

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
ETHICS ORDINANCE REVIEW COMMITTEE**

Day: Thursday
Date: November 14, 2013
Time: Beginning at 1:30 p.m.
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Public Comment:**
The public is invited at this time to comment on and discuss any item not on the agenda that is relevant to, or within the authority of, the Ethics Ordinance Review Committee. In order for members of the public to participate in the Committee's consideration of an agenda item, the Committee strongly encourages members of the public to comment on an agenda item during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.
4. **For Possible Action: Approval of Minutes - October 10, 2013**
5. **For Possible Action: Adoption of Agenda**
6. **For Possible Action: To recommend the Board of Supervisors adopt an ordinance amending the Carson City Municipal Code Title 2, Administration and Personnel, Chapter 2.34 Code of Ethics for Elected and Appointed Officials by Repealing the Entire Chapter, and other matters properly related thereto.**
7. **For Possible Action: To recommend the Board of Supervisors adopt a resolution establishing a policy of ethics compliance for Carson City elected and appointed public officers and public employees.**
8. **Committee Comments - informational only.**
9. **Public Comment:** The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda. Public comment is limited to 3 minutes per person.

10. For Possible Action: To Adjourn

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

*To request a copy of the supporting materials for this meeting contact
Janet Busse at jbusse@carson.org or call (775) 887-2100.*

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, (775) 887-2100.

This notice has been posted at the following locations:

Community Center 851 East William Street
Public Safety Complex 885 East Musser Street
City Hall 201 North Carson Street
Carson City Library 900 North Roop Street
Business Resource & Innovation Center (BRIC) 108 East Proctor Street

Date: November 6, 2013

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A meeting of the Carson City Ethics Ordinance Review Committee was scheduled for 1:30 p.m. on Thursday, October 10, 2013, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Ande Engleman
Vice Chair Janette Bloom
Member Caren Cafferata-Jenkins
Member Dawn Ellerbrock
Member Angela Miles

STAFF: Larry Werner, City Manager
Alan Glover, Carson City Clerk-Recorder
Tina Russom, Deputy District Attorney
Tamar Warren, Deputy Clerk/Recording Secretary

NOTE: A recording of these proceedings, the Ethics Ordinance Review Committee's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1. **CALL TO ORDER** (1:31:20) – Chairperson Engleman called the meeting to order at 1:31 p.m.
2. **ROLL CALL** (1:31:34) – Roll was called; a quorum was present.
3. **PUBLIC COMMENT** (1:32:00) – Chairperson Engleman entertained public comments; however, none were forthcoming.
4. **FOR POSSIBLE ACTION: APPROVAL OF MINUTES** (1:32:27) – **Member Cafferata-Jenkins moved to approve the minutes of the September 12, 2013 meeting. The motion was seconded by Member Miles.** Chairperson Engleman stated for the record “I'm very impressed...the minutes are excellent...and very timely”. **Motion carried 5-0.**
5. **FOR POSSIBLE ACTION: ADOPTION OF AGENDA** (1:33:33) – Chairperson Engleman introduced the item and noted that the last previously-scheduled meeting had been postponed in order to receive Mr. Glover's input “on the portions of the statute of the ordinance that affected his office”, adding that Mr. Glover had been out of the country. She also encouraged public input, stating that the next meeting would be the Committee's last one. **Member Bloom moved to adopt the agenda as presented. The motion was seconded by Member Ellerbrock. Motion carried 5-0.**
6. **FOR POSSIBLE ACTION: REVIEW AND COMPARISON BETWEEN CARSON CITY MUNICIPAL CODE CHAPTER 2.34 CODE OF ETHICS AND STATE ETHICS CODE NRS CHAPTERS 281 AND 281A AND POSSIBLE ACTION TO PROVIDE DIRECTION REGARDING STAFF WORK AND/OR FUTURE AGENDA ITEMS.** (1:35:45) – Chairperson Engleman introduced the item and noted that that during the previous meeting's discussion, the Committee had not been aware that changes were incorporated into NRS Chapter 281 during the 2013 legislative session. Member Cafferata-Jenkins approached the podium and stated her desire to have “a substantive discussion of the Carson City Municipal Code as it relates to ethics for elected and appointed officials”, and their overlap with State statutes and other laws. She also noted that the Committee had received, in their packets, information from Mr. Glover regarding some of the provisions in the Municipal Code, adding that she would address that information as well. Member Cafferata-Jenkins commended the District Attorney's Office for a table given during last month's meeting, and noted that this was not a presentation but a discussion to which she would provide input as well. She also clarified that NRS Chapter 281A, the sum total of Ethics and Government Law for all public officials and employees in Nevada, was the “best guess” of her office, the State of Nevada Commission on Ethics, at how the Legislative Council Bureau will accommodate the changes in 2013. She gave examples of how Carson City would be able to adopt an ethics ordinance that can further restrict the conduct of the public officers and employees, if desired. Member Cafferata-Jenkins elaborated

