A regular meeting of the Carson City Open Space Advisory Committee was scheduled for 6:00 p.m. on Monday, August 19, 2013 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Vice Chairperson Howard Riedl
Member Margie Evans
Member Laura Fitzsimmons
Member Donna Inversin
Member Toby Welborn

STAFF: Juan Guzman, Open Space Property Manager
Ann Bollinger, Natural Resources Specialist
Tina Russom, Deputy District Attorney
Cheryl Eggert, Recording Secretary
Transcribed by: Tamar Warren, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the committee's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

CALL TO ORDER (6:00:07) – Vice Chairperson Riedl called the meeting to order at 6:00 p.m.

ROLL CALL AND DETERMINATION OF A QUORUM (6:00:08) – Roll was called and a quorum was present. Chairperson Scott and Member Lincoln were absent.

CITIZEN COMMENTS (6:00:15) – Vice Chairperson Riedl entertained public comments; however, none were forthcoming.

1. ACTION ON APPROVAL OF MINUTES (6:00:37) – Vice Chairperson Riedl introduced the item. **Member Evans moved to approve the minutes of the July 15, 2013 meeting. The motion was seconded by Member Inversin. Motion carried 5-0.**

2. MODIFICATIONS TO THE AGENDA (6:00:55) – Vice Chairperson Riedl entertained modifications to the agenda. Mr. Guzman suggested the removal of item 3D from the agenda.

3. MEETING ITEMS:

A. FOR POSSIBLE ACTION: TO MAKE RECOMMENDATIONS TO THE BOARD OF SUPERVISORS ON ACTIVITIES TO RECOGNIZE VOLUNTEERS AND THEIR WORK. (6:02:40) – Vice Chairperson Riedl introduced the item. Mr. Guzman presented the

agenda materials in which he had outlined several ideas in order to "appreciate our volunteers". Vice Chairperson Riedl agreed that acknowledging the volunteers was important, and Member Inversin believed that it would encourage others to "come forward". Member Evans suggested soliciting gifts from the community and listing volunteer names in the local paper. Member Fitzsimmons believed that having volunteers for the maintenance phase was important as well. Vice Chairperson Riedl entertained public comments. Mark Kimbrough stressed the critical nature of volunteer programs and suggested giving awards to volunteers and noted that businesses and individuals like having certificates to hang on their walls. He also cited many individuals and organizations who had donated time, property access, and material to Open Space. He also suggested a "thank you" barbeque event to honor the volunteers. Mr. Kimbrough presented several levels of recognition awards based on the type of support received. Mr. Moellendorf agreed with Mr. Kimbrough and gave the example of the Carson City Historical Society and The Foundation for the Betterment of Parks awards. In response to a question on process, Mr. Guzman suggested following the City's volunteer guidelines and believed Staff could formalize a volunteer program. He also suggested a budget, highlighting that the basic level of acknowledgement would begin with a letter from the Parks and Recreation Director or Open Space Manager. Member Fitzsimmons noted the importance of publicizing the existence of a vibrant volunteer community. Member Inversin suggested utilizing the tracked volunteer hours to obtain grants. She also suggested that Staff formalize a plan for approval by the Committee. Vice Chairperson Riedl entertained a motion. **Member Inversin moved to recommend that Staff formalize a plan to be approved by the Open Space Advisory Committee. The motion was seconded by Member Evans. Motion carried 5-0.**

B. FOR POSSIBLE ACTION: TO SOLICIT PUBLIC NOMINATIONS FOR THE NAMING OF OPEN SPACE PROPERTIES WITHIN THE VICINITY OF THE CARSON RIVER. (6:25:56) – Vice Chairperson Riedl introduced the item. Ms. Bollinger presented the agenda materials and recommended to seek nominations from the public for the naming of Open Space properties. Member Fitzsimmons commended Ms. Bollinger for putting "a lot of thought" into the packet and the form. Member Inversin received clarification that the private property access is currently maintained by select property owners on Golden Eagle Lane. Mr. Guzman noted that since their road crosses BLM property, the property owners have obtained a BLM permit to cross it. Vice Chairperson Riedl entertained public comments; however, none were forthcoming. **Member Fitzsimmons moved to solicit public nominations for the naming of Open Space properties within the vicinity of the Carson River. The motion was seconded by Member Welborn. Motion carried 5-0.**

C. FOR POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS ACCEPTANCE OF THE MONITORING REPORT FOR THE HORSECREEK RANCH CONSERVATION EASEMENT FOR 2012. (6:32:33) – Vice Chairperson Riedl introduced the item. Ms. Bollinger presented the agenda materials and recommended the acceptance of the report by the Board of Supervisors. Vice Chairperson Riedl entertained public comments; however, none were forthcoming. He also inquired about the

endowment balance and was informed that the Stewardship Account had a current balance of $47,375. **Member Welborn moved to recommend to the Board of Supervisors acceptance of the monitoring report for the Horsecreek Ranch Conservation Easement for 2012. The motion was seconded by Member Evans. Motion carried 5-0.**

D. DISCUSSION ONLY REGARDING THE UNIFIED PATHWAYS MASTER PLAN, THE CARSON CITY MUNICIPAL CODE, DESIGNATED MOTORIZED ROUTES AND SIGNAGE. – This item was removed from the agenda.

