## CITY OF CARSON CITY AGENDA REPORT

Date Submitted: April 25, 2013	Agenda Date Requested:	May 16, 2013
	Time Requested:	Consent Agenda
To: Mayor & Board of Supervisors		
From: Charline Duque-Jones, Accounting Coord	inator	
Subject Title: For Possible Action: To accept Mailing For Real Property Taxes. (Alvin Kramer)	_	vit of Delinquent Notice
Staff Summary: Per NRS 361.5648 Section 3 delinquency, the tax receiver shall issue his personathat due notice has been mailed with respect to each	al affidavit to the board of county	
Type Of Action Requested: (Check One)  ( ) Resolutions ( X ) Formal Action/Motion	( ) Ordinance ( ) Informational Only	
Does this action require a Business Impact Stat	ement: ( ) Yes (X) No	
Recommended Board Action: None.		

Applicable Statue, Code, Policy, Rule or Regulation: As per NRS 361.5648 Section 3 "Within 30 days after mailing the original notice of delinquency, the tax receiver shall issue his personal affidavit to the board of county commissioners affirming that due notice has been mailed with respect to each parcel. The affidavit must recite the number of letters mailed, the number of letters returned, and the number of letters finally determined to be undeliverable..". Attached is the AFFIDAVIT OF MAILING.

Fiscal Impact: N/A

Explanation of Impact: N/A Funding Source: N/A Alternatives: N/A

Supporting Material: Affidavit of Mailing

Prepared By:	Charline Duque-Jones, Account		nator	( <del>-</del> (-) (-)	•
Reviewed By:	(June).	Line _	_ Date: _	6-17-13	<u> </u>
•	(Department Head)		_	-/-/	
Concurrences:			_ Date: _	5/2//3	2_
	(City Marrager)		_ Date: _	5/2//3	
	(Dietrici Attorney)	t	_ Date:	5/7/13	
	(Finance Director)				
Board Action	Taken:				
Motion:		1)			Aye/Nay
		2)			
(Vote Reco	rdad Parl				
(Vote Reco	nded by)				

## **AFFIDAVIT OF MAILING**

## **AFFIDAVIT:**

I, ALVIN P. KRAMER, Carson City Treasurer and Ex-Officio Tax Receiver of Carson City, Nevada, do hereby certify that on March 22, 2013 there were 1,422 delinquent tax notices mailed in respect to each parcel. Of those, 26 that were returned, 11 were finally determined to be undeliverable.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 25th day of April, 2013.

ALVIN P. KRAMER

Carson City Treasurer and

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Ex-Officio Tax Receiver