

Item # 8-3B

**City of Carson City  
Agenda Report**

**Date Submitted:** June 30, 2010

**Agenda Date Requested:** July 15, 2010

**Time Requested:** Consent

**To:** Mayor and Supervisors  
**From:** Purchasing and Contracts

**Subject Title:** Action to determine that Contract No. 1011-065 is a contract for the services of a professional engineer, that the selection was made on the basis of the competence and qualifications of the engineer for the type of services to be performed and not on the basis of competitive fees; and therefore not suitable for public bidding pursuant to NRS 625.530; and to approve Contract No. 1011-065 with BHC Consultants, LLC. to provide Professional Services for Environmental Permit Assistance through June 30, 2011, for a not to exceed cost of \$187,500.00 to be funded from various Water, Wastewater, Stormwater and Landfill Fund Accounts as provided in FY 2010/2011. *(Sandy Scott-Fisher)*

**Staff Summary:** This contract is an annual on-call services contract to facilitate compliance with all the City environmental permits for water, wastewater, stormwater, and the landfill. The Nevada Division of Environmental Protection (NDEP) permits are quite complex and are inter-related requiring fairly substantial monitoring and contain many permit requirements, which require assistance from time to time. The contract is a task order contract, allowing staff to determine when assistance is needed and to develop a task for any specific work required. The contract is for a not-to-exceed amount of \$187,500. The contract will be issued for one (1) year with the option to renew for a second year. All work will be authorized by task orders.

**Type of Action Requested:** (check one)

- Resolution                       Ordinance
- Formal Action/Motion       Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to determine that Contract No. 1011-065 is a contract for the services of a professional engineer, that the selection was made on the basis of the competence and qualifications of the engineer for the type of services to be performed and not on the basis of competitive fees; and therefore not suitable for public bidding pursuant to NRS 625.530; and to approve Contract No. 1011-065 with BHC Consultants, LLC. to provide Professional Services for Environmental Permit Assistance through June 30, 2011, for a not to exceed cost of \$187,500.00 to be funded from various Water, Wastewater, Stormwater and Landfill Fund Accounts as provided in FY 2010/2011. *(Sandy Scott-Fisher)*

**Explanation for Recommended Board Action:** Pursuant to **NRS 625.530**, staff is requesting the Board of Supervisors declare that this contract is not adapted to award by competitive bidding.

**NRS 625.530 Restrictions upon public works.** Except as otherwise provided in NRS 338.1711 to 338.1727, inclusive, and 408.3875 to 408.3887, inclusive: