

CARSON CITY BOARD OF SUPERVISORS

Minutes of the November 13, 2012 Meeting

Page 1

DRAFT

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Tuesday, November 13, 2012 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Karen Abowd, Ward 1
Supervisor Shelly Aldean, Ward 2
Supervisor John McKenna, Ward 3
Supervisor Molly Walt, Ward 4

STAFF: Alan Glover, Clerk - Recorder
Stacey Giomi, Fire Chief / Acting City Manager
Randal Munn, Chief Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:31:35) - Mayor Crowell called the meeting to order at 8:31 a.m. Mr. Glover called the roll; a quorum was present. First Christian Church Pastor Ken Haskins provided the invocation. Mayor Crowell led the pledge of allegiance.

5. PUBLIC COMMENTS AND DISCUSSION (8:33:35) - Mayor Crowell entertained public comment. (8:33:57) "Willow Bill" Goulardt provided background information on the Willow Reindeer Program, describing it as the "nation's largest art project." He reviewed informational materials which had been distributed to the Board members and the Clerk prior to the start of the meeting. He requested that the information be posted to the City's website and a letter of support from Mayor Crowell.

(8:38:14) Fred Voltz discussed the importance of replacing the roof of the Library building. Mayor Crowell assured him that City Manager Larry Werner was aware of the need and has the project "on track." Mayor Crowell entertained additional public comment; however, none was forthcoming.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - October 18, 2012 (8:39:19) - Mayor Crowell entertained questions or comments. Supervisor Aldean advised that she and Supervisor Abowd both had nonsubstantive corrections to submit to the recording secretary. Supervisor Aldean proposed a revision to the discussion regarding the status of the Waste Management contract. In response to a question, Deputy Public Works Director Darren Schulz advised that the contract expires in 2016, but there are two automatic renewals. "So, effectively, it's another ten years." He acknowledged 2026 as the contract expiration. Mayor Crowell suggested noting that the original contract expires in 2016 with two automatic renewal periods. Mr. Schulz offered to research the specific language and provide the same to the recording secretary. **Supervisor Aldean moved to approve the minutes, as amended. Supervisor Abowd seconded the motion. Motion carried 5-0.**

7. POSSIBLE ACTION TO ADOPT THE AGENDA (8:41:50) - Mayor Crowell advised that item 21 would be deferred to a future meeting. He entertained additional modifications and, when none were

CARSON CITY BOARD OF SUPERVISORS

Minutes of the November 13, 2012 Meeting

Page 2

DRAFT

forthcoming, a motion to adopt the agenda with the removal of item 21. **Supervisor Aldean so moved. Supervisor Abowd seconded the motion. Motion carried 5-0.**

8. SPECIAL RECOGNITION - FOR POSSIBLE ACTION TO RECOGNIZE HAMPTON INN AND SUITES IN CARSON CITY AND ACCEPT THEIR DONATION OF \$20,000 IN USED FITNESS EQUIPMENT TO THE PARKS AND RECREATION DEPARTMENT (8:42:17) - Mayor Crowell introduced this item, and Aquatic Facility Operations Manager Kurt Meyer reviewed the agenda materials. He introduced Corey White, Linda Barnett, and Stu Drexler, of the Hampton Inn and Suites, and expressed appreciation for the donation. Mayor Crowell offered the Hampton Inn and Suites representatives the opportunity to comment. (8:44:01) Corey White expressed appreciation for the Board's recognition of the donation, and support for the Parks and Recreation Department. Mayor Crowell thanked the Hampton Inn and Suites, on behalf of the community and the Board of Supervisors. The Board members, City staff, and citizens present applauded. Mayor Crowell entertained a motion. **Supervisor Aldean moved to recognize the Hampton Inn and Suites in Carson City and accept their donation of \$20,000 worth of used fitness equipment to be used at the Carson City Aquatic Facility. Supervisor McKenna seconded the motion. Motion carried 5-0.**

9. CONSENT AGENDA (8:45:10) - Mayor Crowell entertained requests to hear items separate from the consent agenda. When none were forthcoming, he entertained a motion to approve the consent agenda, as published. **Supervisor Aldean moved to approve the consent agenda, consisting of one item from the Treasurer's Office; one item from Finance; and one item from the City Manager's Office. Supervisor Abowd seconded the motion. Motion carried 5-0.**