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on the expectations of Carson City residents from their elected and appointed officials. She also highlighted that candidates are regulated by the State Attorney General's Office and the local elections codes, explaining that conflicts are expected when business persons are elected or appointed into office, and emphasized the importance of protecting public interests.

Chairperson Engleman received confirmation from Ms. Russom that the term "appointed official" extended to volunteer committee appointments as well. Member Cafferata-Jenkins focused on many definitions such as "candidate", "gift", and "relative", noting the duplication of those definitions in State and Municipal laws. She also pointed out these duplications which were included in the agenda materials and incorporated into the record, provided by the Office of the Carson City Clerk, highlighting its similarities with those of the State's. Discussion ensued regarding the Secretary of State's role in being a repository for the state-level candidates, including information regarding convictions, financial obligations, and gifts received. Member Cafferata-Jenkins discussed the conflict of interest rules for the Mayor and Board of Supervisors, such as disclosed financial interests, in addition to circumstances that lead to abstentions from voting. She also noted that guidance was available by the State since it possessed precedents such as case law, whereas the City did not. Chairperson Engleman clarified that Carson City had adopted a new set of policies and procedures that required all committee members and chairs to adhere to the same ethics standards. Mr. Werner noted that those policies may be in need of a revision based on this Committee's recommendations.

Member Cafferata-Jenkins also discussed willful acts, noting that intentional acts, and not intentional outcome, could be deemed as "knowing" under the criminal statute. She explained that willful and knowing violations would result in fines and imprisonment for up to one year. She noted that the 55 pages of State Statute on Ethics were duplicated in the 11 page City Ordinance, adding that new changes must be incorporated into the City Ordinance every time the State law changed. Member Ellerbrock thanked Member Cafferata-Jenkins for making the State Code of Ethics easy to understand. Mr. Glover suggested removing all duplications from the City's Municipal Code. He elaborated that the State Law was quite comprehensive and had a mechanism for enforcement, which the City did not. Member Cafferata-Jenkins suggested that City Clerks notify newly-elected officials that they are subject to NRS 281A, and ensure that they sign an acknowledgement that they have read and understand the document in its entirety. Mr. Werner noted that currently committee chairs undergo ethics and other related training. Member Cafferata-Jenkins stated that the State Ethics Commission has a training budget to travel and train at no charge to the recipient jurisdiction. She also recommended that Mr. Werner access available ethics training to elected and appointed officials and the public. Mr. Werner outlined the available ethics training to elected and appointed officials, adding that the employee training was a bit more difficult due to the 24-hour shifts, but noted that many of the City's employee training was done online and required acknowledgment of participation. In response to a question by Chairperson Engleman, Member Cafferata-Jenkins clarified that her department's training was not available digitally; however, she cited several examples of successful training to 24-hour shift employees. Mr. Werner also gave examples of training opportunities that had been open to the general public. Member Miles was informed that candidates for office were under the jurisdiction of the Secretary of State's Office; however, once elected, they would also fall under the jurisdiction of the State Ethics Commission. Mr. Glover clarified that candidates filed their information online, which was made available to the general public.

7. DISCUSSION ONLY REGARDING POSSIBLE ISSUES AS THEY PERTAIN TO THE ELECTIONS PORTION OF THE CITY'S ETHICS CODE. (2:58:38) – Chairperson Engleman introduced the item and entertained additional language or clarifications by the members. Member Bloom agreed with Mr. Glover that the Code of Ethics should be repealed, adding that she wished to see its purpose and intent repealed as well. She also wished to see that the City's Code of Ethics refer to and comply with the State Law. Member Bloom also recommended that a paragraph be written by the District Attorney's Office to be voted on during the next meeting. Member Miles inquired about the City's ability to implement changes made by the State. Member Cafferata-Jenkins suggested that the City Clerk make elected or appointed officials aware of the current state of the law, and ensure that every two years individuals make it their responsibility to look up the new changes made during the legislative sessions. Chairperson Engleman advised leaving the introductory paragraph, outlining the Board of Supervisors' belief to be ethical, in the Municipal Code. Member Ellerbrock also agreed with repealing the entire Municipal Code including the purpose and intent, because purpose and

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intent of a nonexistent code would not be relevant. Member Bloom clarified that purpose and intent language was included in the State Ethics Code; therefore, maintaining it in the Municipal Code might create a conflict. Mr. Glover suggested utilizing a resolution mechanism.

