

**MINUTES
of the Meeting of the
CARSON CITY
9-1-1 SURCHARGE ADVISORY COMMITTEE**

December 6, 2011

1. Call to Order

Chair Anne Keast called the meeting to order at 8:30 a.m.

2. Roll Call and Determination of a Quorum

Members present were Daniel Berger, Anne Keast, Karin Mracek, Tina Petersen, and Bernard Sease (by telephone), which constituted a quorum.

Also present were Stacey Giomi, Carson City Fire Chief; Moreen Scully, Carson City District Attorney's Office; and Maurice White (community member).

3. Agenda Management Notice—Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

4. Public Comments and Discussion

There were no public comments or discussion.

5. For Possible Action: Approval of September 6, 2011, Meeting Minutes

It was moved by Bernie Sease, seconded by Dan Berger, with motion carried, that the September 6 meeting minutes be approved as submitted.

6. Report on Funds Collected and Expended/Obligated from the 9-1-1 Surcharge

Documents outlining the 911 Surcharge account expenditures/pending price quotes and revenue were distributed. Stacey mentioned that the greatest expenses to date have been for the digital voice recorder and the annual maintenance costs. Payment has not yet been made in regard to the new E911 lines, with Karin saying that she would be signing off on the contract today. The revenue spreadsheet listed the grand total collected from the surcharge from its inception in April 2009 through October 2011 (\$565,578.43).

Stacey mentioned that at the next meeting, he would be proposing to the committee some potential expenditure suggestions, largely centered around radio system upgrades (which propagate the 911 calls out to the field).

7. Update on 9-1-1 System Upgrade

Karin updated the committee on the new 911 system, saying that it was put in about a week after the IHOP incident. They did come across some unanticipated issues in the new system, including some loss of functionality, awkwardness of use, etc. However, they were currently tweaking the system to address some of those awkwardness issues and were hopeful that some of the functionality issues would be addressed in newer versions. And despite these issues, Karin said that the system itself works fine and was necessary in order to move forward—and that none of these issues created any problems for the city as they were all only user-related.

8. Discussion Regarding Three Open Positions for Two-Year Terms on the 9-1-1 Surcharge Advisory Committee to Expire December 31, 2013

Stacey said that the three positions which expired this year (currently filled by Anne, Daniel, and Tina) were opened but would have to be opened again. Tina mentioned that she had not received a letter from the City Manager's Office regarding her expiration term, so she had not responded; Dan Berger had indicated that he would not be applying for another term; and Anne Keast had replied that she would like to be reappointed.

As Tina said that she was still interested in serving on the committee, Stacey said that he would contact the City Manager's Office about reopening the positions and ask them to send her the information. Stacey then requested that any committee member who knew of anyone who would be able to fill this role (someone with knowledge of communications and phone systems for reporting emergencies) to let him know so he could approach them and talk to them about the position and whether they would be interested in applying for it.

Stacey told Anne that she would probably be reappointed at the next (December 15) Board meeting as part of the consent agenda, as there were no other applicants to be interviewed.

9. Reports of Committee Members

There were no reports.

10. For Possible Action: Next Year's Meeting Dates

Meeting dates and times for next year would follow the same schedule as this year—and were set for March 6, June 5, September 4, and December 4, beginning at 8:30 a.m.

11. Public Comment

There was no public comment.

12. For Possible Action: To Adjourn

It was moved by Dan Berger, seconded by Tina Petersen, with motion carried, to adjourn the meeting at 8:43 a.m.

Recorder: Judy Dietrich