

**CARSON CITY OPEN SPACE ADVISORY COMMITTEE**  
**Minutes of the April 15, 2013 Meeting**

**Page 1**

A regular meeting of the Carson City Open Space Advisory Committee was scheduled for 6:00 p.m. on Monday, April 15, 2013 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Bruce Scott  
Vice Chairperson Howard Riedl  
Member Margie Evans  
Member Donna Inversin  
Member Tricia Lincoln  
Member Toby Welborn

**STAFF:** Roger Moellendorf, Parks and Recreation Department Director  
Juan Guzman, Open Space Property Manager  
Ann Bollinger, Natural Resources Specialist  
Tina Russom, Senior Deputy District Attorney  
Tamar Warren, Deputy Clerk / Recording Secretary

**NOTE:** A recording of these proceedings, the committee's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**CALL TO ORDER (6:00:25)** – Chairperson Scott called the meeting to order at 6:00 p.m.

**ROLL CALL AND DETERMINATION OF A QUORUM (6:01:05)** – Roll was called and a quorum was present. Member Fitzsimmons was absent as excused.

**CITIZEN COMMENTS (6:01:43)** – Chairperson Scott entertained public comments. Rob Scanland, representing the Carson City Kiwanis Club, thanked the Open Space Advisory Committee (OSAC) for partnering with the Kiwanis Club for the 24<sup>th</sup> Annual Carson River Cleanup. He thanked Randy Pahl, former chairperson of the Carson River Advisory Committee for his support. Mr. Scanland also noted that he would return to a future meeting to provide the Committee with a firm date for the cleanup in September. Mr. Pahl also offered his support to the Kiwanis Club liaison, Member Welborn. Chairperson Scott recognized the importance of the Carson River and affirmed this Committee's support.

**1. ACTION ON APPROVAL OF MINUTES (6:06:43)** – Chairperson Scott introduced the item. Vice Chairperson Riedl moved to approve the minutes of the February 25, 2013 meeting as amended. The motion was seconded by Member Evans. Motion carried 6-0.

**2. MODIFICATIONS TO THE AGENDA (6:05:17)** – Chairperson Scott entertained modifications to the agenda. Mr. Guzman suggested hearing item 3I prior to item 3E, and removing

**CARSON CITY OPEN SPACE ADVISORY COMMITTEE**  
**Minutes of the April 15, 2013 Meeting**

Page 2

item 3H from the agenda.

**3. MEETING ITEMS:**

**A. FOR DISCUSSION AND POSSIBLE ACTION: TO PRESENT A RESOLUTION EXPRESSING GRATITUDE TO TERI GREEN-PRESTON FOR HER YEARS OF SERVICE AS A MEMBER OF THE OPEN SPACE ADVISORY COMMITTEE.** (6:10:10) – Chairperson Scott introduced the item and invited former OSAC member, Teri Green-Preston, to come forward. Mr. Guzman presented Ms. Green-Preston with a resolution, incorporated into the record, thanking her for her dedication and service on this Committee. Chairperson Scott also thanked Ms. Green-Preston for her service and presented her with a photograph of the Carson River noting that she was “not off the hook” and encouraged her participation in the future. Ms. Green-Preston thanked everyone for giving her the opportunity to serve on this Commission and spoke of volunteer opportunities. Chairperson Scott indicated that he had spoken to Ms. Green-Preston about providing input to the Committee, especially in relation to off-highway vehicle (OHV) activities. He also entertained citizen comments; however, none were forthcoming.

