

CARSON CITY OPEN SPACE ADVISORY COMMITTEE

Minutes of the June 18, 2012 Meeting

Page 1

A regular meeting of the Carson City Open Space Advisory Committee was scheduled for 6:00 p.m. on Monday, June 18, 2012 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Vice Chairperson Tricia Lincoln
Member Margie Evans
Member Laura Fitzsimmons
Member Teri Green-Preston
Member Donna Inversin
Member Howard Riedl

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Juan Guzman, Open Space Property Manager
Vern Krahn, Park Planner
Tina Russom, Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the committee's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

CALL TO ORDER AND DETERMINATION OF A QUORUM (6:02:10) - Vice Chairperson Lincoln called the meeting to order at 6:02 p.m. Roll was called; a quorum was present. Chairperson Scott was absent.

CITIZEN COMMENTS (6:02:40) - Vice Chairperson Lincoln entertained public comment; however, none was forthcoming.

1. ACTION ON APPROVAL OF MINUTES - April 16, 2012 and May 14, 2012 (6:03:10) - Member Inversin noted a correction to the April 16th minutes. Vice Chairperson Lincoln entertained additional corrections and, when none were forthcoming, a motion. **Member Inversin moved to accept the minutes with the previously noted correction. Member Green-Preston seconded the motion. Motion carried 6-0.**

2. MODIFICATIONS TO THE AGENDA (6:02:54) - Vice Chairperson Lincoln entertained modifications to the agenda; however, none were forthcoming.

3. MEETING ITEMS:

3(A) POSSIBLE ACTION TO APPROVE AND RECOMMEND TO THE PLANNING COMMISSION AND THE BOARD OF SUPERVISORS AMENDMENTS TO THE UNIFIED PATHWAYS MASTER PLAN ("UPMP") MAP BASED ON THE CARSON CITY FREEWAY CORRIDOR MULTI-USE PATH ALIGNMENT ALTERNATIVES STUDY'S PREFERRED ALIGNMENT AND ON COMPLETED OFF-STREET AND ON-STREET CONNECTIVITY PROJECTS ADJACENT TO THE FREEWAY CORRIDOR (6:03:58) - Vice Chairperson Lincoln introduced this item, and Mr. Krahn reviewed the agenda materials in conjunction with displayed slides. He responded to questions of clarification, and discussion took place, throughout the presentation.

CARSON CITY OPEN SPACE ADVISORY COMMITTEE

Minutes of the June 18, 2012 Meeting

Page 2

(6:20:35) Member Fitzsimmons disclosed that she had represented “the Lompa family and each of the members in prolonged litigation against NDOT,” and that she continues to have a friendship with each of Eva Lompa’s children and their spouses. She expressed the belief that neither the former professional relationship nor the current friendship would disqualify her from participating in discussion and action on this item.

Member Riedl commended the UPMP amendment process. He advised that the Federal Highways Administration is considering alternative transportation modes, multi-modal improvements, “and with this master plan incorporated into the RTC Transportation Plan, it allows us to seek out federal funds for some of these improvements.” Member Inversin commended the UPMP amendment process in consideration of continued endeavors toward the Bicycle Friendly Community designation.

In consideration of the comment forms included in the agenda materials, Vice Chairperson Lincoln noted that many of the equestrian users didn’t seem to “care for the path design because they wanted their own dirt path, not shoulders.” Vice Chairperson Lincoln wondered about resistance, especially in the southern portion of town, from equestrian users. Mr. Krahn explained the insufficient right-of-way to “make it a true multi-use path. It’ll be more technically called a shared path ... in these areas.” He pointed out the equestrian bridge crossing at Fifth Street, and an additional “equestrian-friendly bridge.” He reviewed various equestrian routes to access the River corridor and Prison Hill.

Vice Chairperson Lincoln entertained a motion. **Member Riedl moved to approve and recommend to the Planning Commission and the Board of Supervisors amendments to the Unified Pathways Master Plan map, based on the Carson City Freeway Corridor Multi-Use Path Alignment Alternative Study’s preferred alignment and on completed off-street and on-street connectivity projects adjacent to the freeway corridor. Member Evans seconded the motion.** Vice Chairperson Lincoln entertained additional committee member comments or questions, and public comments. When none were forthcoming, she called for a vote on the pending motion. **Motion carried 6-0.**

3(B) POSSIBLE ACTION TO APPROVE A CLEANUP ACTIVITY TO BE CONDUCTED BY KATIE MCGIBBON, ON SUNDAY, JUNE 24, 2012, FROM DEER RUN ROAD BRIDGE TO SEDGE ROAD (6:57:13) - Vice Chairperson Lincoln introduced this item, and Mr. Guzman introduced Katie McGibbon. Ms. McGibbon narrated a PowerPoint presentation of the proposed cleanup activity. Mr. Guzman commended Ms. McGibbon’s presentation.

