

Item #9-3c

City of Carson City  
Agenda Report

Date Submitted: March 9, 2010

Agenda Date Requested: March 18, 2010

Time Requested: Consent

To: Mayor and Supervisors  
From: Purchasing & Contracts

**Subject Title:** Action to determine that Contract No. 0910-173 is a contract for professional services and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve Contract No. 0910-173 a request for auditing services to be provided by Kafoury, Armstrong & Co. as the designated audit firm for FY 2009/2010 for a not to exceed amount of \$96,300.00 and a contingency amount of \$18,000.00 ( if needed for auditing additional major federal grant programs) to be funded from the below listed funding sources as provided in FY 2009/2010. (Sandy Scott)

**Staff Summary:** NRS 354.624 authorizes the governing body to annually designate the auditor without requiring competitive bids.

**Type of Action Requested:** (check one)  
 Resolution  Ordinance  
 Formal Action/Motion  Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to determine that Contract No. 0910-173 is a contract for professional services and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve Contract No. 0910-173 a request for auditing services to be provided by Kafoury, Armstrong & Co. as the designated audit firm for FY 2009/2010 for a not to exceed amount of \$96,300.00 and a contingency amount of \$18,000.00 (if needed for auditing additional major federal grant programs) to be funded from the below listed funding sources as provided in FY 2009/2010. (Sandy Scott)

**Explanation for Recommended Board Action:** NRS 354.624 Annual audit: Requirements; designation of auditor; scope and disposition; dissemination; prohibited provision in contract with auditor.

1. Each local government shall provide for an annual audit of all of its financial statements. A local government may provide for more frequent audits as it deems necessary. Except as otherwise provided in subsection 2, each annual audit must be concluded and the report of the audit submitted to the governing body as provided in subsection 6 not later than 5 months after the close of the fiscal year for which the audit is conducted. An extension of this time may be granted by the Department of Taxation to any local government that submits an application for an extension to the Department. If the local government fails to provide for an