

Item # 11C

**City of Carson City  
Agenda Report**

**Date Submitted:** 8/25/2007

**Agenda Date Requested:** 9/6/2007

**Time Requested:** 15 Minutes

**To:** Board of Supervisors

**From:** Linda Ritter, City Manager

**Subject Title:** Action to confirm the duties and authorities of the City Manager listed in the current job description and employment contract and discussion of any current job performance issues.

**Staff Summary:** The position of the City Manager works at the pleasure of the Board of Supervisors. As with any supervisor / employee relationship, a frank and honest discussion regarding duties, authorities and performance can be very beneficial for both parties.

**Type of Action Requested:** (check one)  
 Resolution  Ordinance  
 Formal Action/Motion  Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to confirm the duties and authorities of the City Manager listed in the current job description and employment contract .

**Explanation for Recommended Board Action:** The action confirms that the current job description and employment agreement for the position of City Manager adequately reflects the expectations of the Board of Supervisors.

**Applicable Statue, Code, Policy, Rule or Regulation:** Carson City Charter

**Fiscal Impact:** - n/a

**Explanation of Impact:** n/a

**Funding Source:** n/a

**Alternatives:** Do not approve, suggest changes and ask that a revised job description come back to the Board for approval.

**Supporting Material:** Carson City Charter, NRS, Job Description and Employment Contract