

Carson City Board of Supervisors
Agenda Report

Date Submitted: June 6, 2013

Agenda Date Requested: June 20, 2013
Time Requested: Consent

To: Mayor and Supervisors
From: Purchasing and Contracts

Subject Title: For Possible Action: To accept the Carson City Audit Committees recommendation to approve Amendment No. 2 to Contract No. 1112-133 with MOSS-ADAMS, LLP (Certified Public Accountants), titled "Internal Auditing Services" to increase the contract term from June 30, 2013 to September 30, 2013. (Kim Belt)

Staff Summary: On January 19, 2012, the Carson City Board of Supervisors approved the above listed contract in the amount of \$110,000.00, and on December 20, 2012, the Carson City Board of Supervisors approved Amendment 1 an increase to the contract term and approval to utilize the budget remainder from FY 2012/2013. Moss Adam's contract is to provide internal audit services to Carson City is set to expire on June 30, 2013. The Audit Committee is recommending amending the contract through September 30, 2013, in order for contractor to complete current projects and enable the Audit Committee to evaluate the work.

Type of Action Requested: (check one)

Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to accept the Carson City Audit Committees recommendation to approve Amendment No. 2 to Contract No. 1112-133 with MOSS-ADAMS, LLP (Certified Public Accountants), titled "Internal Auditing Services" to increase the contract term from June 30, 2013 to September 30, 2013. (Kim Belt)

Explanation for Recommended Board Action: MOSS-ADAMS' contract to provide internal audit services is set to expire on June 30, 2013. The Audit Committee is recommending the contract be adjusted through September 30, 2013.

Applicable Statute, Code, Policy, Rule or Regulation: Carson City Charter Sec. 3.075.

Fiscal Impact: \$0.00

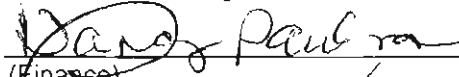
Explanation of Impact: No additional funds.

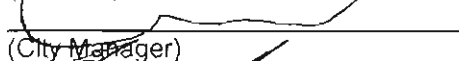
Funding Source: N/A

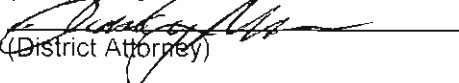
Supporting Material: Amendment No. 2 to Contract 1112-133.

Prepared By: Kim Belt, Purchasing and Contracts Manager

Reviewed By:


(Finance)


(City Manager)


(District Attorney)

Date: 6/11/13

Date: 6/11/13

Date: 6/11/13

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMENDMENT No. 2
Contract No. 1112-133
Internal Auditing Services**

THIS AMENDMENT is made and entered into this 20th day of June, 2013, by and between the City and County of Carson City, a political subdivision of the State of Nevada, hereinafter referred to as the "**CITY**", and Moss Adams LLP., hereinafter referred to as the "**CONTRACTOR**", and is made to amend the existing contract known as **CONTRACT # 1112-133**.

WITNESSETH :

WHEREAS, during the performance of **CONTRACTOR'S** duties pursuant to **CONTRACT # 1112-133** the **CITY** determined that additional time is required for **CONTRACTOR** to perform the original *Scope of Work* of the **CONTRACT**; and

WHEREAS, said amendment is at the request of both the **CITY** and **CONTRACTOR**, and that significant benefit will be derived by the **CITY** for said amendment.

NOW, THEREFORE, in consideration of the aforesaid mutual promises herein, **CITY** and **CONTRACTOR**, by and through their respective authorized representatives hereby agree to:

- 1 Amend Paragraph 2.1 of **CONTRACT # 1112-133** to provide in its entirety as follows:

This Contract shall be effective from January 19, 2012, subject to Carson City Board of Supervisors' approval (anticipated to be January 19, 2012) to September 30, 2013, unless sooner terminated by either party as specified in **Section 7 Contract Termination**.

IT IS ALSO AGREED, that all unaffected conditions, requirements, and restrictions of the Original Contract document remain in full force and effect for the duration of the Contract term.

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMENDMENT No. 2
Contract No. 1112-133
Internal Auditing Services**

ACKNOWLEDGMENT AND EXECUTION:

In witness whereof, the parties hereto have caused this Amendment to be signed and intend to be legally bound thereby.


