CARSON AREA METROPOLITAN PLANNING ORGANIZATION Minutes of the August 14, 2013 Meeting Page 1

A regular meeting of the Carson Area Metropolitan Planning Organization was scheduled for 4:30 p.m. on Wednesday, August 14, 2013 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Charles Des Jardins

Vice Chairperson Jeff Foltz Member Brad Bonkowski

Member Ray Fierro Member James Mallery Member John McKenna Member James Smolenski

Ex-Officio Member Coy Peacock

STAFF: Patrick Pittenger, Transportation Manager

Daniel Doenges, Senior Transportation Planner

Graham Dollarhide, Transit Coordinator

Joseph Ward, Senior Deputy District Attorney

Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the recording secretary, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

- **A. CALL TO ORDER AND DETERMINATION OF A QUORUM** (4:30:55) Chairperson Des Jardins called the meeting to order at 4:30 p.m. Roll was called; a quorum was present.
- **B. PUBLIC COMMENT** (4:32:52) Chairperson Des Jardins entertained public comment; however, none was forthcoming.
- C. POSSIBLE ACTION ON APPROVAL OF MINUTES June 12, 2013 (4:33:52) Chairperson Des Jardins entertained suggested revisions and, when none were forthcoming, a motion. Member Fierro moved to approve the minutes, as presented. Member McKenna seconded the motion. Motion carried 6-0-1, Member Smolenski abstaining.
- **D. AGENDA MANAGEMENT NOTICE** (4:34:41) Chairperson Des Jardins entertained modifications to the agenda; however, none were forthcoming.
- **E. DISCLOSURES** (4:35:08) None.
- F. CONSENT AGENDA (4:35:25) Chairperson Des Jardins entertained requests to hear items separate from the consent agenda. When none were forthcoming, Mr. Pittenger provided an overview of the consent agenda items. Chairperson Des Jardins entertained questions or comments and, when none were forthcoming, a motion. Member McKenna moved to approve the consent agenda, consisting of two items regarding Federal Transit Administration Section 5305 funds and Section 5316 funds. Commissioner Smolenski seconded the motion. Motion carried 7-0.

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- F-1. POSSIBLE ACTION TO APPROVE AMENDMENT NO. 1 TO GRANTEE'S AGREEMENT NO. PR369-11-802, FOR THE PROVISION OF FEDERAL TRANSIT ADMINISTRATION ("FTA") SECTION 5303 FUNDS
- F-2. POSSIBLE ACTION TO APPROVE AMENDMENT NO. 1 TO GRANTEE'S AGREEMENT NO. PR363-11-802, FOR THE PROVISION OF FEDERAL TRANSIT ADMINISTRATION ("FTA") SECTION 5316 FUNDS

G. PUBLIC MEETING ITEMS:

- G-1. INFORMATION ONLY ON AN ADMINISTRATIVE MODIFICATION TO THE FISCAL YEAR 2014 CAMPO UNIFIED PLANNING WORK PROGRAM ("UPWP") (4:36:44) Chairperson Des Jardins introduced this item, and Mr. Pittenger reviewed the agenda materials. Chairperson Des Jardins entertained CAMPO member questions or comments. In response to a question, Mr. Pittenger explained the fiscal impact portion of the agenda report. Chairperson Des Jardins entertained public comment and, when none was forthcoming, thanked Mr. Pittenger.
- G-2. POSSIBLE ACTION TO APPROVE THE PROPOSED CAMPO FEDERAL FISCAL YEAR 2014 2017 TRANSPORTATION IMPROVEMENT PROGRAM ("TIP") (4:42:20) Chairperson Des Jardins introduced this item, and Mr. Doenges reviewed the agenda materials. Chairperson Des Jardins entertained CAMPO member questions or comments. Mr. Peacock commended City staff, and expressed appreciation for the working relationship they have maintained with NDOT staff. Chairperson Des Jardins entertained additional questions or comments of the CAMPO members and, when none were forthcoming, public comment. When no public comment was forthcoming, he entertained a motion. Member Mallery moved to approve the proposed CAMPO Federal Fiscal Year 2014 2017 Transportation Improvement Program. Member Fierro seconded the motion. Motion carried 7-0.
- G-3. INFORMATION ONLY ON ENHANCEMENTS MADE TO THE CAMPO TRAVEL DEMAND MODEL (4:45:47) Chairperson Des Jardins introduced this item, and Mr. Pittenger provided background information. Mr. Doenges reviewed the subject enhancements. Chairperson Des Jardins entertained CAMPO member questions or comments. In response to a question, Mr. Doenges explained the method by which data is collected. Mr. Pittenger provided additional clarification. In response to a further question, Mr. Doenges described the method by which data is collected relative to bicycles and pedestrians. He and Mr. Pittenger responded to additional questions of clarification relative to the frequency of updating the travel demand model. Chairperson Des Jardins entertained additional CAMPO member comments and, when none were forthcoming, public comments. When no public comments were forthcoming, he thanked Mr. Doenges and Mr. Pittenger for their presentation.
- G-4. INFORMATION ONLY ON THE STATUS OF THE TRANSPORTATION ALTERNATIVES PROGRAM ("TAP") APPLICATIONS APPROVED BY CAMPO (4:57:03) Chairperson Des Jardins introduced this item. Mr. Pittenger provided background information and reviewed the agenda materials. Chairperson Des Jardins entertained CAMPO member comments and, when none were forthcoming, public comments. When no public comments were forthcoming, he thanked Mr. Pittenger for his presentation.

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- **H.** INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (5:01:29) Mr. Pittenger introduced Transit Coordinator Graham Dollarhide, and provided background information on his previous experience.
- **H-1. FUTURE AGENDA ITEMS** (5:01:02) Mr. Pittenger reviewed the tentative agenda for the September CAMPO meeting. (5:02:04) Chairperson Des Jardins entertained requests for future agenda items; however, none were forthcoming.
- **I. CAMPO MEMBER COMMENTS** (5:02:13) Chairperson Des Jardins entertained CAMPO member comments or questions. In reference to recent accidents along the Highway 50 corridor, from East Carson City to Silver Springs, Member Fierro provided a brief status report on an NDOT project proposed for the Moundhouse area. He requested staff to agendize a more detailed status report on the project, and Mr. Pittenger offered to discuss the matter with NDOT staff.
- **J. PUBLIC COMMENTS** (5:04:08) Chairperson Des Jardins entertained public comment; however, none was forthcoming.
- **K. ACTION ON ADJOURNMENT** (5:04:49) Member Smolenski moved to adjourn the meeting at 5:04 p.m. Member Bonkowski seconded the motion. Motion carried 7-0.

The Minutes of the August 14, 2013 Carson Area Metropolitan Planning Organization meeting are so approved this 9^{th} day of October, 2013.

CHARLES DES JARDINS, Chair