9-1. TREASURER - POSSIBLE ACTION TO ORDER AND DIRECT THE CARSON CITY TREASURER TO SELL, AFTER GIVING NOTICE OF SALE, FOR A TOTAL AMOUNT NOT LESS THAN THE AMOUNT OF TAXES, COSTS, PENALTIES AND INTEREST LEGALLY CHARGEABLE AGAINST THE PROPERTY, AS STATED IN THE ORDER OF THE FOLLOWING PROPERTIES: 001-032-05; 001-153-01; 001-201-20; 001-201-23; 002-441-21; 002-441-23; 002-482-30; 003-233-04; 003-282-01; 004-133-07; 004-342-02; 004-342-03; 004-342-04; 005-052-01; 005-052-04; 005-053-01; 005-053-02; 005-054-09; 005-054-10; 008-083-18; 008-161-40; 008-161-41; 008-241-08; 008-262-02; 008-263-02; 008-551-03; 009-341-02; 009-573-02; 010-593-09; WHILE THIS REQUIRED STEP TOWARDS A TAX SALE IS NOW BEING TAKEN, SOME OF THESE PROPERTIES ARE PROTECTED FROM SALE UNDER U.S. BANKRUPTCY LAWS

9-2. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH NOVEMBER 5, 2012, PURSUANT TO NRS 251.030 AND NRS 354.290

9-3. CITY MANAGER - POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF OCTOBER 9, 2012 THROUGH NOVEMBER 5, 2012

10. RECESS BOARD OF SUPERVISORS (8:45:50) - Mayor Crowell recessed the Board of Supervisors at 8:45 a.m.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the November 13, 2012 Meeting

Page 3

DRAFT

LIQUOR AND ENTERTAINMENT BOARD

11. CALL TO ORDER AND ROLL CALL (8:45:53) - Chairperson Crowell called the Liquor and Entertainment Board to order, noting the presence of a quorum, including Member Ken Furlong.

12. POSSIBLE ACTION ON APPROVAL OF MINUTES - October 18, 2012 (8:46:35) - Chairperson Crowell entertained questions or comments and, when none were forthcoming, a motion. **Member Aldean moved to approve the minutes, as presented. Member McKenna seconded the motion. Motion carried 6-0.**

13. PUBLIC WORKS DEPARTMENT, BUSINESS LICENSE DIVISION

13(A) POSSIBLE ACTION TO APPROVE DEAN SIRACUSA AS THE LIQUOR MANAGER FOR WINGSTOP RESTAURANTS, LIQUOR LICENSE NO. 13-29375, LOCATED AT 3965 SOUTH CARSON STREET, CARSON CITY (8:46:58) - Chairperson Crowell introduced this item. Principal Planner Jennifer Pruitt provided background information and reviewed the agenda materials, noting staff's recommendation of approval. Member Aldean advised that she would abstain from discussion and action on this item as Mr. Siracusa is a tenant of the Eagle Station Shopping Center.

(8:48:54) Chairperson Crowell invited Dean Siracusa to the podium, and thanked him for investing in Carson City. In response to a question, Mr. Siracusa described the Wingstop Restaurant operation. In response to a further question, he reviewed a list of on-site managers. He anticipates gaming license approval within sixty days. In response to a further question, he reviewed the specifics of "continuous" alcohol server training.

Chairperson Crowell entertained additional questions or comments of the board members. When none were forthcoming, he entertained a motion. **Member Abowd moved to approve Dean Siracusa as the liquor manager for Wingstop Restaurant, liquor license number 13-29375, located at 3965 South Carson Street, Carson City. Member McKenna seconded the motion. Motion carried 5-0-1, Member Aldean abstaining.**

13(B) POSSIBLE ACTION TO APPROVE KATHY PHELAN AS THE LIQUOR MANAGER FOR THE WHISKEY TAVERN, LIQUOR LICENSE NO. 13-29378, LOCATED AT 3481 HIGHWAY 50 EAST, CARSON CITY (8:52:03) - Chairperson Crowell introduced this item. Ms. Pruitt reviewed the agenda materials, noting staff's recommendation of approval. (8:52:57) Kathy and Arnie Phelan introduced themselves for the record, and Chairperson Crowell thanked them for investing in the community. Mrs. Phelan acknowledged previous issues with the former operation, Katie's Bar; and advised "it's something that we're trying to clean up within the community." Mr. Phelan advised of having worked with "other ... businesses ... trying to improve Highway 50." Mrs. Phelan discussed the importance of investing in and reviving the Highway 50 corridor, and plans to have employees at the door check identification. She advised that Whiskey Tavern employees are required to complete alcohol server training. Chairperson Crowell commended the Phelans on their efforts to change the reputation of the previous business in the subject location. In response to a question, Mr. Phelan advised that he owns Arnie's Automotive, also on Highway 50.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the November 13, 2012 Meeting