8. DISCUSSION ONLY CONCERNING SUGGESTIONS FOR NEW LANGUAGE AND/OR CHANGES TO THE CARSON CITY MUNICIPAL CODE CHAPTER 2.34 CODE OF ETHICS. – Mr. Werner advised that Staff draft suggestions incorporating today’s discussed changes for a vote during the next meeting. Member Cafferata-Jenkins encouraged the public to look at the proposed language drafted by the District Attorney’s Office, and make suggestions at the next meeting.

9. FOR POSSIBLE ACTION: TO SET THE NEXT MEETING DATE OF THE ETHICS ORDINANCE REVIEW COMMITTEE. (3:12:09) – Chairperson Engleman introduced the item. Several members preferred November 14, 2013 as the next meeting date. **Member Ellerbrock moved to have the Committee’s next meeting on November 14, 2013 at 1:30 p.m. The motion was seconded by Member Bloom. Motion carried 5-0.**

10. PUBLIC COMMENT (3:15:17) – Chairperson Engleman entertained public comments; however, none were forthcoming.

11. FOR POSSIBLE ACTION: TO ADJOURN. (3:15:38) – Chairperson Engleman entertained a motion. **Member Miles moved to adjourn. The motion was seconded by Member Cafferata-Jenkins. The meeting was adjourned at 3:16 p.m.**

The Minutes of the October 10, 2013 Carson City Ethics Ordinance Review Committee meeting are so approved this 14th day of November, 2013.

ANDE ENGLEMAN, Chair

**Carson City
Agenda Report**

Date Submitted: November 4, 2013

Agenda Date Requested: November 14, 2013

To: Ethics Ordinance Review Committee

From: Lawrence Werner, City Manager

Subject Title: For Possible Action: To recommend the Board of Supervisors adopt an ordinance amending the Carson City Municipal Code Title 2, Administration and Personnel, Chapter 2.34 Code of Ethics for Elected and Appointed Officials by Repealing the Entire Chapter, and other matters properly related thereto.

Type of Action Requested: (check one)

Formal Action/Motion

Other (Specify) Discussion Only

Recommended Committee Action: I move to recommend the Board of Supervisors adopt an ordinance amending the Carson City Municipal Code Title 2, Administration and Personnel, Chapter 2.34 Code of Ethics for Elected and Appointed Officials by Repealing the Entire Chapter, and other matters properly related thereto.

Supporting Materials: Ordinance

Prepared By: Janet Busse

Committee Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

ORDINANCE NO. _____

BILL NO. _____

AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE TITLE 2, ADMINISTRATION AND PERSONNEL, CHAPTER 2.34 CODE OF ETHICS FOR ELECTED AND APPOINTED OFFICIALS BY REPEALING THE ENTIRE CHAPTER, AND OTHER MATTERS PROPERLY RELATED THERETO.

THE BOARD OF SUPERVISORS OF CARSON CITY DO ORDAIN:

Section I: Title 2, Chapter 2.34 of the Carson City Municipal code is hereby repealed as follows:

~~[Chapter 2.34 CODE OF ETHICS FOR ELECTED AND APPOINTED OFFICIALS~~

Sections:

- ~~2.34.010 Purpose and intent.~~
- ~~2.34.020 Definitions.~~
- ~~2.34.030 Duties of the Carson City clerk.~~
- ~~2.34.040 Filing by candidates.~~
- ~~2.34.050 Information required.~~
- ~~2.34.070 Conflict of interest Elected officials, committees and commissions.~~
- ~~2.34.080 Conflict of interest Appointed employees.~~
- ~~2.34.090 Violation Reconsideration of vote.~~
- ~~2.34.095 Unauthorized disclosure of confidential or proprietary information.~~
- ~~2.34.100 Violation Penalties.]~~

