

**MINUTES**  
**Special Meeting**  
**Carson City Shade Tree Council**  
**Wednesday, March 24, 2014 ● 5:30 PM**  
**Community Center Sierra Room, 851 East William Street, Carson City, Nevada**

**Board Members:**

**Chair – Kyle Horvath**                      **Vice Chair – Gianna Shirk**  
**Member – Gary Borst**                      **Member – Terrill Ozawa**  
**Member – Jens Peermann**              **Member – Roy Trenoweth**

**Staff:**

Roger Moellendorf, Parks and Recreation Department Director  
Tamar Warren/Deputy Clerk & Recording Secretary

**NOTE:** A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours.

**CALL TO ORDER**

**ROLL CALL AND DETERMINATION OF QUORUM (5:31:35)** – The meeting was called to order at 5:30 p.m. A quorum was present.

<b>Attendee Name</b>	<b>Status</b>	<b>Arrived</b>
Kyle Horvath	Present	
Gianna Shirk	Present	
Gary Borst	Present	
Terrill Ozawa	Present	
Jens Peermann	Present	
Roy Trenoweth	Absent	

**PUBLIC COMMENTS** – None.

**1. ACTION ON APPROVAL OF MINUTES.** – There were no minutes to approve.

**2. MODIFICATIONS TO THE AGENDA.** (5:32:40) – None.

**3. MEETING ITEMS**

**A. For Possible Action: REGARDING THE ABSENCE OF ANY COUNCIL MEMBER FROM THIS MEETING.** (5:33:04) – Member Trenoweth was absent as excused.

**B. For Possible Action: TO APPROVE PLANS FOR THE 2014 ARBOR DAY CEREMONY AND ACTIVITIES. THE SHADE TREE ANNUALLY CONDUCTS AND SPONSORS A CITY WIDE ARBOR DAY CEREMONY, WHICH IS REQUIREMENT OF THE “TREE CITY USA” PROGRAM CONDUCTED BY THE NATIONAL ARBOR DAY FOUNDATION. ITEMS TO BE DISCUSSED AND POSSIBLY ACTED ON INCLUDE THE DATE, SITE, AND TIME OF THE CEREMONY, SPECIES AND/OR VARIETY OF TREE TO BE PURCHASED AND PLANTED, ACTIVITIES INCLUDED AS**

**PART OF THE CEREMONY, AND THE SELECTION OF THE RECIPIENT OF THE GEORGE WASHINGTON FERRIS AWARD.** (5:33:12) – Mr. Moellendorf presented the agenda materials and recommended a separate motion for each topic.

(5:40:44) – **MOTION: Staff (Mr. Moellendorf) to select the best-performing, drought-tolerant broadleaf tree.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Ozawa
<b>SECONDER:</b>	Borst
<b>AYES:</b>	Horvath, Shirk, Borst, Ozawa, Peermann
<b>NAYES:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

Mr. Moellendorf presented a nomination for the George Washington Ferris Award, incorporated into the record.

(5:43:02) – **MOTION: To nominate Juan Guzman and John Christopherson to receive the George Washington Ferris Award.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Peermann
<b>SECONDER:</b>	Ozawa
<b>AYES:</b>	Horvath, Shirk, Borst, Ozawa, Peermann
<b>NAYES:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

(5:43:58) – Vice Chairperson Shirk presented a proposal for an Arbor Day 5K Run/Walk, incorporated into the record.

(5:52:48) – **MOTION: To approve the plans for the Arbor Day 5K Run/Walk on Saturday, April 26, 2014 at 10 a.m. at Riverview Park.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Ozawa
<b>SECONDER:</b>	Peermann
<b>AYES:</b>	Horvath, Shirk, Borst, Ozawa, Peermann
<b>NAYES:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

(5:53:20) – It was agreed to distribute the responsibilities as follows:

Invitations:	Chairperson Horvath
Booth/Registration:	Member Trenoweth
Flyer Duplication:	Department of Parks and Recreation
Photography:	Member Ozawa
School District Liaison:	Chairperson Horvath
Press Release Writing:	Member Borst
Nevada Appeal Liaison:	Member Peermann
Equipment:	Department of Parks and Recreation
Event Date/Time:	Saturday, April 26, 2014, Starting at 10 a.m.
Event Location:	Riverview Park and Korean Veterans' Memorial Park

There were no public comments.

**4. NON-ACTION ITEMS**

**A. Reports only - NO DISCUSSION AMONG MEMBERS OR WITH STAFF WILL TAKE PLACE ON THESE ITEMS.**

**STATUS REPORTS AND COMMENTS FROM STAFF**

**MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION**

**B. UPDATE REGARDING URBAN TREE INVENTORY**

**5. FUTURE AGENDA ITEMS**

**6. PUBLIC COMMENTS (6:02:35) – None.**

**7. ACTION ON ADJOURNMENT (6:02:45) – Member Ozawa moved to adjourn. The motion was seconded by Vice Chairperson Shirk. The meeting was adjourned at 6:02 p.m.**

The Minutes of the February 5, 2014 Carson City Shade Tree Council meeting are so approved this 2<sup>nd</sup> day of February, 2014.

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KYLE HORVATH, Chair