Carson City Agenda Report

Date Submitted: August 9, 2011 Agenda Date Requested: August 18, 2011 Time Requested: Consent To: Mayor and Supervisors From: Larry Werner, City Manager Subject Title: For possible action: To appoint Donald Smit to the Historic Resources Commission to fill the Building Construction Professional position for a two year term ending July 2013. (Larry Werner) Staff Summary: C.C.M.C. Chapter 18.06.020 provides for the Board of Supervisors to appoint seven members of the Historic Resource Commission. The categories for representatives are as follows: At least two (2) members of the HRC must be professionally qualified as an architect or a design professional with experience in historic preservation; at least one (1) member of the HRC must be professionally qualified in building construction; at least one (1) member, but not more than two (2), shall be a professional in the field of historic preservation; at least one (1) member of the HRC must be a professional in the disciplines of archeology, anthropology, history or related professions. There is one Building Construction Professional position open due to a member's resignation. There is one applicant for this position. Type of Action Requested: (check one)) Ordinance) Resolution X) Formal Action/Motion) Other (Specify) Does This Action Require A Business Impact Statement: () Yes (X) No Recommended Board Action: I move to appoint Donald Smit to the Historic Resources Commission to fill the Building Construction Professional position for a two year term ending July 2013. Explanation for Recommended Board Action: There is one opening for the Historic Resources Commission in the field of "Building Construction Professional" due to a member's resignation. There is one applicant, Donald Smit. Applicable Statute, Code, Policy, Rule or Regulation: C.C.M.C. Chapter 18.06.020 Fiscal Impact: None Explanation of Impact: n/a Funding Source: n/a Alternatives: Reopen the position for additional applicants

Supporting Material: Recruitment Announcement, Current Roster, Application, C.C.M.C.18.06.020

Prepared By: Laura Banks, Executive Offices

Reviewed By:	(City Manager) (District Attorney) (Finance Director)		Date: $\frac{8-9}{9}$ Date: $\frac{8}{9}$	
Board Action	Taken:			
Motion:		1) 2)		Aye/Nay
(Vote Reco	orded By)			



HISTORIC RESOURCES COMMISSION

The Carson City Board of Supervisors is seeking applications from persons interested in serving on the Historic Resources Commission. There are **two positions available**, one of which is in the following category:

Building Construction Professional

The second position available is in one of the following categories:

Architect or Design Professional Building Construction Professional Archeology, Anthropology, History Professional or a Property Owner (who resides within the district)

The Historic Resources Commission reviews and makes decisions regarding projects in the Carson City Historic District and/or recommendations to the Regional Planning Commission and/or Board of Supervisors regarding matters relating to Carson City historic resources.

The term of the Building Construction Professional will expire July 2013. The other term will expire February 2015. Applicants should be aware that a minimum commitment of up to ten hours every other month is expected. All members shall serve without compensation. The Board of Supervisors shall appoint qualified persons to the Board who are residents of Carson City and registered voters.

Volunteer applications can be obtained from our website or at the address below. Let it be known that all applications submitted to this office will be considered public information. Thank you for your interest in assisting Carson City.

Applications will be accepted until July 29, 2011.

CARSON CITY EXECUTIVE OFFICES

201 N. Carson Street #2 Carson City, Nevada 89701 (775) 887-2100 FAX 887-2286

E-Mail: lbanks@carson.org
Web Page: http://www.carson.org
AN EQUAL OPPORTUNITY EMPLOYER

