

**Carson City
Agenda Report**

Date Submitted: December 10, 2013

Agenda Date Requested: December 19, 2013

To: Redevelopment Authority

Time Requested: 30 min.

From: Community Development Department – Office of Business Development

Subject Title: For Possible Action: To approve and make a recommendation to the Board of Supervisors to authorize the expenditure of \$39,273 from the Fiscal Year 2013/14 Redevelopment Revolving Capital Outlay/Undesignated Infrastructure account, and to authorize the expenditure of an additional \$120,000 in FY 2012/13 Redevelopment budget carryover subject to approval of the budget carryover by the Board of Supervisors, authorizing a total of \$159,273 to assist with the funding of Carson City Fairgrounds and Fuji Park infrastructure improvements including electrical utility extensions and lighting improvements. (Lee Plemel)

Staff Summary: A total of \$39,273 is available in the current Redevelopment budget for infrastructure projects within the Redevelopment District, and additional carryover funds have recently been identified as a result of the completion of the FY 2012/13 financial statement audit. The proposed improvements to the Fairgrounds and Fuji Park would help facilitate the 2014 Sesquicentennial Fair and future events at the facilities. The Board of Supervisors approved the use of \$75,000 from the Carson City contingency fund for the event on October 3, 2013, with direction to City staff to seek other revenue sources, including Redevelopment funds, in lieu of using General Fund contingency funds.

Type of Action Requested:

(check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

Does This Action Require a Business Impact Statement: Yes No

Redevelopment Authority Citizens Committee Recommendation: Recommended approval of allocating \$159,273 for the Fairgrounds and Fuji Park infrastructure improvements, subject to reporting final project costs and scope of work back to the RACC, by a vote of 5 ayes, 1 nay, and 1 abstention (Bonkowski), on December 2, 2013. The nay vote was expressed as disapproval of funding beyond the \$96,070 cost estimate for the portion of proposed improvements that were presented to RACC at the meeting, with the request to bring the additional project costs back to RACC for approval.

Recommended Board Action: I move to approve and recommend that the Board of Supervisors authorize the expenditure of \$39,273 from the Fiscal Year 2013/14 Redevelopment Revolving Capital Outlay/Undesignated Infrastructure account, and to authorize the expenditure of an additional \$120,000 in FY 2012/13 Redevelopment budget carryover subject to approval of the budget carryover by the Board of Supervisors, authorizing a total of \$159,273 to assist with the funding of Carson City Fairgrounds and Fuji Park infrastructure improvements including electrical utility extensions and lighting improvements.

Explanation for Recommended Board Action: The Fairgrounds and Fuji Park are located within Redevelopment Area #2. Improvements to the facilities will not only facilitate the 2014 Sesquicentennial Fair but will also help improve the facilities to accommodate more future events and bring more tourism and economic development activity to the area. See the attached supporting materials for additional information.

Applicable State, Code, Policy, Rule or Regulation: NRS 279.382 – 279.685

Fiscal Impact: \$159,273 from FY 2013/14 budget after budget augmentation.

Explanation of Impact: The money is in the budget but not assigned to a specific project.

Funding Source: Redevelopment annual budget.

Alternatives:

- 1) Do not approve use of the funds or modify the amount of funding.

Supporting Material:

- 1) Parks and Recreation Department memo and preliminary cost estimate
- 2) Redevelopment Area #2 Plan excerpt—Proposed Redevelopment Actions

Prepared By: Lee Plemel, AICP, Community Development Director

Reviewed By:		Date: <u>12-10-13</u>
	(Community Development Director)	
		Date: <u>12/10/13</u>
	(City Manager)	
	_____	Date: _____
	(Deputy City Manager)	
		Date: <u>12/10/13</u>
	(District Attorney)	
		Date: <u>12/10/13</u>
	(Finance Director)	
		Date: <u>12/10/13</u>
	(Parks and Recreation Director)	

Board Action Taken:
Motion: _____


1) _____	Aye/Nay
2) _____	_____

(Vote Recorded By)



CARSON CITY, NEVADA
CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

Memo

To: Redevelopment Authority / Mayor and Supervisors
From: Parks and Recreation Department
Vern L. Krahn, Park Planner 
Date: December 9, 2013
Re: Redevelopment Authority Citizens Committee's (RACC) Recommendation to Fund - Nevada 150 Fair / Electrical Infrastructure Improvements

Message:

Attached please find a preliminary electrical plan (Exhibit A) and the below cost estimate for electrical infrastructure improvements at the Carson City Fairgrounds and Fuji Park for the Nevada 150 Fair. The plan shows an overview of all the electrical power needs for the Fairgrounds arena and plaza, Fuji Park and its multi-use path along the north side of Clear Creek, Fuji Park's west end (dirt area), and on the south side of Clear Creek. These proposed electrical infrastructure improvements are necessary to accommodate the Fair's small animal tents, event vendors, security and safety lighting, and additional power requirements for the Fair's events, including a public address system to communicate event information with participants.

Opinion of Probable Costs:

• Electrical Infrastructure	\$ 177,000
• NV Energy Service	25,000
• 15% Construction Contingency	30,000
• Dinter Engineer Design Fee	15,000
• Project Management/Const. Management	17,000
• Permit Fees	1,800
• Advertising	<u>520</u>
• Total Project Cost	\$ 266,320

This estimated project cost is more than what the RACC recommended for funding but it would be a good start to completing some of the needed electrical infrastructure improvements. With that in mind, it is VERY IMPORTANT to get the electrical design started as soon as possible and install as much of the Fair's basic electrical infrastructure improvements with the available money.

PARKS & RECREATION DEPARTMENT • 3303 Butti Way, Building #9 • 89701 • (775) 887-2262
Parks • Recreation • Open Space • Facilities • Lone Mountain Cemetery



Additionally, cost savings could happen by using city forces to do some of the construction work instead of contracting all the work out to local contractors.

If you have any questions about the preliminary electrical plan or the above cost estimate, please feel free to contact me.

Cc: Roger Moellendorf
Scott Fahrenbruch
Larry Werner
Marena Works
Lee Plemel
Tom Grundy