**B. FOR DISCUSSION AND POSSIBLE ACTION: TO REVIEW AND APPROVE THE CARSON CITY/NEVADA DIVISION OF FORESTRY WILDFIRE PROTECTION PLAN AND THE ASSOCIATED FUNDING AMOUNT AND MAKE A RECOMMENDATION TO THE BOARD OF SUPERVISORS TO APPROVE THE PLAN.** (6:13:50) – Chairperson Scott introduced the item. Mr. Guzman presented a Staff Report, with background information, regarding the agenda item, and introduced Tom Tarulli, Assistant Fire Chief. Mr. Tarulli presented an agreement, incorporated into the record, between the Nevada Division of Forestry (NDF) and the Consolidated Municipality of Carson City. He clarified that all the fire districts throughout the state had been offered a participatory agreement outlining services provided by the NDF in exchange for an annual fee of \$150,000. Mr. Tarulli outlined some of the services which included fire management participation by providing fire and hand crews and helicopters, adding that previous fires in Douglas County had a firefighting cost of \$1.1 million each, which could be costly without this agreement. Mr. Guzman explained that over the years, they had consulted NDF for various projects, tapping into their high level of expertise, and noted that this agreement would assist in further consulting with NDF. He also clarified that the fee would be divided equally between Open Space, the General Fund, the Utility Fund, and Storm Water funds, at the cost of \$37,500 per source. Mr. Guzman stated that \$100,000 was already set aside by Open Space for fire expenditures, and with this agreement that amount would be reduced. Vice Chairperson Riedl received confirmation that the agreement would also cover restoration of the burnt areas. Mr. Guzman responded to Member Lincoln’s question noting that since there had been no fires within the past years, the reserved funds had been rolled over year-after-year. Chairperson Scott entertained citizen comments, and when none were forthcoming, a motion. **Member Lincoln moved to approve the Carson City/Nevada Division of Forestry Wildlife Protection Plan and the associated funding amount, and to make a recommendation to the Board of Supervisors to approve the plan. The motion was seconded by Member Inversin. Motion carried 6-0.**

**C. FOR DISCUSSION AND POSSIBLE ACTION: TO MAKE A**

**CARSON CITY OPEN SPACE ADVISORY COMMITTEE**  
**Minutes of the April 15, 2013 Meeting**

**Page 3**

**RECOMMENDATION TO THE BOARD OF SUPERVISORS REGARDING THE AVAILABLE OPTIONS TOWARDS THE POTTER PROPERTY TRANSACTION CONTAINING APPROXIMATELY 22 ACRES OF LAND LOCATED NEAR THE SOUTHWEST CORNER OF ORMSBY BOULEVARD AND KINGS CANYON ROAD, APNS 9-014-05 AND 3-151-25.** (6:24:02) – Chairperson Scott introduced the item. Mr. Guzman believed that “we have figured out a way of being able to complete the Potter transaction”. He gave background on the property location, and presented the agenda materials in the form of a Staff Report, which is incorporated into the record. Mr. Guzman stated that the property meets the criteria for Open Space and has been identified as part of the Master Plan. In response to an inquiry by Member Lincoln, Mr. Guzman stated that the Potter Family Trust had requested “a good faith deposit that they can realize immediately”, adding that the amount was still being discussed. He also clarified that the cemetery, a part of the property, was considered a cultural resource; therefore, the City would work closely with the State Historic Preservation Office (SHPO) and would have the responsibility of protecting it. Mr. Guzman acknowledged that Robert Potter had, in the past, cleared brush and hazardous fuels on the cemetery parcel, and stated that they would like to begin managing the land as soon as possible to avoid issues such as fires. Member Lincoln thanked the Potter family for being “extremely patient” and demonstrating their intent to benefit the City. She also received confirmation that the purchase price was fair. Mr. Guzman confirmed for Vice Chairperson Riedl that an appraisal had been obtained six months ago. He also clarified that the Board of Supervisors was aware of this transaction and the modifications made so far. Chairperson Scott received confirmation that this year’s budget contained funds, expiring in two months, which could be used in part to make an initial payment, with the possibility of completing the transaction after July, “without extending it over a long time”. Member Inversin was informed that the Open Space portion of the budget was around \$700,000, half of which was committed towards the payment of a loan and the balance would be used for consulting, management, etc. Any funds left over, according to Mr. Guzman, would be allocated to acquisitions. Chairperson Scott suggested hearing from members of the Potter family.

(6:55:46) – Julian Potter commended the Committee for moving quickly and for recognizing the land as one piece of property. Rob Potter wished to change some right-of-way terminologies to “proposed”, and clarified that the appraisal fee would be shared by the seller and the buyer “if an exchange is finalized”. Mr. Potter stated that the FEMA road was built without the approval of his mother, a former chairperson of the Parks and Recreation Commission. He requested addressing the facts that “the water is being directed towards the main residence”, the fire hydrant that had not been installed, and the placement of a permanent fence between the main residence and the property in question would be addressed. Eileen Potter introduced herself as the daughter-in-law of the late Pat Potter. Ms. Potter stated that a City official, at the time of constructing the fire road, had confirmed that it was done by the City and not by NDF. She also conveyed Mrs. Potter’s wish to keep the hill an Open Space forever, and requested appropriate language in the agreement to reflect that. Ms. Potter inquired about liability issues once the down payment has been placed by the City, clarifying that the family had accepted liability by allowing people to walk through their property, but was not certain how the City would accept that responsibility. She also thanked all those who had put a lot of hard work into the property. Chairperson Scott assured Ms. Potter that the use of funds from Question 18, and approved by the

