

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the December 10, 2012 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting on Monday, December 10, 2012 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Shelly Aldean
Vice Chairperson James Mallery
Commissioner Charles Des Jardins
Commissioner John McKenna
Commissioner James Smolenski

STAFF: Darren Schulz, Deputy Public Works Director
Patrick Pittenger, Transportation Manager
Dan Doenges, Senior Transportation Planner
Jeff Sharp, City Engineer
Joe Ward, Senior Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF A QUORUM (5:05:47) - Chairperson Aldean called the meeting to order at 5:05 p.m. Roll was called; a quorum was present.

B. PUBLIC COMMENT (5:06:11) - Chairperson Aldean entertained public comment; however, none was forthcoming.

C. POSSIBLE ACTION ON APPROVAL OF MINUTES - October 10, 2012 (5:06:34) - Chairperson Aldean entertained questions, comments, or revisions. She advised of a clerical correction which she offered to submit to the recording secretary after the meeting. She entertained a motion to approve the minutes, as amended. **Vice Chairperson Mallery so moved. Commissioner McKenna seconded the motion. Motion carried 5-0.**

D. AGENDA MANAGEMENT NOTICE (5:07:07) - Chairperson Aldean entertained modifications to the agenda; however, none were forthcoming.

E. DISCLOSURES (5:07:22) - None.

F. PUBLIC MEETING ITEMS:

F-1. POSSIBLE ACTION TO APPROVE THE PURCHASE OF ONE (1) 35-FOOT, LOW FLOOR TRANSIT BUS FROM EL DORADO NATIONAL, IN THE AMOUNT OF \$217,388 (5:07:40) - Chairperson Aldean introduced this item. Mr. Pittenger provided background information, reviewed the agenda materials, and responded to questions of clarification. In response to a further question, he advised of on-call policies for JAC Transit mechanics. Mr. Schulz responded to questions of clarification and assured the commission the on-call hours have not resulted in a financial burden.

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Chairperson Aldean entertained commissioner comments and, when none were forthcoming, public comments. When no public comments were forthcoming, she entertained a motion. **Commissioner Smolenski moved to approve the purchase of one (1) 35-foot, low floor transit bus from El Dorado National, in the amount of \$217,388. Commissioner McKenna seconded the motion. Motion carried 5-0.**

F-2. POSSIBLE ACTION TO APPROVE THE AMENDED RTC POLICIES AND PROCEDURES (5:12:28) - Chairperson Aldean introduced this item, and Mr. Doenges reviewed the agenda materials. In response to a question, Mr. Ward expressed satisfaction with the provisions of paragraph 2.2.2, JAC Maintenance.

Chairperson Aldean entertained public comment and, when none was forthcoming, a motion. **Commissioner Smolenski moved to approve the amended RTC Policies and Procedures. Vice Chairperson Mallery seconded the motion. Motion carried 5-0.**

F-3. INFORMATION ONLY ON THE PAST, PRESENT, AND FUTURE OF THE RTC TRANSIT, BICYCLE, AND PEDESTRIAN INFRASTRUCTURE AND ROADWAY SYSTEM (5:16:12) - Chairperson Aldean introduced and provided background information on this item. Mr. Pittenger provided additional background information and reviewed the agenda materials. He narrated a SlideShow presentation of the Past, Present, and Future of the RTC Transit, Bicycle, and Pedestrian Infrastructure and Roadway System. He responded to questions of clarification and discussion ensued at various points throughout the presentation.