E. DISCUSSION ONLY REGARDING THE TRAIL INVENTORY INITIATIVE BY STAKEHOLDERS. (6:36:00) – Vice Chairperson Riedl introduced the item. Mr. Guzman presented the agenda materials and announced the completion of the trails inventory, adding that Member Welborn, a cartographer, was working on a first draft of maps. Vice Chairperson Riedl suggested "tagging" the trail conditions to derive a future work plan. He also entertained public comments. Mr. Kimbrough informed the Committee that the Sierra Front Recreation Coalition, formed 10 years ago, would reconvene at a summit in November, to discuss how to connect all the trails together, and believed that the inventory and maps would be very helpful. He also thanked Members Welborn and Inversin, and Jeff Potter of Muscle Powered for their efforts.

F. DISCUSSION ONLY REGARDING TRAIL PROJECTS – ASH CANYON TO KINGS CANYON, EAGLE VALLEY CREEK TRAIL SEGMENT, AND CLEAR CREEK TRAILHEAD. (6:45:14) – Vice Chairperson Riedl introduced the item. Mr. Guzman introduced Jeff Potter, Trail Coordinator for Muscle Powered, and invited him to present the agenda materials. Mr. Potter gave an update and cited anecdotal data on the volunteer activities on the Ash Canyon to Kings Canyon Trail. Member Inversin noted that she had already received calls about using the trail and believed it would benefit the City economically. Member Fitzsimmons concurred, and she expressed her gratitude to Mr. Potter and his volunteer group. Mr. Potter noted that potential volunteers could contact him through Muscle Powered. Ms. Bollinger presented the agenda materials on the Eagle Valley Creek Trail Segment, which are incorporated into the record. Mr. Guzman presented an update, incorporated into the record, on the Clear Creek Trailhead. Member Inversin received clarification that the trailhead was not included in the golf course property permit. Member Inversin received clarification that payment for the construction of the proposed trailhead was a condition of the golf course development, but the location was to be determined. Vice Chairperson Riedl entertained public comments; however, none were forthcoming.

G. DISCUSSION ONLY REGARDING THE REMOVAL OF THE ANDERSEN'S/LLOYD'S DIVERSION. (6:53:31) – Vice Chairperson Riedl introduced the item. Mr. Guzman presented the agenda materials and announced the successful completion of the rock removal from Andersen's/Lloyd's Diversion. He also thanked Paul Pugsley for spearheading the effort and securing grants to complete the project with minimal impact to the river environment. Member Inversin received confirmation that it would be much safer for rafters to go from Carson River Park to

Dayton. Vice Chairperson Riedl entertained public comments; however, none were forthcoming.

H. DISCUSSION ONLY REGARDING ASH CANYON ROAD MAINTENANCE WORK AND IMPROVEMENTS. (6:55:44) – Vice Chairperson Riedl introduced the item. Mr. Guzman presented the agenda materials and announced that a grant pre-application submitted by Staff was accepted by the Nevada Division of Environmental Protection's Bureau of Water Quality Planning. Vice Chairperson Riedl entertained public comments; however, none were forthcoming.

I. DISCUSSION ONLY REGARDING THE FEDERAL LANDS BILL PAYMENT ON CONSERVATION EASEMENT STEWARDSHIP ACCOUNT MONIES IN THE AMOUNT OF $375,000. (6:58:02) – Vice Chairperson Riedl introduced the item. Mr. Guzman gave background and presented the agenda materials, noting that approximately 3,600 acres would be transferred from BLM to Carson City with an anticipated completion date of September 2013. He also noted that the transfer would occur 45 to 60 days after the Board of Supervisors' approval of placing $375,000 in an escrow account. Mr. Moellendorf praised Mr. Guzman for a "great job" presenting the information to the Board of Supervisors, and noted that the process had been going on for six or seven years. Vice Chairperson Riedl thanked Mr. Guzman for coordinating with many government agencies and for garnering public support. Member Inversin suggested a "big celebration" and believed many residents may not be aware of the transfer. Vice Chairperson Riedl entertained public comments; however, none were forthcoming.

4. NON-ACTION ITEMS:

A. REPORTS ONLY - NO ACTION OR DISCUSSION AMONG MEMBERS OR WITH STAFF WILL AKE PLACE ON THESE ITEMS.

STATUS REPORTS AND ANNOUNCEMENTS FROM STAFF (7:02:35) – Mr. Guzman reminded the Committee members of several FYI items included in their packets. He also informed the public that volunteer opportunities were available on Wednesdays, Fridays, and Sundays for working on the Ash Canyon to Kings Canyon trail. Ms. Bollinger announced that the Carson River Work Day, with the Kiwanis Club, would take place on September 21, 2013.

MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (7:04:31) – Member Inversin requested information regarding Carson River activities, as she had noted some beaver activity and motorized vehicle access. Member Evans solicited the public's help in informing her of Puncturevine, as it was becoming prevalent in Carson City.

5. FUTURE AGENDA ITEMS (7:07:58) – Mr. Guzman noted that item 3D would be re-agendized, and that the volunteer recognition program would also be discussed.

6. CITIZEN COMMENTS (7:08:28) – Vice Chairperson Riedl entertained public comments;

however, none were forthcoming.

7. ACTION ON ADJOURNMENT (7:08:50) – **Member Inversin moved to adjourn the meeting. The meeting was adjourned at 7:09 p.m.**

The Minutes of the August 19, 2013 Carson City Open Space Advisory Committee meeting are so approved this 21st day of October, 2013.

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HOWARD RIEDL, Vice Chair