Section II: Title 2, Chapter 2.34 of the Carson City Municipal Code is hereby repealed as follows:

~~[2.34.010 Purpose and intent.~~

~~1. The Carson City board of supervisors finds and declares as follows:~~

~~a. The people of Carson City have a right to expect from their elected and appointed representatives at all levels of government assurances of the utmost in integrity, honesty and fairness in their dealings;~~

~~b. The people of Carson City further have a right to be assured to the fullest extent possible that the private financial dealings of their governmental representatives, and of candidates of these offices, present no conflict of interest between the public trust and private gain; and~~

~~c. The representative form of government is founded upon a belief that those entrusted with the offices of government have nothing to fear from full public disclosure of their business holdings as they pertain to the business before the Carson City board of supervisors.~~

~~2. The Carson City board of supervisors intends to sustain, to the extent necessary, public confidence in government at all levels by assuring the people of the impartiality and honesty of their officials in all governmental transactions and decisions.~~

~~3. The provisions of this chapter are to be construed liberally, to the end that the public interests are fully protected.~~

~~4. The provisions of the Nevada Revised Statutes which conflict with this chapter or which impose greater standards shall supersede the provisions of this chapter.~~

~~5. Nothing in this chapter is meant to relieve a person from complying with any and all applicable provisions of state law concerning conflicts of interest and campaign practices.~~

~~2.34.020 - Definitions.~~

~~For the purposes of this chapter, certain words and phrases are defined and certain provisions shall be construed as hereinafter set forth unless it is apparent from the context that a different meaning is intended. Whenever any words and phrases used in this chapter are not defined in this section but are defined in the state laws regulating such matters, any such definition therein is deemed to apply to such words and phrases used in this chapter.~~

~~1. "Appointed official" means salaried employees of the city, other than elected officials and temporary employees, who are not subject to the city's merit personnel system as established in Section 2.330 of the City Charter. These include, without limitation, the city manager and persons appointed by elected officials.~~

~~2. "Business entity" means any organization or enterprise operated for economic gain, including, but not limited to, a proprietorship, partnership, firm, business trust, joint venture, syndicate, corporation or association.~~

~~3. "Campaign contributions" means all donations of money, subscriptions, pledges, loans, conveyances, deposits, payments, transfers or distribution of money from all sources or any other matter set forth in NRS 294A.007.~~

4. ~~"Candidate," for the purposes of this chapter, means and includes any individual seeking election or appointment as an elected official as defined in this section. This includes, without limitation, any person:~~

~~a. Who files an affidavit of candidacy;~~

~~b. Who files to fill a vacancy in an elective office;~~

~~c. Whose name appears on an official ballot at any election; or~~

~~d. Who has received contributions in excess of one hundred dollars (\$100.00).~~

5. ~~"Confidential or proprietary information" means those matters declared by law to be confidential or proprietary.~~

6. ~~"Direct financial interest" means a relationship to any business entity or real property in which an appointed official, elected official, candidate, and/or immediate family member is involved as a trustee, beneficiary of a trust, director, officer, employee, owner in whole or in part, limited or general partner, or a holder of stock or stocks or securities of any class or classes.~~

7. ~~"Elected official" means a person designated as an elective officer of the city in the Carson City Charter.~~

8. ~~"Gift" means anything of economic value which individually or cumulatively exceeds three hundred dollars (\$300.00) in value, but not including:~~

~~a. Campaign contributions; or~~

~~b. Gift(s) from any relative by blood or marriage, notwithstanding the definition of "relative" herein;~~

~~c. Gift(s) from an employer, regardless of value; or~~

~~d. Gift(s) of personal hospitality of an individual.~~

~~"Personal hospitality of an individual" means hospitality extended for a nonbusiness purpose by an individual, not a corporation or organization, at the personal residence of that individual or his family or on property or facilities owned by that individual or his family.~~

9. ~~"Immediate family" means the spouse and dependents of an official or candidate.~~

10. ~~"Real property" means any interest in or option to purchase any interest in any real property in Carson City.~~

~~11. "Relative" means the parents of the official and his/her spouse, and the official's natural and adopted children regardless of dependency.~~

~~12. "Carson City" means that area bounded, generally, by Douglas County on the south, Lyon County on the east, Washoe County on the north and California on the west.~~

~~13. "Trust" means a legal title of property held by one party, the trustee, for the benefit of another, the beneficiary.~~