CARSON CITY

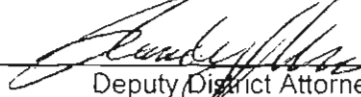
Finance Director
Attn: Kim Belt, Purchasing &
Contracts Manager
201 North Carson Street Suite 3
Carson City, Nevada 89701
Telephone: 775-283-7137
Fax: 775-887-2107
KBelt@carson.org

CITY'S LEGAL COUNSEL

Neil A. Rombardo, District Attorney

I have reviewed this Contract and approve
as to its legal form.

By: 
KIM BELT

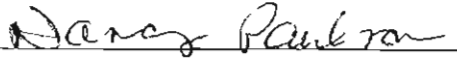
By: 
Deputy District Attorney

DATED 6/11/13

DATED 6/11/13

CITY'S ORIGINATING DEPARTMENT

BY: Nick Providenti, Director
Carson City Finance Department
Carson City, NV 89701
Telephone: 775-283-7143
Fax: 775-887-2107
NProvidenti@carson.org

By: 

DATED 6/11/13

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMENDMENT No. 2
Contract No. 1112-133
Internal Auditing Services**

Tom Krippaehne , deposes and says: That he is the **CONTRACTOR** or authorized agent of the **CONTRACTOR**; that he has read the foregoing Amendment; and that he understands the terms, conditions, and requirements thereof.

CONTRACTOR

BY: Tom Krippaehne

TITLE: Partner

FIRM: Moss Adams LLP

CARSON CITY BUSINESS LICENSE #: 13-

Address: 999 Third Avenue, Suite 3300

City: Seattle **State:** WA **Zip Code:** 98104

Telephone: 206-302-6544/ **Fax #:**206-622-9975

E-mail Address: Tom.Krippaehne@mossadams.com

(Signature of **CONTRACTOR**)

DATED _____.

STATE OF _____)

) ss

County of _____)

Signed and sworn (or affirmed) before me on this _____ day of June, 2013, by Tom Krippaehne.

(Signature of Notary)

(Notary Stamp)

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
AMENDMENT No. 2
Contract No. 1112-133
Internal Auditing Services**

CONTRACT ACCEPTANCE AND EXECUTION:

The Board of Supervisors for Carson City, Nevada at their publicly noticed meeting on June 20, 2013, approved the acceptance of **CONTRACT No. 1112-133**. Further, the Board of Supervisors authorizes the Mayor of Carson City, Nevada to set his hand to this document and record his signature for the execution of this contract in accordance with the action taken.

CARSON CITY, NEVADA

ROBERT L CROWELL, MAYOR

DATED this 20th day of June, 2013.

ATTEST:

ALAN GLOVER, CLERK-RECORDER

DATED this 20th day of June, 2013.

Kim Belt

From: Nick Providenti
Sent: Thursday, June 06, 2013 4:28 PM
To: Larry Werner; 'michael@bertrandcpa.com'
Cc: Randy Munn; Kim Belt
Subject: RE: Tentative agenda

Kim

Can you please process an amendment to the Moss Adams contract for the Board on June 20. We just want to extend the contract through September 30, 2013 so they can finish the projects that they are currently working on and are currently funded. Then once they have finished those projects, the Audit Committee and the Board can evaluate the work and extend the contracts for new projects if they wish.

Thanks

Nick

Nickolas Providenti CPA
Director
Carson City Finance
201 N. Carson St. STE 3
Carson City, NV 89701
775-283-7143

From: Larry Werner
Sent: Thursday, June 06, 2013 4:22 PM
To: Nick Providenti; 'michael@bertrandcpa.com'
Cc: Randy Munn
Subject: RE: Tentative agenda

Nick – are the programs that Moss-Adams is working on totally funded? IF so then we should do a contract amendment to extend the time for the completion of the current approved projects.

Larry

From: Nick Providenti
Sent: Thursday, June 06, 2013 4:20 PM
To: 'michael@bertrandcpa.com'
Cc: Larry Werner; Randy Munn
Subject: RE: Tentative agenda

Larry/Randy

I believe Moss Adam's contract expires on June 30, 2013. I don't believe they should be working without a contract? Can you read the email's below and comment?

Thanks

Nick