

**City of Carson City
Agenda Report**

Date Submitted: May 7, 2013 **Agenda Date Requested:** May 16, 2013
Time Requested: Consent

To: Mayor and Supervisors

From: Carson City Sheriff's Office

Subject Title: For possible action: To create an account in the general fund for the support of the Coroner's Office, and deposit in the account funds received from the State Registrar of Vital Statistics pursuant to NRS 440.690. (Sheriff Ken Furlong)

Staff Summary: NRS 259.025 subsection 1 provides for the creation of an account for the support of the office of the county coroner, and defines the source of funds deposited to the account to be those funds collected by the State Registrar of Vital Statistics pursuant to NRS 440.715. Subsections 2 through 6 further define accounting methods and the proper use of the funds. There is no requirement to establish this account – each county may participate at the discretion of the board of county commissions or board of supervisors. Currently, four counties are receiving these funds – Washoe County, Clark County, Douglas County and Mineral County. The creation of this account does not increase the cost to the public. One dollar of the amount collected is allocated in support of the coroner's office. Should the county not create an account the \$1 collected is deposited to the State General Fund.

Type of Action Requested: (check one)

Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to create an account in the general fund for the support of the Coroner's Office, and deposit in the account funds received from the State Registrar of Vital Statistics pursuant to NRS 440.690.

Explanation for Recommended Board Action: The total cost of \$20.00 for a certified copy of a record of death is defined in NAC 440.400 subsection 2, paragraphs (e) and (f). (The cost is the same whether an account in support of the coroner's office has been established or not). NRS 440.650 through NRS 440.715 includes procedures for the collection and distribution of those funds. Since Carson City has not established the account, funds collected are distributed as follows:

State General Fund	\$16.00
Children's Trust Account	3.00
Review of Death of Children Account	1.00
Total Cost	\$20.00

NRS 440.700 Subsection 5 states fees collected for furnishing a copy of a certificate of death originating in a county in which the board of county commissioners has created an account for the support of the office of the county coroner pursuant to NRS 259.025 must include the sum of \$1 for credit to the account for the support of the office of the county coroner of the county in which the certificate originates. The creation of the account would change the distribution of the funds to the following:

State General Fund	\$15.00
Children's Trust Account	3.00
Review of Death of Children Account	1.00
Coroner Support Account	1.00
Total Cost	\$20.00

Applicable Statute, Code, Policy, Rule or Regulation:

NAC 440.400 – Fees;
 NRS 259.020 – Sheriffs are ex officio coroners; exceptions;
 NRS 259.025 – Account for support of office of county coroner;
 NRS 440.650 through 440.715 – Certified Copies of Records; Fees of State and Local Registrars

Fiscal Impact: N/A

Explanation of Impact:

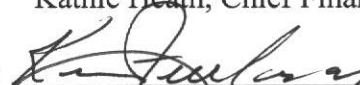
Funding Source:

Alternatives: Do not establish account

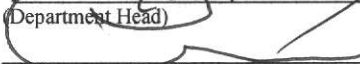
Supporting Material:

Prepared By: Kathie Heath, Chief Financial Officer


Reviewed By:



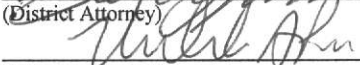
 (Department Head)



 (City Manager)



 (District Attorney)



 (Finance Director)

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Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
 _____ 2) _____ _____

 (Vote Recorded By)