

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
UTILITY FINANCE OVERSIGHT COMMITTEE**

Day: Monday
Date: January 13, 2020
Time: Beginning at 1:00 pm
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

AGENDA

Call to Order.

Roll Call and Determination of a Quorum.

Public Comment**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of the Utility Finance Oversight Committee, including any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.

1. For Possible Action - Approval of meeting minutes.

1.A For Possible Action: Discussion and possible action regarding approval of the November 4, 2019 draft meeting minutes. (Darren Schulz, dschulz@carson.org)

Staff Summary: Committee members will be provided the draft meeting minutes from the November 4, 2019 meeting and asked to review and approve.

[SR-Approval of Minutes.docx](#)

[11-04-19 minutes.pdf](#)

2. Meeting Items:

2.A For Possible Action: Discussion and possible action to recommend annual water and wastewater rate increases to the Board of Supervisors. (Darren Schulz, Dschulz@carson.org)

Staff Summary: The manager and consultant will present a report on the water and wastewater rate refresh progress, including discussion regarding the rate models, financial policies and assumptions,

capital improvement plans, and model results for water and wastewater recommended rate changes for FY 2021 through FY 2025. An increase of 3 percent in the user fee is proposed for each year of a 5-year time period in both the water and wastewater funds, beginning January 1, 2021 and continuing through January 1, 2025. Staff seeks either the Committee's recommendation to the Board of Supervisors of the proposed rate changes for the water and wastewater funds, or alternative direction from the Committee.

[SR-REVISED Water and Wastewater Rate Study Update.docx](#)

[2.aPresentation to UFOC water and sewer rates v4.pdf](#)

2.B For Possible Action: Discussion and possible action to recommend to the Board of Supervisors a stormwater rate structure and rate increase that will generate additional revenue, up to an additional \$1.4 million, to support an improved City-wide stormwater program. (Darren Schulz, Dschulz@carson.org)

Staff Summary: The manager and consultant will present a program update and rate review of the stormwater management program. At the November 4, 2019 UFOC meeting comments were received and direction given to further develop two rate methodologies which could be used to update the stormwater rate structure. The methodologies have been further developed and will be presented. Staff seeks the Committee's recommendation to the Board of Supervisors of a specific rate structure.

[SR-Stormwater Rate Study Update.docx](#)

[UFOC 1-13-20 V2 - CARSON EDITS.pptx](#)

2.C For Information Only: Presentation and discussion of Manager's report on personnel, projects and planning. (Darren Schulz, Dschulz@carson.org)

Staff Summary: Manager's report on personnel changes, projects and planning.

[SR-Managers Report.docx](#)

3. For Information Only: Future Agenda Items

Discussion under this item is limited to the possible placement of new matters on future agendas only. The next meeting is tentatively scheduled for:

4. Public Comment**

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5. For Possible Action: To Adjourn.

****Public Comment**

It is Carson City's aspirational goal to provide for item-specific public comment as follows: in order for members of the public to participate in the public body's consideration of an agenda item, the public is strongly encouraged to comment on an agenda item when called for by the Chair during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair also retains discretion to only provide for the Open Meeting Law's minimum public comment and not call for or allow additional individual-item public comment at the time of the body's consideration of the item when: 1) it is deemed necessary by the Chair to the orderly conduct of the meeting; 2) it involves an off-site non-action facility tour agenda item; or 3) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.

Agenda Management Notice

Items on the agenda may be taken out of order; the Chair may combine two or more agenda items for consideration; and the Chair may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Notice to Persons with Disabilities

The Utility Finance Oversight Committee is pleased to make reasonable accommodations for members of the public who wish to attend the meeting and need assistance. If arrangements for special assistance or reasonable accommodations at the meeting are needed, please notify the Public Works Department in writing at 3505 Butti Way, Carson City, NV 89701, or by calling (775) 887-2355 as soon as possible, but not less than 24 hours in advance of the meeting.

For Further Information

If you would like more information about an agenda item listed above or to request a copy of the supporting material for this meeting, please contact Karen Leet at Kleet@carson.org or call (775) 887-2355. A copy of this agenda and supporting materials for the meeting are also available at the Public Works Department located at 3505 Butti Way, Carson City, NV 89701, or at the City's website at <http://carson.org/government/meeting-information/agendas>.

This notice and agenda has been posted at the following locations:

Community Center, 851 East William Street

Public Safety Complex, 885 East Musser Street

City Hall, 201 North Carson Street

Carson City Library, 900 North Roop Street

Business Resource & Innovation Center (BRIC), 108 East Proctor Street

The Carson City website at <http://carson.org/government/meeting-information/agendas>