with the Chamber, they had opted to have one large cleanup event on Earth Day.

DISCUSSION ONLY REGARDING THE DRAFT WORK PLAN AND MANAGEMENT OF THE

4. AGENDA ITEMS

horses.

(5:53:58) - Chairperson Lasco introduced the item. Mr. Guzman introduced his team members: Ms. Bollinger, Mr. Moellendorf and Mark Kimbrough, of WashoZephyr Consulting. He referred to a Staff Report, incorporated into the record, and gave background on the Carson City Lands Bill and the Conservation Easement on Silver Saddle Ranch. Prison Hill, Ambrose and the mitigated wetlands north of Carson River Road. He explained that the Conservation Easement required a Management Plan which would direct the use and occupancy of the property. He requested the Commission's input, "given their experience with events and recreation". Mr. Guzman explained that the next meeting would be held with the Bureau of Land Management (BLM) staff, and once a draft had been outlined, it would be reviewed by all the concerned groups, prior to being presented to the Board of Supervisors. Mr. Guzman expected the plan to be adopted by December, 2011. He also pointed out Mr. Kimbrough's qualifications as a former member of the Carson River Advisory Committee, the Carson City Planning Commission, and working with the State Parks and the Tahoe Rim Trail. Commissioner Curtis expressed concern regarding federal bureaucracy, however, Mr. Guzman assured her that the property would be administered locally. Mr. Moellendorf stated that after the approval of the Management Plan, the Parks and Recreation Department would be in charge of the facility rental. In response to Commissioner Smolenski's question, Mr. Guzman explained that the Land Transfer and the Conservation Easement had already been approved by the Board of Supervisors, and the current discussion was about the details and "what we can and can not do". Commissioner Smolenski also expressed concern about the wild horses. Mr. Guzman continued to read from the Staff Report recommending passive recreation activities, and discussed size and limitation of private events requiring permits. Vice Chairperson Walt recommended addressing issues such as large numbers of people versus bussing people to large events. Mr. Moellendorf clarified that they were currently looking for direction on broad guidelines and the Commission's concerns, in order to incorporate into the recommendation. Questions arose regarding wild horses, and Mr. Guzman explained that BLM had "the right and the power to control and manage horses", while Carson City did not. He added that they had not proposed having the horses removed from "our lands". Mr. Guzman also introduced three e-

SILVER SADDLE RANCH AND THE SURROUNDING PUBLIC LANDS IN THE CARSON RIVER AREA.

(6:55:01) – Beth Scott, identified herself as a member of the core group that had met with the Commissioners, Staff, and the BLM when the wild horse issue had been discussed. She recounted her conversation with a BLM representative who clarified that Carson City would need to enter into an agreement with the BLM, if the horses were to remain in the area. She believed that otherwise horses would be trespassing and subject to removal. In response to Vice Chairperson Walt's question, Ms. Scott added that the trespass would be enforced by the BLM. Ms. Russom explained that under the Wild Free Roaming Horses and Burros Act, the Federal Government had jurisdiction over all wild and free-

mails, incorporated into the record, from Deer Run Road residents who opposed the removal of the wild horses from the area. Mr. Moellendorf explained that the management of wild horses "is the responsibility of the BLM". He added that they lacked the expertise and resources to manage wild horses, however, they would not advocate the displacement of said

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roaming horses and burros. She added that the City could enter into a management agreement with them, however, it would be at the discretion of the federal government. Ms. Scott suggested creating a wild horse advisory committee to help the City manage the wild horses. She also suggested opening the issue up to a public forum. Chairperson Lasco advised including herd size in the discussions. Steve Rose, identified himself as a resident of Deer Run Road, and stated his opposition to placing the horses in a pen. He added that they had addressed this issue with the BLM, specifically a complaint that a stallion had been aggressive towards a horse and its rider. He stated that it was the rider who had taken her horse close to where the wild horsed had recently had their offspring. He reminded everyone that "the horses were here first" and that he had chosen to live there knowing that. He considered them "part of the family". Katie McGibbon urged the Commission not to round up the wild horses, and if they did, not to do so with the use of helicopters. She said that the horses were very important to her and she did not want to see them hurt or scared. Commissioner Lehmann suggested an agreement with BLM to "leave the herd alone". Vice Chairperson Walt suggested that if they were to go into an agreement with the BLM, they must do due diligence through public hearings. She also advised not rushing into a decision. Commissioner Curtis suggested making this issue a very important part of the document since it was not included in the charrette. Commissioner Adams thanked Ms. McGibbon for speaking her mind. Commissioner Westergard suggested changing the term "music concerts" to "arts and culture events". Chairperson Lasco recommended identifying archery and target shooting, or weapons discharge, under prohibitive uses. Mr. Guzman cited Carson City Municipal Code which prevented the discharge of firearms within 5,000 feet of the Carson River from Deer Run Road south to MacTarnahan Bridge. He also promised to look into bow and arrow uses.