In response to a question, Mr. Guzman advised that trash bags will be provided. Parks and Recreation Director of Operations Scott Fahrenbruch has offered to have crews pick up the trash bags as part of their regular route on Monday. Sanitary facilities will be provided on site, and the clean-up trailers with tools, vests, and gloves will be provided. Mr. Guzman advised that a safety briefing is routinely provided by Parks and Recreation Department staff prior to commencement of any cleanup project. In response to a further question, he expressed an interest in scheduling the event annually.

In response to a question, Ms. McGibbon advised that rattlesnakes are not often seen in the area. She responded to additional questions of clarification regarding the proposed project. In response to a previous question, Member Green-Preston suggested that Ms. McGibbon draft a public service announcement which could be e-mailed to radio stations and newspapers. Vice Chairperson Lincoln suggested that Ms. McGibbon contact the Chamber of Commerce and request them to announce the cleanup event at their

CARSON CITY OPEN SPACE ADVISORY COMMITTEE

Minutes of the June 18, 2012 Meeting

Page 3

upcoming mixer. Member Riedl commended Ms. McGibbon's presentation and her desire to schedule the cleanup event. Ms. McGibbon discussed her interest in wild horses, and displayed photographs of the subject cleanup area.

Vice Chairperson Lincoln applauded Ms. McGibbon's initiative, and entertained a motion. **Member Inversin moved to approve a cleanup activity to be conducted by Katie McGibbon on Sunday, June 24, 2012, from Deer Run Road Bridge to Sedge Road. Member Riedl seconded the motion.** Vice Chairperson Lincoln entertained public comment and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 6-0.**

3(C) POSSIBLE ACTION TO ADOPT A MISSION STATEMENT FOR THE OPEN SPACE ADVISORY COMMITTEE (7:13:06) - Vice Chairperson Lincoln introduced this item. Mr. Guzman provided background information and reviewed the agenda report. Vice Chairperson Lincoln read the mission statement, as set forth in the agenda report, into the record. She entertained a motion. **Member Riedl moved to adopt the mission statement for the Open Space Advisory Committee. Member Fitzsimmons seconded the motion.** Vice Chairperson Lincoln entertained questions or comments. Mr. Guzman acknowledged that the term "passive recreation" will be clarified. Vice Chairperson Lincoln entertained public comment and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 6-0.**

3(D) POSSIBLE ACTION TO ADOPT A VISION STATEMENT FOR THE OPEN SPACE ADVISORY COMMITTEE (7:16:20) - Vice Chairperson Lincoln introduced this item and read into the record the vision statement, as set forth in the agenda report. Mr. Guzman advised that the vision statement is also included in the Open Space ordinance. Vice Chairperson Lincoln entertained a motion. **Member Evans moved to adopt the vision statement for the Open Space Advisory Committee. Member Inversin seconded the motion.** Vice Chairperson Lincoln entertained additional committee member questions or comments and public comments. When none were forthcoming, she called for a vote on the pending motion. **Motion carried 6-0.**

3(E) POSSIBLE ACTION TO ADOPT A RESOLUTION THANKING MR. DAN JACQUET FOR HIS YEARS OF SERVICE TO CARSON CITY AS A MEMBER AND CHAIRMAN OF THE OPEN SPACE ADVISORY COMMITTEE (7:17:49) - Vice Chairperson Lincoln introduced this item, and Mr. Guzman reviewed the agenda materials. Mr. Guzman provided background information on Mr. Jacquet's committee service, and read into the record the language of the resolution included in the agenda materials. Member Riedl expressed the hope that Mr. Jacquet would attend a meeting at which the resolution could be personally presented. He commended Mr. Jacquet's contributions to the Open Space Program.

