

Item # 4-3

**City of Carson City  
Agenda Report**

**Date Submitted:** May 27, 2008

**Agenda Date Requested:** June 5, 2008

**Time Requested:** Consent  
**Labor Commissioner PWP #** CC-2007-343

**To:** Mayor and Supervisors

**From:** Purchasing & Contracts

**Subject Title:** Action to accept the Work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$22,726.34 for Contract No. 2007-001 titled Building D Phase II Expansion to Maxim Construction, Inc.

**Staff Summary:** The Carson City Public Works Building "D" Phase II Expansion Project consisted of providing all tools, materials, labor and equipment necessary to construct a 60 foot wide by 90 foot deep metal building structure to be constructed adjacent to an existing metal building. The purpose of the building is to house cold sensitive equipment such as water trucks, vector trucks, etc. which are used in all aspects of Public Works, including dust control at the Landfill, which is required by our State Air Quality Permit. This project is now complete and Contractor is entitled to final payment.

**Type of Action Requested:** (check one)  
 Resolution                       Ordinance  
 Formal Action/Motion               Other (Specify)

**Recommended Board Action:** I move to accept the Work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$22,726.34 for Contract No. 2007-001 titled Building D Phase II Expansion to Maxim Construction, Inc.

**Explanation for Recommended Board Action:** This project is complete and the contractor is entitled to final payment.

**Applicable Statue, Code, Policy, Rule or Policy:** Not applicable. Final payment approval by the Board of Supervisors is an internal requirement. NRS does not require Board of Supervisors approval. The only final payment requirement is in NRS 338 and it requires that payment be made within 30 days from the completion of work or interest must be paid to the contractor.

**Fiscal Impact:** No additional impact.

**Explanation of Impact:** Funding was approved in a prior Board Action.

**Engineers Estimate:** \$540,000.00

**Project Cost:**

Bid Award	\$402,916.00
Change Orders	\$14,560.88
Total Project Cost	\$417,476.88
Contractor paid to date	\$394,750.54
Final Payment	\$22,726.34

**Funding Source:** Funding was approved in a prior Board Action.

**Prior Board Funding:** Bid was awarded on September 6, 2007 in the amount of \$402,916.00 with a contingency amount of \$40,000.00.

**Alternatives:** Provide other direction pursuant to Board Action

**Supporting Material:** Contract Summary Memo from Project Manager, and Approved Change Orders

**Prepared By:** Sandy Scott, Purchasing & Contracts Management Assistant

**Reviewed By:** \_\_\_\_\_ Date: 5/27/08  
 (Public Works)

\_\_\_\_\_ Date: 5/27/08  
 (City Manager)

\_\_\_\_\_ Date: 5/27/08  
 (District Attorney)

Nancy Kulsza \_\_\_\_\_ Date: 5/27/08  
 (Finance Director)

**Board Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_ Aye/Nay

2) \_\_\_\_\_ \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

# Memorandum

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**TO:** Sandy Scott, Contract Administrator

**FROM:** Mark Brethauer, P.E., Senior Project Manager

**DATE:** April 30, 2008

**SUBJECT:** Building D Phase II Expansion. CIP# 06-6007, Contract No. 2007-001.

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As of 4/29/08, this project has been completed to 100% by the contractor, Maxim Construction, to the satisfaction of the Public Works Department. Our original contract amount was \$402,916.00. We required 8 additive change orders and 3 deductive change orders. The final project contract total is \$417,476.88.

Please refer to attached list for a summary of the approved change orders.

Thank you again for all your help.

**CHANGE ORDER SUMMARY SHEET**

	<b>AMOUNT</b>
1. Change order #1 is an add to the contract. Public Works requested that the contractor install the 6" fire service line, which was originally going to be installed by Carson City Crews.	\$6,980.50
2. Change order #2 is a deduct to the contract. The Structural Engineer recommended removal of the foundation insulation.	<\$1,327.00>
3. Change order #3 is a deduct to the contract for the amount of foundation stabilizing rock that was not required on the project.	<\$57.50>
4. Change order #4 is an add to the contract for additional weather proofing material that was required for the end of the existing building.	\$1,178.75
5. Change order #5 is an add to the contract for the installation of a concrete vault and sump pump assembly that was required in order to make the floor drain system operate correctly.	\$5,069.23
6. Change order #6 is an add to the contract for additional materials required for change order #5.	
7. Change order #7 is an deduct to the contract for a design change of the new roll up doors.	\$575.00
8. Change order #8 is an add to the contract for the installation of additional anchor bolts that were left out of the Phase I construction of Building D.	<\$2,000.00>
	\$1,121.25
9. Change order #9 is an add to the contract for the installation of additional fire system equipment that was required, but not included on the plans.	\$702.65
10. Change order #10 is an add to the contract for safety adjustments that were required to the existing over head door operators.	
11. Change order #11 is an add to the contract for programming adjustments that were required to the existing fire system controller in order to operate correctly.	\$368.00
	Balance: \$1,950.00
	<hr/> \$14,560.88







