

**City of Carson City
Agenda Report**

Date Submitted: 10-29-13
To: Carson City Board of Supervisors
From: Melanie Bruketta, HR Director

Agenda Date Requested: 11/7/13
Time Requested: 30 minutes

Subject Title: (For Possible Action) Discussion regarding the upcoming vacancy of the City Manager position and possible action to approve a process for appointment. (*Melanie Bruketta*)

Staff Summary: On October 7, 2013, Lawrence A. Werner, City Manager, tendered his letter of resignation effective December 19, 2013. The Board of Supervisors is responsible for the selection of a new City Manager. (*See Carson City Charter §3.020*) The Human Resources Director is asking the Board to provide direction on the replacement process.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to:

Explanation for Recommended Board Action: On October 7, 2013, Lawrence A. Werner, City Manager, tendered his letter of resignation effective December 19, 2013. The Board of Supervisors must decide on the recruitment process they wish to use to fill the position.

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Supporting Material: N/A

Prepared By: Melanie Bruketta, HR Director

Reviewed By:



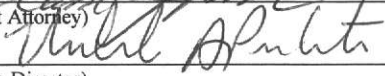
(City Manager)

Date: 10/28/13



(District Attorney)

Date: 10/29/13



(Finance Director)

Date: 10/29/13

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)