

**Carson City  
Request for Board Action**

**Date Submitted:** 7/26/11

**Agenda Date Requested:** 8/04/11

**Time Requested:** Consent Agenda

**To:** Mayor and Supervisors

**From:** Nick Providenti, Director of Finance

**Subject Title:** For Possible Action: Action to approve the application to remove uncollectible accounts receivable from the records of the Landfill division of the General Fund in the amount of \$11,950.18 out of estimated billings through June 30, 2011 of approximately \$2,750,000.

**Staff Summary:** NRS 354.256 requires that the County Auditor apply to the Board for permission to remove uncollectible accounts receivable from the records of the County.

**Type of Action Requested:** (Check One)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

**Does this action require a Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to approve the application to remove uncollectible accounts receivable from the records of the Landfill division of the General Fund in the amount of \$11,950.18 out of estimated billings through June 30, 2011 of approximately \$2,750,000.

**Explanation for Recommended Board Action:** NRS 354.256 requires that the County Auditor apply to the Board for permission to remove uncollectible accounts receivable from the records of the County.

There presently exist a number of accounts receivable on the records of the Landfill division in the General Fund which are deemed to be uncollectible. These accounts were worked by members of the Public Works Department and it has been determined the accounts are either out of business or in bankruptcy court.

A listing of the accounts deemed uncollectible is attached including the amounts and the name of the debtor.

Staff hereby applies for permission to remove the accounts listed on the attached documents from the records of the Landfill division of the General Fund.

**Applicable Statute, Code, Policy, Rule or Regulation:** NRS 354.256

**Fiscal Impact:** \$11,950.18

**Funding Source:** General Fund

**Explanation of Impact:** Reduction of accounts receivable and increase in non cash bad debt expense off \$11,950.18.

**Alternatives:**

- 1) Reject Application
- 2) Modify Application

**Supporting Material:** Listing of accounts deemed uncollectible as of June 30, 2011.

**Prepared By:** Nickolas Providenti  
**Reviewed By:** *Nickolas Providenti* Date: 7/26/11  
(Department Head)  
: *[Signature]* Date: 7/26/11  
(City Manager)  
: *[Signature]* Date: 7/26/11  
(District Attorney)  
: *Nickolas Providenti* Date: 7/26/11  
(Finance Director)

**Board Action Taken:**

Motion \_\_\_\_\_ 1) \_\_\_\_\_ Aye/Nay  
2) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

**Landfill Accounts to be Written Off  
For the Year Ended June 30, 2011**

HIGH DESERT GLASS COMPANY	\$45.96	December 2010 statement was returned as unable to forward Call phone number it was disconnected
KEN'S HOME IMPROVEMENT	\$42.92	Sent letter at 90 days informing customer would be going to cash only Put on CASH ONLY on February 19, 2011
MILLARD REALTY	\$11,841.25	Statements are being returned as unable to forward
NEWELL ROOFING	\$20.05	In bankruptcy court
		Sent letter at 90 days overdue stating that would go to CASH ONLY status on February 19, 2011 Statements are still being returned as unable to forward

\$11,950.18