Updated: 2/1/2011

HISTORIC RESOURCES COMMISSION

APPOINTED TERM EXPIRES **MEMBER** Partial Term 3/09 Vacant (Architect) 7/2011 1/2015 Initial Term 2/99 Lou Ann Speulda-Drews (Historical) 200 Winters Drive Reappt. 1/11 Carson City NV 89703 W: 861-6335, H: 883-9513, F: 861-6301 LouAnn Speulda-Drews@fws.goy Appt. 2/11 As mandated by the guidelines Mara Jones (SHPO Rep) for the implementation of a State Historic Preservation Office certified local government program Capitol Complex Carson City, NV 89710 W: 684-3439, F: 684-3442 mara.jones@nevadaculture.org Mark A. Lopiccolo (Building Contractor) Initial Term 1/97 2/2013 Reappt. 2/01, 12/05 1400 Chaparral Drive Carson City NV 89703 2/09 W: 882-9447, H: 882-3833, C: 690-2906, F: 882-9430 markl@lopicoloconstruction.com Initial Term 2/01 2/2013 Robert M. Darney (Vice Chair) 307 W. Winnie Lane, Ste 4 (Architect) Reappt. 2/05, 2/09 Carson City, NV 89703 W: 883-3444, C: 721-7563, F: 883-3447 darneyarch@sbcglobal.net Initial Term 1/07 1/2015 Dr. Gregory J. Hayes (Resident & property owner) 411 West Fourth Street Reappt. 1/11 Carson City NV 89703 W: 882-9070, C: 846-5903 ghayesmd@gmail.com Initial Term 2/13/89 2/2013 Michael Drews (Chair) Reappt. 12/90, 12/92, 200 Winters Drive (Historical) Carson City, NV 89703 2/97, 2/01, 2/05, 2/09 W: 885-2305 x 202, H: 883-8253, F: 885-2305 mdrews@gnomon.com

AUTHORITY: C.C.M.C. 18.06, Development Standards Division 5, & Resolution 1982-R-29 require 4-year terms with seven members Two architects or design professionals with experience in historic preservation; one professionally qualified in building construction; one, not more than two, professionaln the field of historic preservation; one who owns property and resides within the District; and one or two who demonstrate knowledge and interest in Carson City history and in design, finance, real property transactions, archeology or other matters to advance the business of HRC.

MEETINGS: Meets 2nd Thursday of every month at 5:30 p.m. in the Sierra Room

PURPOSE: To review exterior development within the historic area of Carson City.

- TYPICAL DUTIES
 Review remodeling issues of historic structures.
 Review and approve designs of new buildings within the Historic District.

RESPONSIBLE COORDINATOR: Jennifer Pruitt, Principal Planner, Planning Division, 2837076



Carson City Application for Appointive/Volunteer Position CARSON CITY Planta miles Services

Rlegse print of the			
Title of Board or Commission	a: HISTORIC RESOURCES COM	MISSION	- 16.4 ma
Title of Position: COMMISSI	ON MEMBER		
Name: SMIT	DONALD	W.	
Last Address: 2486 FERMI ROAD	First CARSON CITY	Middle Initial NV 89706	
Street	City	State Zip	
Occupation/Business: PROJE	ECT MANAGER, BUILDING DESIGN	ER (183-P), GEN. CO	NTRACTOR
Telephone: Work775.882.278	53 Home- 775.885.9427 Cell-	775.741.9664 E-mail-	don@project-one.com
How long have you lived in Carson C	city: 24 YEARS Are you an active Carso	n City Registered Voter:_	YES
NOTE: ONLY COMPLETE IF A DE	EGREE IS REQUIRED FOR THIS PO	SITION	
College, professional, vocational or other schools attended	Major Subject	Degree Conferred	
UNIVERSITY of NEVADA, RENO	ARCHITECTURAL ENGINEERING	A.A. ARCHITECTU	RAL ENGINEERIN
UNIVERSITY of NEVADA, RENO	EDUCATION	B.S. EDUCATION	
to this Board/Commission/Co.	1 MODEOT WATER COLLY, THE	ESIDENTIAL DESIGN	ER (183-P),
GENERAL CONTRACTOR. RE	E-DESIGNED, RENOVATED SEVERA	AL HISTORIC STRUC	TURES.
ONE STRUCTURE PLACED	ON HISTORIC BUILDING REGISTRY		glowing were modely habitedly the CLD and second second second
White he had been seen as the second			
Dantlaination	tions in Which You Have Participa		ATION
COMMISSION MEMBER, CHA	RMAN, ECONOMIC DEVELOPMEN	T AGENCY. CARSON	CITY:
CARSON CITY LITTLE LEAGU	E, MANAGER/COACH, BOARD MEN	MBER	

3. List Your Affiliation Wit	h Professional or Technical Societies. (if required to	for the Position)
NOT REQUIRED		
4. Do You Anticipate Any I	Potential Conflicts of Interest? If Yes	s Please Explain.
NO		
	YES - PROJECT ONE: DWS RESIDE	NTIAL DESIGN
Business in Carson City Servi	ice Area: YES - PROJECT ONE; DWS RESIDE	
Length of time in Business: _	34 YEARS	
Name MR. JIM de ARRIETA	Personal/Professional References: Address 216 MOUNTAIN STREET	Telephone # 775.883.2809
MR. JOHN GAVIN	117 E. SEVENTH STREET, C.C. 89701	775.882.4766

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.