**CARSON CITY OPEN SPACE ADVISORY COMMITTEE**  
**Minutes of the April 15, 2013 Meeting**

**Page 4**

voters, were very restrictive regarding property purchased with Open Space funds. Rob Potter noted that he had a liability policy for granting access to those walking through the property, and wished to ensure that the City would be liable once the property transfer occurred. Vice Chairperson Riedl wished to see the Board of Supervisors consider pursuing the property purchase as “quickly and cheaply” as possible. **Member Welborn moved to recommend to the Board of Supervisors that a long-term purchase agreement be used toward the acquisition of the Potter Family Trust property. The motion was seconded by Member Evans. Motion carried 6-0.**

**D. FOR DISCUSSION AND POSSIBLE ACTION: TO MAKE A RECOMMENDATION TO THE BOARD OF SUPERVISORS REGARDING THE CONSIDERATION OF POTENTIAL PROPERTY TRANSACTIONS OF POTTER APNS 009-014-05 AND 003-151-25, ERICKSON (APNS 010-011-22 AND 010-011-23, AND HAMM (APNS 007-091-66 AND 007-293-29. (7:17:55) –** Chairperson Scott introduced the item. Mr. Guzman gave background and reviewed the agenda materials, incorporated into the record. Chairperson Scott received confirmation from Mr. Guzman that the Hamm property is of interest; however, due to the lack of funds “we would be potentially looking to partners who might consider purchasing it as an open space element, but not from a financial perspective a commitment on our part”. Regarding the Erickson property, Member Inversin inquired about controlling the impact from motorized vehicles coming from Lyon County should the land become the property of BLM. Mr. Guzman clarified that BLM was working on a management plan, and he anticipated that Carson City would influence a designated road system. Discussion ensued regarding BLM’s leniency toward OHVs. Member Evans noted that it was difficult to get to this property for weed control. Chairperson Scott entertained public comments. Jeff Potter, Trail Coordinator for Muscle Powered, supported pursuing the acquisition of the Hamm property as it would tie in well with the Kings to Ash Canyon trail, adding that many visitors from Minden, Gardnerville, and Tahoe were using that area for recreation. **Member Lincoln moved to make a recommendation to the Board of Supervisors regarding the consideration of potential property transactions of Erickson APNs 010-011-22 and 010-011-23, and Hamm APNs 007-091-66 and 007-293-29; to explore the feasibility of a non-profit organization becoming the main force for the conservation of the Hamm property; to write a letter to the Bureau of Land Management recommending that they consider the acquisition of the Erickson property. The motion was seconded by Member Welborn.** Chairperson Scott noted that technical support, such as mapping, would be provided to the potential funding agencies. It was also agreed that Staff would pursue other sources of funding. **Motion carried 6-0.**

**E. FOR DISCUSSION AND POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS A PRESENTATION AND PROCLAMATION FOR INVASIVE SPECIES AWARENESS WEEK, MAY 20 – MAY 26, 2013. (7:41:39) –** Chairperson Scott introduced the item. Ms. Bollinger gave background and presented the agenda materials and a proposed resolution in the form of a Staff Report which is incorporated into the record. Member Evans, speaking as the Carson City Weed Coalition Coordinator, presented their goals and offered assistance to anyone who wished to inquire about invasive species. She also reviewed, via a PowerPoint presentation, the weeds that had been eradicated and those that were being controlled. Member Evans explained the methods by which the seeds could be transferred from other counties, and discussed some

