RESOLUTION NO. 2013-R-XX

A RESOLUTION FORMALLY ESTABLISHING
THE CARSON CITY UTILITY FINANCE OVERSIGHT
COMMITTEE

WHEREAS, Section 2.320 of the Carson City Charter authorizes the Board of Supervisors (Board) to create advisory boards to advise the Board in specific areas of local government, including, without limitation, public safety, public employees, finance, human resources, public property and facilities; and

WHEREAS, the Board, at its meeting of August 15, 2013 with the introduction of new water, sewer, and stormwater utility rates requested that an oversight committee be formed to monitor compliance with utility financial policies; and

WHEREAS, the Board desires impartial review and recommendations from qualified persons regarding compliance with Carson City utility financial policies; and

WHEREAS, the Board desires to set forth guidelines regarding membership of the committee, purpose of the committee, length of term of the members of the committee, frequency of meetings, and other matters properly relating to thereto.

NOW, THEREFORE, the Board hereby resolves:

1. The Carson City Utility Finance Oversight Committee (Utility Committee) is hereby formally established consisting of five (5) members, with one committee member appointed by each Board member.

2. The Utility Committee shall be composed of people with knowledge and expertise relevant to finance, accounting, or related fields.

3. The purpose of the Utility Committee shall be to provide the Board with recommendations regarding continuing compliance with Board adopted utility financial policies in preparation of annual budgets

4. Each member of the Utility Committee shall serve concurrent with the term of the Board member who made his or her appointment. Any vacancies shall be filled by the Board and once filled the Utility Committee member shall serve two years. All members shall serve without compensation. The Utility Committee shall terminate June 30, 2018, unless extended by Board action.

5. The meetings of the Utility Committee shall be held in February and March of each calendar year to review draft utility budgets or at the call of the chair. A report from the Utility Committee to the Board will be provided by April each year, prior to Board adoption of annual city budgets. The Public Works and Finance Departments shall be staff liaison and shall provide support to the Utility Committee.

6. The Utility Committee shall operate in accordance and be subject to the Policies and Procedures for Boards, Committees, and Commissions as adopted by the Board.

Upon motion by Supervisor _____, seconded by _____, the

forgoing Resolution was passed and adopted this _____ day of _____, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

_____
ROBERT L. CROWELL, Mayor
Carson City, Nevada

ATTEST:

_____
ALAN GLOVER, Clerk-Recorder
Carson City, Nevada