**CARSON CITY CONTRACTS**

**CHANGE ORDER NO. 4**

**PROJECT: Building D Phase II Expansion**

**CONTRACT NO.: 2007-001**

**CONTRACTOR: Maxim Construction**

**DATE: November 20, 2007**

The Contractor is hereby authorized to make the following changes to the Scope of Work for the referenced contract, subject to the provisions of the contract document:

**Account Number for paying of Charge Order:** \_\_\_\_\_

**Do not list deductions and additions on the same change order.**


BID ITEM #	DESCRIPTION	AMOUNT
BP.2	Change order #4 is an ADD to the contract for weather proofing material that was required for the end of the existing building.	\$1,178.75
<b>CHANGE ORDER TOTAL</b>		<b>\$1,178.75</b>

<b>Original Contract Amount</b>	<b>\$ 402,916.00</b>
<b>Previous Change Orders 3</b>	<b>\$ 5,596.00</b>
<b>Contract Amount Prior to this Change Order</b>	<b>\$ 408,512.00</b>
<b>Amount of this Change Order</b>	<b>\$ 1,178.75</b>
<b>New Contract Amount (Including this Change Order)</b>	<b>\$ 409,690.75</b>

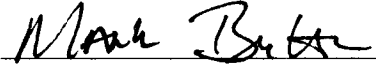
Revised Date of Completion as of this Change Order: **Add 5 days**

This change authorization constitutes full and complete compensation for all labor, equipment, materials, overhead, profit any and all indirect costs, and time adjustment to perform the above described change. All other costs are non-compensable.

-----**CHANGE ORDER NOT VALID UNTIL SIGNED BY ALL**-----

Contractor:   
Robert Schmitt, President

Date: 11/29/07

Project Manager:   
Mark Brethauer, P.E.

Date: 12/3/07

Contracts:   
Karen White, Management Assistant III

Date: 12-3-07





**CARSON CITY CONTRACTS**

**CHANGE ORDER NO. 6**

**PROJECT: Building D Phase II Expansion**

**CONTRACT NO.: 2007-001**

**CONTRACTOR: Maxim Construction**

**DATE: March 13, 2008**

The Contractor is hereby authorized to make the following changes to the Scope of Work for the referenced contract, subject to the provisions of the contract document:

**Account Number for paying of Charge Order:** \_\_\_\_\_

**Do not list deductions and additions on the same change order.**


BID ITEM #	DESCRIPTION	AMOUNT
BP.2	Change order #6 is an ADD to the contract to provide a gravel foundation for the new sump pump vault that was approved by CO #5. The gravel was required due to saturated soils.	\$575.00
<b>CHANGE ORDER TOTAL</b>		<b>\$575.00</b>

Original Contract Amount	\$ 402,916.00
Previous Change Orders 5	\$ 11,843.98
Contract Amount Prior to this Change Order	\$ 414,759.98
Amount of this Change Order	\$ 575.00
New Contract Amount (Including this Change Order)	\$ 415,334.98


Revised Date of Completion as of this Change Order: Add 5 days

This change authorization constitutes full and complete compensation for all labor, equipment, materials, overhead, profit any and all indirect costs, and time adjustment to perform the above described change. All other costs are non-compensable.

-----CHANGE ORDER NOT VALID UNTIL SIGNED BY ALL-----

Contractor:   
Robert Schmitt, President

Date: 3/18/08

Project Manager:   
Mark Brethauer, P.E.

Date: 3/19/08

Contracts:   
Karen White, Management Assistant III

Date: 3-19-08







**CARSON CITY CONTRACTS**

**CHANGE ORDER NO. 10**

**PROJECT: Building D Phase II Expansion**

**CONTRACT NO.: 2007-001**

**CONTRACTOR: Maxim Construction**

**DATE: March 13, 2008**

The Contractor is hereby authorized to make the following changes to the Scope of Work for the referenced contract, subject to the provisions of the contract document:

**Account Number for paying of Charge Order:** \_\_\_\_\_

Do **not** list deductions and additions on the same change order.

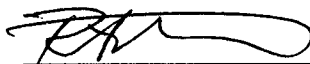
BID ITEM #	DESCRIPTION	AMOUNT
BP.2	Change order #10 is a ADD to the contract for safety adjustments that were required on the existing over head door openers.	\$368.00
<b>CHANGE ORDER TOTAL</b>		<b>\$368.00</b>

Original Contract Amount	\$ 402,916.00
Previous Change Orders 9	\$ 12,242.88
Contract Amount Prior to this Change Order	\$ 415,158.88
Amount of this Change Order	\$ 368.00
New Contract Amount (Including this Change Order)	\$ 415,526.88

Revised Date of Completion as of this Change Order: Add 1 day

This change authorization constitutes full and complete compensation for all labor, equipment, materials, overhead, profit any and all indirect costs, and time adjustment to perform the above described change. All other costs are non-compensable.


-----CHANGE ORDER NOT VALID UNTIL SIGNED BY ALL-----

Contractor:   
Robert Schmitt, President

Date: 3/18/08

Project Manager:   
Mark Brethauer, P.E.

Date: 3/17/08

Contracts:   
Karen L. White, Management Assistant III

Date: 3-19-08

