CARSON CITY OPEN SPACE ADVISORY COMMITTEE
Minutes of the December 16, 2013 Meeting

A regular meeting of the Carson City Open Space Advisory Committee was scheduled for 6:00 p.m. on Monday, December 16, 2013 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Bruce Scott
Vice Chairperson Howard Riedl
Member Margie Evans
Member Laura Fitzsimmons
Member Donna Inversin
Member Tricia Lincoln
Member Toby Welborn

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Juan Guzman, Open Space Property Manager
Ann Bollinger, Natural Resources Specialist
Tina Russom, Deputy District Attorney
Tamar Warren, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the committee's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

CALL TO ORDER (6:00:10) – Chairperson Scott called the meeting to order at 6:00 p.m.

ROLL CALL AND DETERMINATION OF A QUORUM (6:00:15) – Roll was called and a quorum was present.

CITIZEN COMMENTS (6:01:04) – Chairperson Scott entertained public comments; however, none were forthcoming

1. ACTION ON APPROVAL OF MINUTES (6:02:31) – Chairperson Scott introduced the item. **Member Evans moved to approve the minutes of the October 21, 2013 meeting with one correction. The motion was seconded by Member Welborn. Motion carried 7-0.** Member Fitzsimmons expressed gratitude for the "extraordinary quality" and "clarity" of the minutes.

2. MODIFICATIONS TO THE AGENDA (6:01:20) – Chairperson Scott suggested addressing agenda items 3D and 3F prior to item 3B.

3. MEETING ITEMS:

A. DISCUSSION ONLY REGARDING WORK CONDUCTED THROUGHOUT 2013 FOR THE ASH CANYON TO KING CANYON TRAIL PROJECT. (6:04:12) – Chairperson Scott introduced the item. Mr. Guzman gave background and introduced Chas Macquarie and Jeff Potter from Muscle Powered. Mr. Macquarie presented an overview of the Ash Canyon to Kings Canyon Trail Project, and Mr. Potter presented an update to the trail construction. He also acknowledged and thanked all the volunteers who helped build the trail. Chairperson Scott and Vice Chairperson Riedl expressed their appreciation to Muscle Powered. Chairperson Scott entertained public comments; however, none were forthcoming.

B. FOR POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS A NAME FOR TWO OPEN SPACE ACQUISITIONS, FORMERLY THE SERPA AND BENTLY PROPERTIES, LOCATED EAST OF THE DEER RUN ROAD BRIDGE. (7:09:47) – Chairperson Scott introduced the item. Ms. Bollinger presented the agenda materials, including background and a list of nominations. Member Evans recommended the name Carson Gorge Open Space, adding that the name would be a potential tourism draw. Ms. Bollinger recommended the name Carson River Canyon Open Space. Discussion ensued. Chairperson Scott entertained public comments. Dan Greytak believed the V&T and the Aquatic Trails Maps identified the area as the Carson River Canyon, and suggested keeping that name to avoid confusion. **Vice Chairperson Riedl moved to recommend to the Board of Supervisors that the name for two Open Space acquisitions, formerly the Serpa and Bently properties, located east of the Deer Run Road Bridge should be called the Carson River Canyon Open Space. The motion was seconded by Member Welborn. Motion carried 6-0.**

C. FOR POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS A NAME FOR THE OPEN SPACE ACQUISITION APNS 008-541-73 AND 008-541-92 WEST OF DEER RUN ROAD BRIDGE. (7:17:30) – Chairperson Scott introduced the item. Ms. Bollinger gave background and presented the agenda materials, including the proposed names. Member Evans presented her suggestion: Morgan Mill Preserve. Ms. Bollinger suggested Morgan Mill Open Space. Discussion ensued regarding "preserve" versus "open space". Chairperson Scott entertained public comments. Maurice White suggested including the Open Space term to maintain continuity. Dan Greytak suggested calling the area Deer Run Bridge Open Space. **Member Evans moved to recommend to the Board of Supervisors that the name for Open Space acquisition APNs 008-541-73 and 008-541-92 west of Deer Run Road Bridge should be called Morgan Mill Preserve Open Space. The motion was seconded by Member Inversin. Motion carried 6-0.**

D. FOR POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF

SUPERVISORS THE MID-YEAR BUDGET REVISIONS AND CARRYOVER PROCESS. (6:24:17) – Chairperson Scott introduced the item. Mr. Guzman presented the Open Space budget information in the form of a Staff Report, incorporated into the record, and noted that he had not included the daily administrative and other departmental expenditures. Chairperson Scott noted that the Committee might wish to revisit the option of seasonal help versus permanent help. Mr. Moellendorf clarified that this budget discussion is for mid-year adjustments to the current budget. He also noted that additional staffing and capital equipment requirements might be addressed in the next fiscal year's budget. Member Lincoln was informed that a second bridge on the Ash Canyon trail would be financed by grants. Discussion ensued regarding Open Space entrance signage. It was agreed that Open Space should be recognized, even if some of the signs would be short-lived. **Vice Chairperson Riedl moved to recommend to the Board of Supervisors the mid-year budget revisions and carryover process. The motion was seconded by member Inversin. Motion carried 7-0.**