7.29.11

Signature of Applicant

You May Attach More Information

All Applications are Public Information

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701 Phone (775)887-2100 Fax (775) 887-2286

Laura Banks

From:

"Don Smit" <Don@project-one.com>

To:

<lbanks@carson.org>

Date:

7/29/2011 3:42 PM

CC:

"Jennifer Pruitt" < JPruitt@carson.org>

Attachments: HRC DWS Volunteer application 2011.pdf

Ms. Banks,

Please find my volunteer application for the HRC attached.

Please feel free to contact me should you have any questions.

d. smit

PROJECT ONE

hot springs road . carson city . nevada . 89706 775.882.2753($_{\odot}$).775.882.4016($_{\odot}$).775.741.9664($_{\odot}$) don@project-one.com

CONFIDENTIALITY: This message and any attachments are intended only for the listed recipients(s) and may contain privileged communications of confidential information. If you receive this email in error, please notify the sender immediately and permanently delete the message and any prints or other copies. Thank you.

18.06.020 - Historic resources commission (HRC).

There is created a body to be known as the historic resources commission (HRC) which shall consist of seven members appointed by the board.

(Ord. 2004-20 § 11 (part), 2004: Ord. 2001-23 § 2 (part), 2001).

18.06.025 - Qualifications of membership.

- 1. All members must reside in Carson City.
- At least two (2) members of the HRC must be professionally qualified as an architect or a design professional 2. with experience in historic preservation.
- 3. At least one (1) member of the HRC must be professionally qualified in building construction.

1

- At least one (1) member, but not more than two (2), shall be a professional in the field of historic preservation. 4.
- At least one (1) member of the HRC must be a professional in the disciplines of archeology, anthropology, 5. history or related professions.
- At least one person who owns property and resides within the district must be included in the membership. 6.
- The board shall endeavor to include in the membership persons with demonstrated knowledge and interest in 7. Carson City history and in design, finance, real property transactions, archeology or other matters likely to advance business of the HRC.

(Ord. 2004-20 § 11 (part), 2004: Ord. 2001-23 § 2 (part), 2001).

18,06,030 - Duties of the HRC.

- It shall be the duty of the HRC to serve as advisor to the board in all mailers concerning the identification, 1. designation, preservation and enhancement of areas, sites and structures of historic significance in Carson City and take action on open space use assessments, National Register nominations, the survey and preservation of archaeological sites, and the survey and inventory of properties of historic significance and proposed projects governed by this chapter.
- 2. In this regard the HRC may:
 - Prepare and maintain an inventory of all property within Carson City having the potential for designation a. as archaeological property;
 - Prepare and maintain an inventory of all property within Carson City having the potential for designation b. as historic property;
 - Recommend to the board certain areas, places, buildings, structures and objects as appropriate for C. designation as historic provided in this chapter;
 - Review and recommend appropriate action regarding any construction, remodel, demolition, removal or d. other changes proposed for structures, fences visible from public right-of-ways or areas designated historic by the board, all as limited by this chapter;
 - Recommend to the board such changes in the zoning ordinance, building codes or other local laws as may enhance the purposes of this chapter;
- Recommend to the board or conduct public information programs to increase public awareness of the value of 3. archaeological, historic, architectural and cultural preservation in Carson City;
 - Recommend to the board the purchase of essential structures where private preservation is not a. feasible:
 - Cooperate with the state historic preservation office in designating structures, sites or areas for b. historical markers and plaques;
 - Assist and advise other city and state departments, agencies and commissions regarding historic Ċ. properties in Carson City;
 - Recommend to the board that special recognition be given to structures, sites or areas which exemplify ď. an outstanding example of historic preservation within Carson City.

(Ord. 2001-23 § 2 (part), 2001).