Chairperson Aldean thanked Mr. Pittenger for the presentation. In response to a question, Mr. Pittenger advised of no pending legislative bill drafts relative to the PPI. Chairperson Aldean expressed the understanding that the federal government is also considering fuel tax increases as a way of addressing a portion of the deficit. She expressed the opinion that a government services tax on the registration of automobiles would be a better approach. She suggested adding to the presentation the various measures implemented to address speeding problems throughout the community, and further breaking out the fuel tax revenues. Commissioner McKenna suggested adding to the presentation a better correlation between increasing streets revenues and streets maintenance and longevity. Mr. Schulz suggested spending additional time explaining the slide relative to timing and process. Commissioner McKenna expressed concern that people not “forget about the basics which is going to be water, sewer, and streets.” Chairperson Aldean further suggested developing a priority list for future funding allocation, expressing agreement that “it’s more important to maintain what we have than to expand ... the road system.” Vice Chairperson Mallery suggested including a photograph of the gateway signage, including a discussion on freeway landscaping, and more emphasis on the chart depicting declining revenue since 2007 and a leveling off in the last two years.

Chairperson Aldean entertained additional commissioner comments or questions and, when none were forthcoming, commended staff on the comprehensive presentation. She entertained public comment; however, none was forthcoming.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

G-1. STREET OPERATIONS REPORT - OCTOBER 2012 (5:58:43) - Chairperson Aldean introduced this item, and complimented Public Works Operations Chief Curtis Horton on the prompt attention given to a recent complaint of potholes. Chairperson Aldean entertained commissioner questions

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or comments. In response to a question, Mr. Schulz advised that the recent flood resulted in a large allocation of overtime.

G-2. PROJECT STATUS REPORT (5:59:43) - Chairperson Aldean introduced this item, and entertained commissioner questions or comments. In response to a question, Mr. Schulz advised that the freeway landscaping project irrigation sleeve installation is complete. "NDOT has committed to supplement money." Chairperson Aldean entertained additional commissioner questions or comments and, when none were forthcoming, public comments. None were forthcoming.

G-3. FUTURE AGENDA ITEMS (6:00:29) - Chairperson Aldean introduced this item, and Mr. Pittenger reviewed the tentative agenda for the January commission meeting. Chairperson Aldean entertained requests for future agenda items from the commissioners. None were forthcoming.

H. COMMISSIONER COMMENTS (6:01:23) - Chairperson Aldean entertained commissioner comments. When none were forthcoming, she expressed appreciation for the opportunity to have worked with everyone. She noted the high profile nature of the RTC's activities relative to the community's roadways and signage. She commended the RTC and staff and encouraged everyone to "carry on and do good work."

(6:02:19) At Mr. Pittenger's request, Chairperson Aldean passed the gavel to Vice Chairperson Mallery and stepped to the podium. Mr. Pittenger recognized former Regional Transportation Commissioner Larry Hastings, who was present in the meeting room, and read into the record the language of a plaque honoring Chairperson Aldean. He presented the plaque to Chairperson Aldean, and the commissioners, City staff, and the citizens present applauded. Chairperson Aldean thanked the commissioners for the plaque and reiterated her appreciation for the opportunity to have worked with the commissioners and staff. She advised that she will continue to work in the community, and thanked everyone. Commissioner McKenna summarized the language of the plaque, as follows: "Leader." Vice Chairperson Mallery thanked Chairperson Aldean for her mentorship. Chairperson Aldean thanked Vice Chairperson Mallery for his willingness to be reappointed for an additional commission term. She commended his experience and his willingness to serve as the City's representative to the Tahoe Transportation District.

At Chairperson Aldean's request, Vice Chairperson Mallery provided a report on the most recent Tahoe Transportation District meeting. Chairperson Aldean thanked Vice Chairperson Mallery for his report and entertained questions or comments. When none were forthcoming, she again thanked him for his willingness to participate in the TTD meetings.

I. PUBLIC COMMENT (6:10:22) - Chairperson Aldean entertained public comment; however, none was forthcoming.

J. ACTION TO ADJOURN (6:10:31) - Vice Chairperson Mallery moved to adjourn the meeting at 6:10 p.m. The motion was seconded and carried unanimously.

The Minutes of the December 10, 2012 Carson City Regional Transportation Commission meeting are so approved this 13th day of February, 2013.

SHELLY ALDEAN, Chair