E. FOR POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS THE APPROVAL OF A MAINTENANCE PLAN FOR ASH CANYON ROAD. (7:26:10) – Chairperson Scott introduced the item and noted that he would only moderate and not participate in the discussion due to a previously-unknown conflict of interest, as the plan had been prepared by his firm. Mr. Guzman presented the agenda materials and the maintenance plan, incorporated into the record. Member Evans cautioned against invasive species germinating and wished to ensure the crew would steam clean their equipment prior to use. **Vice Chairperson Riedl moved to recommend to the Board of Supervisors the approval of a maintenance plan for Ash Canyon Road, and to incorporate the additional member comments. The motion was seconded by Member Welborn.** Chairperson Scott entertained public comments, and when none were forthcoming, a vote. **Motion carried 5-0-1, with Chairperson Scott abstaining.**

F. DISCUSSION ONLY: RECOMMENDATION TO THE BOARD OF SUPERVISORS TO INTRODUCE ON FIRST READING AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE CHAPTER 13.02 IN ORDER TO INCORPORATE CERTAIN PROVISIONS APPLICABLE TO THE OPEN SPACE PROGRAM, AND OTHER MATTERS RELATED THERETO. (6:47:43) – Chairperson Scott introduced the item and noted that Member Fitzsimmons had worked with staff on drafting this ordinance. Mr. Guzman presented the agenda materials which are incorporated into the record, and thanked Member Fitzsimmons for the amendments she had provided. In response to a question, Ms. Russom suggested keeping Section 13:06 specific to define Open Space as its own entity, because some activities allowed in Open Space would not be allowed in Parks. Member Fitzsimmons suggested adequately noticing Open Space properties and she believed that specific rules should be applied to specific areas. Member Inversin noted that she had not found provisions prohibiting firearms in this version. Mr. Moellendorf explained that firearms were prohibited on any river property "within the urban area". Discussion ensued regarding land designations. Mr. Moellendorf suggested noting all appropriate amendments in both

sections 13:02 and 13:06, and to bring a revised Section 13:06 back to the Committee. Member Fitzsimmons offered to continue her involvement. Member Evans wished to address the inclusion of flora, fauna, wastewater, and soil in Section 13:06. Chairperson Scott entertained public comments; however, none were forthcoming.

(7:07:47) – Member Fitzsimmons left the meeting at 7:07 p.m. A quorum was still present.

G. DISCUSSION ONLY REGARDING ACTIVITIES, PROJECTS, AND GRANTS LOCATED WITHIN THE CARSON RIVER CORRIDOR. (7:33:34) – Chairperson Scott introduced the item. Mr. Guzman and Ms. Bollinger presented an update on the Carson River Corridor and Watershed activities, incorporated into the record. There were no public comments regarding this item.

H. DISCUSSION ONLY REGARDING ACTIVITIES, PROJECTS, AND GRANTS OF INTEREST TO THE OPEN SPACE PROGRAM. (7:42:05) – Chairperson Scott introduced the item. Mr. Guzman presented the agenda materials which are incorporated into the record. Member Evans suggested a stronger weed management plan than currently provided by BLM. There were no public comments regarding this item.

4. NON-ACTION ITEMS:

A. REPORTS ONLY - NO ACTION OR DISCUSSION AMONG MEMBERS OR WITH STAFF WILL TAKE PLACE ON THESE ITEMS.

STATUS REPORTS AND ANNOUNCEMENTS FROM STAFF (8:03:30) – Mr. Guzman reported that a January meeting was being planned to review the Management Plan.

MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (8:04:10) – Member Inversin reported that she had attended a bicycle planning workshop with Lyon County and the Nevada Department of Transportation (NDOT) and the idea of having a Carson River Trail had been discussed. She noted that should this project become a reality, it would involve four counties. Member Welborn stated that he would again be involved with the Carson River Cleanup Day this year. Member Evans received clarification that the next regular meeting would take place on February 24, 2014 due to the Presidents' Day holiday.

5. FUTURE AGENDA ITEMS (8:07:04) – Previously discussed.

6. CITIZEN COMMENTS (8:07:18) – Chairperson Scott entertained public comments; however, none were forthcoming.

7. ACTION ON ADJOURNMENT (8:07:32) – **Member Evans moved to adjourn the meeting. The meeting was adjourned at 8:07 p.m.**

The Minutes of the December 16, 2013 Carson City Open Space Advisory Committee meeting are so approved this 24th day of February, 2014.

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BRUCE SCOTT, Chair