**CARSON CITY OPEN SPACE ADVISORY COMMITTEE**  
**Minutes of the April 15, 2013 Meeting**

**Page 5**

ways to prevent spreading them. She hoped that an Invasive Species Awareness Week would acquaint Carson City residents with educational maps, or arm them with a smartphone application to facilitate the recognition and reporting of invasive species. Member Evans clarified that the Nevada Department of Agriculture had partnered with the Missouri Watershed Coalition and users would navigate through that site by choosing a particular state. She also acknowledged several funding sources and gave her contact information. Chairperson Scott entertained public comments, and when none were forthcoming, a motion. **Vice Chairperson Riedl move to recommend to the Board of Supervisors a presentation and proclamation for invasive species awareness week, May 20 – May 26, 2013. The motion was seconded by Member Lincoln. Motion carried 6-0.**

**F. FOR DISCUSSION AND POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS ADOPTION OF A RESOLUTION FOR THE NAMING OF OPEN SPACE PROPERTIES WITHIN CARSON CITY. (7:54:26)** – Chairperson Scott introduced the item. Ms. Bollinger explained that in preparation for new brochures, the Open Space areas could be referenced much easier when given a name in order to easily direct people. She noted that the Parks and Recreation Department had a naming resolution; however she believed that much of the resolution would not apply to Open Space. Ms. Bollinger suggested that naming Open Space areas after donors could be an added incentive. She reviewed several properties and noted that some adjoining ones could be combined and named as one. In response to a question, Mr. Guzman noted that endowments could also be considered as possible names. Member Inversin called the naming important and timely, since a committee had been formed to create new maps. Member Lincoln inquired about the process and hoped it would not be overwhelming, and Mr. Moellendorf gave examples of the Parks and Recreation Department process, suggesting that the Committee make the naming recommendation to the Board of Supervisors. **Member Inversin moved to recommend to the Board of Supervisors adoption of a resolution for the naming of Open Space properties within Carson City. The motion was seconded by Member Welborn.** Chairperson Scott entertained public comments, and when none were forthcoming, a vote. **Motion carried 6-0.**

**G. FOR DISCUSSION AND POSSIBLE ACTION: REGARDING THE PROPOSED OPEN SPACE ADVISORY COMMITTEE BYLAWS. (8:04:36)** – Chairperson Scott introduced the item. Mr. Moellendorf gave background and presented a Staff Report which included a draft proposal of the Open Space Advisory Committee Bylaws. He highlighted recommended changes such as having the chair excuse absences, and eliminating references to appropriate attire. Chairperson Scott entertained public comments, and when none were forthcoming, a motion. **Member Evans moved to recommend to the Board of Supervisors approval of the Open Space Advisory Committee Bylaws with the noted changes. The motion was seconded by Member Welborn. Motion Carried 6-0.**

**H. FOR DISCUSSION AND POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS APPROVAL OF THE TENTATIVE 2013-14 BUDGET FOR THE OPEN SPACE PORTION OF THE QUALITY OF LIFE INITIATIVE.** – This item was postponed.

**CARSON CITY OPEN SPACE ADVISORY COMMITTEE**  
**Minutes of the April 15, 2013 Meeting**

**Page 6**

**I. DISCUSSION ONLY REGARDING NATIONAL TRAILS DAY.** (7:36:22) – Chairperson Scott introduced the item. Jeff Potter, Trail Coordinator for Muscle Powered, introduced himself and announced that Muscle Powered had organized a National Trails Day Event on Ash to Kings Canyon Trail on June 1, 2013. Mr. Potter hoped to partner with the City for this event, adding that Muscle Powered expected 40-50 participants. He also noted that the event advertising would be directed to Muscle Powered, Tahoe Area Mountain Bike Association, and the Tahoe Mountain Milers in order not to have an “overload” situation for the four or five crew leaders and the two assistant crew leaders. Mr. Potter stated that the staging would take place near the water tanks on Ash Canyon Road. Mr. Guzman confirmed that the City had a formal relationship with Muscle Powered and offered event assistance and participation. Vice Chairperson Riedl received clarification that for safety reasons the participants were required to wear long sleeves, long pants, hard hats, and eye protection. Mr. Potter also noted that a certain distance must be kept between participants to avoid injuries. Member Inversin was informed that the Janice Brod had the responsibility to coordinate the drinks for the participants. Chairperson Scott thanked Mr. Potter for his efforts.