Vice Chairperson Lincoln entertained a motion. **Member Green-Preston moved to adopt the resolution thanking Mr. Dan Jacquet for his years of service to Carson City as a member and chairman of the Open Space Advisory Committee. Member Evans seconded the motion.** Vice Chairperson Lincoln entertained public comment and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 6-0.**

CARSON CITY OPEN SPACE ADVISORY COMMITTEE

Minutes of the June 18, 2012 Meeting

Page 4

3(F) POSSIBLE ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS TO AUTHORIZE STAFF TO PURSUE A NORTH AMERICAN WETLANDS CONSERVATION GRANT WITH DUCKS UNLIMITED FOR WETLAND-RELATED IMPROVEMENTS AT BUZZY'S RANCH, LOCATED AT CARSON RIVER ROAD (7:25:19) - Vice Chairperson Lincoln introduced this item, and Mr. Guzman reviewed the agenda materials. He responded to questions of clarification regarding the grant funds and their allocation. He advised that acceptance of the grant funding obligates the City to maintain the improvements for a period of at least 25 years. He further advised of having reviewed preliminary sketches of the proposed improvements, and described the same as "grading and appurtenances for the irrigation ... to flow more efficiently." He acknowledged the compatibility of effluent water in the event of a future conversion.

Member Riedl commended the proposed improvements. In response to a question, Mr. Guzman discussed the potential to create additional wetlands. He advised that preliminary surveys have been conducted, and that data is being accumulated to begin the project. Member Riedl noted the importance of accounting for any new wetlands. Member Evans noted that enhancing the wetlands will reduce the need to deal with noxious weeds. In response to a question, Mr. Guzman advised that Ducks Unlimited representatives prepared the grant application and that he and Ms. Russom had reviewed it. He will discuss the maintenance responsibilities with Mr. Moellendorf and Parks and Recreation Director of Operations Scott Fahrenbruch. In response to a further question, Mr. Guzman advised that the project is permitted by the Public Works Department and that Park Planner Vern Krahn will provide day-to-day oversight. In response to a further question, Mr. Guzman discussed the purpose of the grant to create additional wildlife habitat. Improving the infrastructure is a side benefit. He noted the importance of ensuring compatibility between the grant-funded improvements and the plans NRCS has for other areas of Buzzy's Ranch. In response to a further question, he advised that the grant funding is relatively certain. He responded to additional questions regarding the grant funding source. Member Evans noted that although the grant application process represents "less time than it could have, ... it's still costing an additional amount of time" for staff.

Vice Chairperson Lincoln entertained a motion. **Member Evans moved to recommend to the Board of Supervisors to authorize staff to pursue a North American Wetlands Conservation Grant with Ducks Unlimited for wetland-related improvements at Buzzy's Ranch, located at Carson River Road. Member Riedl seconded the motion.** Vice Chairperson Lincoln entertained additional committee member discussion and public comment. When none was forthcoming, she called for a vote on the pending motion. **Motion carried 6-0.**

3(G) POSSIBLE ACTION TO REVIEW AND ACCEPT THE BUDGET TRACKING REPORT THROUGH JUNE 8, 2012 (7:43:07) - Vice Chairperson Lincoln introduced this item, and Mr. Guzman reviewed the agenda materials. Mr. Guzman acknowledged one month remaining in the current fiscal year and that revenues and expenses had been appropriately projected. He and Mr. Moellendorf responded to questions of clarification regarding various budget line items.

Vice Chairperson Lincoln entertained additional committee member questions or comments and, when none were forthcoming, a motion. **Member Riedl moved to accept the budget tracking report, through June 8, 2012. Member Inversin seconded the motion.** Vice Chairperson Lincoln entertained public comment and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 6-0.**

CARSON CITY OPEN SPACE ADVISORY COMMITTEE

Minutes of the June 18, 2012 Meeting

Page 5

4. NON-ACTION ITEMS:

4(A) STATUS REPORTS AND ANNOUNCEMENTS FROM STAFF (7:58:54) - Mr. Guzman reviewed the "FYI" items included in the agenda materials, and a brief discussion took place regarding the Carson River Park Dedication Ceremony.

4(B) MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (8:03:05) - Member Inversin advised of having received a \$169,600 grant for the Ash to Kings Canyon Trail. She further advised of having signed the agreement with the U.S. Forest Service. TRTA-certified crew leaders and certified sawyers are in place. Member Inversin anticipates being able to break ground on the project in July. She described the work to be done by Great Basin Institute and Muscle Powered representatives.

5. FUTURE AGENDA ITEMS - Previously covered.

6. CITIZEN COMMENTS (8:04:56) - Vice Chairperson Lincoln entertained public comment; however, none was forthcoming.

7. ACTION TO ADJOURN (8:05:03) - Member Riedl moved to adjourn the meeting at 8:05 p.m. The motion was seconded and carried 6-0.

The Minutes of the June 18, 2012 Carson City Open Space Advisory Committee meeting are so approved this 24th day of September, 2012.

TRICIA LINCOLN, Vice Chair