- B. DISCUSSION ONLY REGARDING UPDATING THE UNIFIED PATHWAYS MASTER PLAN IN 2012. (7:24:51) Chairperson Lasco introduced the item. Mr. Krahn referred to the staff report, incorporated into the record, and gave background on the Unified Pathways Master Plan, last updated on March 15, 2007. He expressed interest in keeping this plan updated in order to make it a "living document". He outlined several updates, also incorporated into the record, and suggested investing staff time to make the Plan current. Vice Chairperson Walt requested information on the fiscal impact of the updates. Mr. Krahn clarified that this would not impact fiscal year 2011-2012, however it might have an impact on the following fiscal year. Commissioner Curtis advised updating the Parks and Recreation Master Plan as well. Mr. Krahn agreed and stated he had planned to return in July to address just that. Vice Chairperson Walt wished to see which projects would be shelved in order to complete this update, and at what cost. In response to Commissioner Lehmann's question, Mr. Krahn explained that there were roughly ten miles of maintained, paved or decomposed granite trails. There were no public comments on this agenda item.
- **C. DISCUSSION ONLY REGARDING A REPORT ON THE STATUS OF CURRENT PARKS AND RECREATION DEPARTMENT PROJECTS.** (7:50:42) Chairperson Lasco introduced the item. Mr. Krahn updated the Commission on the Department's current projects, incorporated into the record. He explained that all city projects had to go through the Department of Public Works, and he considered it a good partnership. Mr. Krahn singled out three projects with deadlines this year: the BMX Track Lighting, which had funding issues; the Carson River Park parking lot landscaping, which would have a picnic site instead of landscaping that required maintenance; and the Baily Fishing Pond Phase 2 Improvements, which has left over funds, and construction could be underway early-to-late fall, 2011. Commissioner Lehmann questioned the use of public funds for the exclusive usage of the BMX Track. Vice Chairperson Walt requested information regarding trespassing should others use the BMX Track. Mr. Moellendorf offered to look into it. Commissioner Curtis invited any grant writers to come forward and help with new grants. There were no public comments on this agenda item.
- D. ACTION TO APPROVE PARKS AND RECREATION COMMISSION'S 2011 GOALS. (8:12:43) Chairperson Lasco introduced the item. Mr. Moellendorf reminded the Commission of their previous goal-setting meeting and read the 2011 goals, incorporated into the record. In response to Vice Chairperson Walt's question regarding fiscal impact, Mr. Moellendorf stated that some of these goals would have a positive impact and some, a negative one. It was agreed to change "objective" to "example". Chairperson Lasco suggested pursuing the recruitment of graduate students, possibly writing their theses, for the Volunteer Coordinator position, and suggested modifying the goal to reflect that it would not have any financial impact to the City. There were no public comments on this agenda item. Vice chairperson Walt moved to approve the 2011 Parks and Recreation Commission Goals, with the suggested

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changes, and send the finalized goals to the Board of Supervisors for recommendation. The motion was seconded by Commissioner Lehmann and carried 5-0.

- 5. MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION –
- **A. REPORT FROM SCHOOL BOARD LIAISON.** (8:23:30) Chairperson Lasco introduced the item. Mr. Moellendorf announced that School Board member Joanna Wilson had been selected to fill the position on the Parks and Recreation Commission.
- (8:24:23) Commissioner Curtis, thanked Staff for including the Parks for Paws event Bark, Whine and Dine flyer in tonight's packets, and she wanted to encourage everyone to attend. She also referred to an article in the Parks and Recreation magazine regarding Smoke Free New York. She quoted the "impossibility of enforcement" by the Parks Department personnel. Chairperson Lasco reminded everyone that this was "be kind to animals" week", and that "bike to work week" was coming up on May 16, 2011 May 20, 2011. He also mentioned that Teacher Appreciation Day was today. The Commission thanked all teachers.
- **6. FUTURE AGENDA ITEMS.** (8:26:10) Vice Chairperson Walt suggested revising future agendas to include action items before discussion items, in fear of losing quorum.
- 7. ACTION ON ADJOURNMENT (8:27:57) Commissioner Curtis moved to adjourn. The motion was seconded by Vice Chairperson Walt. The meeting was adjourned at 8:28 p.m.

The Minutes of the May 3, 2011 Parks and Recreation Commission meeting are so approved this 7th day of June, 2011.

MOLLY WALT For: STEVE LASCO
Vice Chairperson Chairperson