**J. DISCUSSION ONLY REGARDING RIVER ACTIVITIES/UPDATES/ETC.** (8:10:04) – Chairperson Scott introduced the item and Mr. Guzman noted that the Committee had requested that Carson River activities become a standing item on the OSAC agenda. He noted that a District Director representing BLM had presented to the Board of Supervisors regarding the removal of the horses because of complaints and because the horses were outside the Management Area. Mr. Guzman stated that the Board of Supervisors was told a better complaint system would be implemented by the BLM, and the public would be educated regarding feeding wild horses.

**K. DISCUSSION ONLY REGARDING TRAIL PROJECTS – ASH TO KINGS, CARSON RIVER TRAIL FROM MORGAN MILL ROAD RIVER ACCESS AREA, EAGLE VALLEY CREEK TRAIL SEGMENT, V&T NORTH OF COMBS, AND WATERFALL.** (8:13:00) – Mr. Guzman presented a Staff Report, incorporated into the record, updating the Committee on the several trail projects listed in this agenda item. He also acknowledged the difficulty of building the Carson River Trail due to all the vegetation and automobile parts that were removed. Mr. Guzman thanked Jeff Potter and Member Welborn for all their hard work. Many of the Committee members expressed their thanks and noted that the trails looked nice. Mr. Potter noted that the Ash to Kings Canyon Trail work would begin on May 1, 2013.

**L. DISCUSSION ONLY REGARDING OTHER PROJECTS –ANDERSEN/LLOYD’S DIVERSION, DUCKS UNLIMITED, FUELS REDUCTION, FEDERAL LANDS BILL, NDEP GRANT FOR ASH CANYON ROAD, NRCS GRANT FOR SILVER SADDLE RANCH IRRIGATION AND PASTURE, AND VOLUNTEERS.** (8:22:35) – Mr. Guzman reviewed the agenda items which are incorporated into the record. He also noted that an encroachment issue on Centennial Park had been resolved through the Lands Bill due, to the efforts of Open Space and the Department of Public Works.

**4. NON-ACTION ITEMS:**

**CARSON CITY OPEN SPACE ADVISORY COMMITTEE**  
**Minutes of the April 15, 2013 Meeting**

Page 7

**A. REPORTS ONLY - NO ACTION OR DISCUSSION AMONG MEMBERS OR WITH STAFF WILL TAKE PLACE ON THESE ITEMS.**

**STATUS REPORTS AND ANNOUNCEMENTS FROM STAFF (8:28:08)** – Mr. Guzman reported that the Dear Run Road Clean Up took place on Saturday, April 13, 2013. He thanked the twenty-nine participants, including the Eagle Valley Middle School Honor Society students. Mr. Guzman invited everyone to the Carson City Freeway Landscaping Project’s Ribbon-Cutting Ceremony on Friday April 19, 2013, at 3 p.m., adding that a walking tour of the trail would follow the ceremony. He also noted that the Arbor Day Celebration would take place on April 26, 2013 at Fulstone Park. Mr. Guzman announced that they were invited to participate in a conference planned by the Soil and Water Conservation Society on July 21–24, 2013 in Reno; however, due to the compressed schedule a Douglas County representative, very familiar with the Carson City activities, would present his information in addition to those of Alpine and Lyon counties. Mr. Guzman noted that the Carson River Watershed Community newsletter, several articles and letters to the editor were also included in the packets. Chairperson Scott directed Staff to inquire about an article stating \$14 billion were spent on outdoor recreation in Nevada. Chairperson Scott entertained public comments; however, none were forthcoming.

**MEMBERS’ ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (8:31:42)** – Chairperson Scott introduced the item. Member Lincoln announced that the Goni Canyon Preservation League had scheduled their Annual Trail Cleanup Day to be held on Saturday May 4, 2013, at 9 a.m. She invited those interested to meet on the Goni Road access, across from Maxwell Street, and mentioned that volunteers would receive an invitation to their upcoming Wine Walk or to their barbeque.

**5. FUTURE AGENDA ITEMS**

**6. CITIZEN COMMENTS (8:35:40)** - Chairperson Scott entertained public comments; however, none were forthcoming.

**7. ACTION ON ADJOURNMENT (8:36:01)** – **Member Lincoln moved to adjourn the meeting. The motion was seconded by member Evans. The meeting was adjourned at 8:36 p.m.**

The Minutes of the April 15, 2013 Carson City Open Space Advisory Committee meeting are so approved this 5<sup>th</sup> day of July, 2013.

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BRUCE SCOTT, Chair