~~14. "Value" means the fair market value of a thing or service at the time of transfer, or if there be no market value, the cost of its replacement.~~

~~2.34.030 – Duties of the Carson City clerk.~~

~~The Carson City clerk shall supply forms from statements and other information required by this chapter and furnish such forms and information free of charge for use by persons subject to the requirement of this chapter and shall notify each person required to file under this chapter. The Carson City clerk shall notify the Carson City district attorney, the candidate or the elected official when anyone required to file a statement fails to do so within the prescribed time.~~

~~2.34.040 – Filing by candidates.~~

~~Each candidate for any city elective office shall file under oath, at the time of his/her filing papers of nomination, a disclosure statement containing the information set forth in Section 2.34.050 of this chapter.~~

~~2.34.050 – Information required.~~

~~Information required in the disclosure statement includes the following:~~

- ~~1. Name, address and phone number, if any, of the candidate;~~
- ~~2. The length of residence in the state of Nevada and the length of residence in Carson City;~~
- ~~3. The precinct in which the candidate is registered to vote;~~
- ~~4. The name, principal address and the general description of the business activity of any business entity conducting business with the city or within Carson City, in which the candidate has or had a direct financial interest at any time during the immediate preceding twelve (12) months;~~

~~5. The source or sources of each loan exceeding two thousand five hundred dollars (\$2,500.00). Exceptions: The mortgage on the residence of the candidate; a loan for purchase of an automobile for private use; or a debt secured by mortgage or deed of trust for land located outside Carson City;~~

~~6. In the case of real property, a listing of all real property or interest therein, including options to purchase, located in Carson City, together with the location and name, if any, by which such property is commonly known, whether said real property was owned outright or held in whole or in part under a corporation or partnership;~~

~~7. Whether the candidate has ever been convicted of a felony, and if so, the date, location and nature of all such felony convictions;~~

~~8. Whether the candidate has filed for personal bankruptcy within the last seven (7) years;~~

~~9. The name of any person or entity providing a gift to the candidate within the preceding twelve (12) months, and a description of the gift.~~

~~2.34.070 – Conflict of interest – Elected officials, committees and commissions.~~

~~1. An elected official must abstain from voting on or participating in the discussion of an item before the Carson City board of supervisors whenever such official has a direct financial interest. When the item is called on the agenda, the elected official must disclose the existence and nature of the direct financial interest prior to any testimony being introduced on the item.~~

~~2. Members of the Carson City board of supervisors and the mayor must disclose the existence of a direct financial interest of a relative regarding an item before the Carson City board of supervisors. Disclosure must be made prior to any testimony being received on the item. After disclosure, the official may discuss and vote on the item.~~

~~3. An elected official must abstain from voting on or participating in the discussion of an item before the Carson City board of supervisors whenever such official or member of his immediate family has accepted a gift from an applicant within the preceding eighteen (18) months, or whenever such official or member of his immediate family has sold or entered into a contract for the sale of goods or services to an applicant during the preceding eighteen (18) months which involves payment by the applicant of five hundred dollars (\$500.00) or more. When the item is called on the agenda, the elected official must disclose the existence and nature of the conflict prior to any testimony being introduced on the item.~~

~~4. A member of the Carson City board of supervisors and the mayor may discuss and vote upon an item, after disclosure, if the benefit or detriment accruing to the~~

~~official as a result of the decision, either individually or in a representative capacity as a member of a business, profession, occupation or group, is not greater than that accruing to any other member of the business, profession, occupation or group.~~

~~5. All provisions of this section apply to all committees, commissions, boards and subcommittees appointed by the board of supervisors.~~

~~2.34.080 – Conflict of interest—Appointed employees.~~

~~An appointed employee who has a direct financial interest regarding a matter assigned to such employee for discretionary services must immediately disclose in writing the existence and nature of said interest to the city manager. An appointed employee must disclose the existence of a direct financial interest to the Carson City board of supervisors at the time of any communication, written or oral, to the Carson City board of supervisors concerning the item subject to such interest.~~

~~2.34.090 – Violation—Reconsideration of vote.~~

~~1. Within one month after the discovery that an elected or appointed official failed to disclose a conflict of interest regarding an item before the Carson City board of supervisors as required by law, the item may be brought back for reconsideration upon the request of one or more members of the Carson City board of supervisors.~~

~~2. Approval of an item by the Carson City board of supervisors where a violation of this chapter existed is voidable by any person having sufficient legal standing to challenge said approval. The fact that a violation existed shall be prima facie proof that the applicant had knowledge of the violation at the time of the initial approval.~~

