CARSON CITY ACCEPTING APPLICATIONS FOR THE OFFICE OF SUPERVISOR ON THE BOARD OF SUPERVISORS

Position Summary: Pursuant to Art. 2, §2.030(1) of the Carson City Charter, the Carson City Board of Supervisors is accepting applications from qualified candidates who are interested in appointment to the office of Ward 3 Supervisor by the Board of Supervisors. The term of this public office will expire on the first Monday in January 2023 after the next general election in accordance with Art. 2, §2.030(2) of the Carson City Charter. To be considered for appointment, the candidate must: (a) be an actual and bona fide resident of Carson City for at least six months immediately preceding the date of appointment; (b) be qualified elector in Carson City; (c) be a resident of Ward 3; and (d) not be in office as a Carson City official in any other capacity at the time of appointment. (Board of Supervisors Ward map available online at www.carson.org/ward3 or contact Elections at (775) 887-2087.)

Application Deadline: For full consideration, please complete and return an Application Packet by Friday, October 9, 2020 at 5:00 p.m. Incomplete Application Packets and Application Packets received after this deadline will NOT be considered.

How to Apply: Application Packets may be obtained from the Carson City website: www.carson.org/ward3 or the Carson City Executive Offices: 201 N. Carson St., Suite 2, Carson City, NV 89701, (775) 887-2100. Applications must be submitted online at www.carson.org/ward3 or delivered to:

Carson City Executive Offices
201 N. Carson St., Suite 2
Carson City, NV 89701

Application Packet: Interested persons are invited to complete and submit an Application Packet. An Application Packet is incomplete unless it is submitted with each of the following:

2. Resume with three (3) references.
3. Answers to supplemental questions.

Carson City is an Equal Opportunity Employer

Application and Selection Process: The selection process is subject to the following:

1. Completion and return of the Application Packet no later than 5:00 p.m. on Friday, October 9, 2020, which must include a valid e-mail address for all communications to and from the candidate.
2. All materials provided in the Application Packet are public records and open to public inspection.
3. Applications may be withdrawn from consideration by a candidate at any time. Once submitted, however, the Application Packet will be made available to the public.
4. Once an Application Packet is received, it will be posted on the City’s website at: www.carson.org/ward3.
5. On Wednesday, November 4, 2020, the Board of Supervisors, at a special meeting, will conduct interviews and make an appointment to the prospective vacancy of the office of Ward 3 Supervisor.
6. If an appointment is not made by the Board of Supervisors, the Board may, in its sole discretion, hold one or more additional meetings to consider a new selection period or process.

Salary: $25,658.25/year the salary is set by Nevada Revised Statute (NRS) 245.043.

Benefits: Benefits are determined by the Board of Supervisors and are subject to change. The benefits currently include:

- Employer paid Nevada PERS retirement
- No Social Security participation, but Medicare deduction required (1.45%)
- City paid medical, dental, vision and life insurance
- Deferred Compensation

Questions: Questions should be submitted in writing to Janet Busse at jbusse@carson.org.
Candidate Declaration for Appointive Position
Carson City Supervisor, Ward 3

Name: _______________________________________________________
Home Address: ________________________________________________
Phone: (Mobile)__________________ (Home)__________________
Email: _______________________

Declarations
(As required by Article 2 of the Carson City Charter and NRS Chapter 244)

a. Are you a resident of Ward 3? □ Yes    □ No
b. Are you a qualified elector in Carson City? □ Yes    □ No
c. Will you have resided in Carson City for 6 months by November 4, 2020? □ Yes    □ No
d. Do you hold office as a Carson City official in any other capacity? □ Yes    □ No

Declaration of Residency
I, the undersigned, do swear or affirm under penalty of perjury that I have been or will be an actual and bona fide resident of Carson City, Nevada for 6 months by November 4, 2020 as required by Article 2 of the Carson City Charter and have resided at the following residence or residences since May 4, 2020: (Attach additional sheet or sheets of residences as necessary).

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<td>Dates of Residency</td>
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I, the undersigned, do swear or affirm under penalty of perjury that I meet all of the qualifications to hold office as a Carson City Supervisor as set forth in the Carson City Charter, Art. 2, §2.010 and NRS 244.020. I understand that my submitted declaration and resume are considered public information and will be posted online upon receipt.

__________________________
Candidate’ Name

__________________________          _________________________
Signature of Applicant                      Date
WAIVER AND NOTICE OF PUBLIC MEETING

The undersigned acknowledges that the Carson City Board of Supervisors will hold a public meeting on November 4, 2020, at 8:30 a.m. at the Sierra Room of the Community Center located at 851 East William Street, Carson City, Nevada, in-person and/or through videoconference and/or telephone conference, to discuss, interview and/or make an appointment to the office of Ward 3 Supervisor.

Nevada Revised Statutes (NRS) 241.033 generally requires a public body to give written notice to any person whose character, alleged misconduct, professional competence, or physical or mental health will be discussed during a meeting. Subsection 7 of NRS 241.033 provides that a meeting to consider an applicant for employment is not subject to this notice requirement.

The undersigned acknowledges that he or she has been provided with this notice in compliance with any requirement of NRS 241.033, expressly waives any and all rights to any additional notice and consents to the Board of Supervisors conducting its interview and making its candidate selection for appointment to the office of Ward 3 Supervisor in a public meeting, including, without limitation, holding discussions regarding his or her qualifications or disqualifications as a candidate.

The undersigned also waives any and all rights to any additional notice in the event the Board of Supervisors holds one or more subsequent meetings to discuss or to take action on any of the foregoing if a final selection for appointment is not made at its November 4, 2020 meeting.

The undersigned further agrees that he or she has been advised that these meetings are open to the public, may be accessible to the public via simultaneous webcast and are being conducted to consider his or her candidacy, which may include, without limitation, matters specified by NRS 241.033 and the qualifications of the undersigned regarding eligibility or suitability for the office of Ward 3 Supervisor. The undersigned understands that all portions of his or her application materials will be provided to the Board of Supervisors, published on the Carson City website and made available for public inspection and copying without redaction of any information.

The undersigned understands that he or she may request withdrawal of his or her application materials from consideration for appointment, but that once submitted, they are public records under Nevada’s Public Records Act.

Dated this ______ day of _______________, 2020.

___________________________________________
(Signature of Candidate)

___________________________________________
(Printed Name of Candidate)
Carson City Supervisor – Ward 3 Applicant Questions

1) Why are you interested in being appointed to the position of Carson City Supervisor for Ward 3?

2) Are the Mayor, and Supervisors, part of the Executive branch or Legislative branch (or both) of local governance and explain the relationship between the Board of Supervisors, the City Manager and the Courts.

3) Do you believe that the Mayor and Supervisors are accountable to the direct wishes of the electorate, or elected as representative decision-makers? If you believe they are directly accountable to the electorate, explain how you would reconcile and resolve conflicting demands from the electorate on important decisions.

4) What thoughts do you have on the City's growth management ordinance? Should it be revised, if so how. Or, is the growth management ordinance working - if so, what evidence do you have to support that thought.

5) Citizen engagement in Board of Supervisors’ meetings is missing now with the COVID restrictions. What ideas do you have on increasing citizen engagement in city activities? Be specific and detailed.

6) In 40 words or fewer, describe your most important contribution during your career or personal life to date that enhanced Carson City’s quality of life, and why you think it was beneficial to the community.

7) In 50 words or fewer, please describe what you hope to steer through the Board of Supervisors, if you are chosen for the Ward 3 seat, that you believe would contribute more to our quality of life than the previous top accomplishment described by you in your previous answer.