~~2.34.095 – Unauthorized disclosure of confidential or proprietary information.~~

~~The wilful disclosure of confidential or proprietary information to another person by any appointed or elected official for personal gain or for the personal gain of another constitutes malfeasance in office and subjects the appointed official to termination from employment or the elected official to removal from office.~~

~~2.34.100 – Violation—Penalties.~~

~~1. Any elected official who wilfully and knowingly violates the provisions of this chapter is subject to removal from office in accordance with the procedure established in NRS 283.300 to NRS 283.430 inclusive, as amended.~~

~~2. Any appointed employee who wilfully and knowingly violates the provisions of this chapter is subject to removal by his or her appointing authority.~~

3. ~~The penalties set forth in this section are in addition to misdemeanor prosecution for a wilful and knowing violation of any section of this chapter.]~~

Section III: That no other provisions of the Carson City Municipal Code are affected by this ordinance.

PROPOSED on _____ (month) _____ (day), 2013.

PROPOSED by _____.

PASSED _____ (month) _____ (day), 2013.

VOTE: AYES: SUPERVISORS: _____

NAYS: SUPERVISORS: _____

ABSENT: SUPERVISORS: _____

Robert Crowell, Mayor

ATTEST:

ALAN GLOVER
CLERK/RECORDER.

This ordinance shall be repealed as of and after the ____ day of the month of _____ of the year, 2013.

**Carson City
Agenda Report**

Date Submitted: November 4, 2013

Agenda Date Requested: November 14, 2013

To: Ethics Ordinance Review Committee

From: Lawrence Werner, City Manager

Subject Title: For Possible Action: To recommend the Board of Supervisors adopt a resolution establishing a policy of ethics compliance for Carson City elected and appointed public officers and public employees.

Type of Action Requested: (check one)

Formal Action/Motion

Other (Specify) Discussion Only

Recommended Committee Action: I move to recommend the Board of Supervisors adopt a resolution establishing a policy of ethics compliance for Carson City elected and appointed public officers and public employees.

Supporting Materials: Resolution

Prepared By: Janet Busse

Committee Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

RESOLUTION NO. _____

A RESOLUTION OF THE CARSON CITY BOARD OF SUPERVISORS ESTABLISHING A POLICY OF ETHICS COMPLIANCE FOR CARSON CITY ELECTED AND APPOINTED PUBLIC OFFICERS AND PUBLIC EMPLOYEES.

WHEREAS, the Carson City board of supervisors finds and declares that a public office is a public trust, and the people have a right to expect from their elected and appointed representatives at all levels of Carson City government firm assurances of the utmost in integrity, honesty, fairness and compliance with the law; and

WHEREAS, the people of Carson City further have a right to be assured to the fullest extent possible that their elected and appointed representatives properly disclose conflicts of interest that arise between their public duties and their private interests, and abstain from acting, if required; and

WHEREAS, the representative form of government is founded upon belief that those entrusted with public office will maintain an appropriate separation between their roles as persons who are both public servants and private citizens; and

WHEREAS, the Carson City board of supervisors intends to enhance and maintain the public trust by assuring the people of Carson City impartiality and transparency in all governmental transactions and decisions; and

WHEREAS, the Nevada Revised Statutes specifically enumerate stringent standards of conduct related to Ethics in Government, and those standards apply to the conduct of Carson City public officers and public employees; and

WHEREAS, the Carson City board of supervisors intends that all public officers and public employees fully comply with the State's ethics laws;

WHEREAS, the Carson City board of supervisors encourages all Carson City public officers and public employees to familiarize themselves with the requirements of Nevada law related to Ethics, including arranging for or hosting training opportunities in Carson City.

NOW, THEREFORE, LET IT BE KNOWN AND RESOLVED that Carson City supports the express statutory language and the spirit of the Ethics in Government Law adopted by the Nevada Legislature, and any amendments to those laws the Legislature deems prudent.

Upon motion by Supervisor _____, seconded by Supervisor _____, the foregoing Resolution was passed and adopted this _____ day of _____, 2013 by the following vote.

VOTE:

AYES:

NAYS:

ABSENT: _____

ABSTAIN: _____

Mayor Robert Crowell
Carson City, Nevada

ATTEST:

Alan Glover, Clerk
Carson City, Nevada