Page 4

DRAFT

In response to a question, Mrs. Phelan described the Whiskey Tavern property. Mr. Phelan acknowledged that buildings in the vicinity are well maintained. Chairperson Crowell entertained additional questions or comments and, when none were forthcoming, a motion. **Member McKenna moved to approve Kathy Phelan as the liquor manager for the Whiskey Tavern, liquor license number 13-29378, located at 3481 Highway 50 East, Carson City. Member Abowd seconded the motion. Motion carried 6-0.** Chairperson Crowell thanked the Phelans for their investment in the community and for their efforts to improve the appearance of Highway 50 East. In response to a question, Mrs. Phelan advised of having just received the hearing notification letter last week. A brief discussion took place regarding the notification process, and Ms. Pruitt assured the board that steps have been taken to ensure applicant notification prior to agendaizing hearings.

14. PUBLIC COMMENT (8:57:23) - Chairperson Crowell entertained public comment; however, none was forthcoming.

15. ACTION TO ADJOURN LIQUOR AND ENTERTAINMENT BOARD (8:57:30) - A motion was made, seconded, and carried unanimously to adjourn the Liquor and Entertainment Board meeting at 8:57 a.m.

16. RECONVENE BOARD OF SUPERVISORS (8:57:40) - Mayor Crowell reconvened the Board of Supervisors at 8:57 a.m.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

17. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME (8:57:44) - None.

18. CLERK - RECORDER - POSSIBLE ACTION TO CANVASS THE VOTE FOR THE 2012 GENERAL ELECTION (8:57:49) - Mayor Crowell introduced this item. Mr. Glover provided background information and reviewed the agenda materials. He thanked his staff, the election workers, the Parks and Recreation Department staff who assisted in setting up the general election voting locations, and the Information Technology Department staff who assisted in providing internet access. Mr. Glover provided an overview of this year's election process, noting that it had run very smoothly.

Supervisor McKenna thanked Mr. Glover and his staff "for a very efficient and well-done election," and expressed appreciation for the recent *Nevada Appeal* article. In reference to the Abstract of the Vote, which had been distributed to the Board members prior to the start of the meeting, Supervisor McKenna noted the number of under votes indicated. Mr. Glover acknowledged "it happens more in a presidential year. There are people who only vote every four years and they only vote the top of the ticket, many of them simply for president. They don't vote for U.S. Senate or the House seats. Absentee ballots, military and overseas, they tend to vote the top of the ticket. There will not be as many under votes for the local races in two years because those people tend to vote in every election ..." In response to a question, Mr. Glover advised that Elections Division staff gently encourages voters to cast a vote in every election to avoid the re-registration process.

In response to a question, Mr. Glover advised that absentee ballots are required to be turned into the Elections Division by 7:00 p.m. on Election Day. Many military and overseas voters voted by e-ballot.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the November 13, 2012 Meeting

Page 5

DRAFT

“The beauty of those is we could send them e-mail reminders.” Mr. Glover reviewed corresponding statistical information, and explained complications relative to military servicemen and women who may be in basic training or “in the field.” He advised of a good turnout, and that the results are forwarded by the Secretary of State to Congress “because they watch that very closely.”

Mayor Crowell entertained additional Board member comments or questions and, when none were forthcoming, public comments. When none were forthcoming, he thanked Mr. Glover and his staff and entertained a motion. **Supervisor Abowd moved to approve the canvass of the vote for the 2012 General Election, as presented by the Clerk - Recorder. Supervisor Walt seconded the motion. Motion carried 5-0.**

19. PUBLIC WORKS DEPARTMENT, PLANNING AND ZONING DIVISION - POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE TO CHANGE THE ZONING OF APN 002-112-12, PROPERTY LOCATED ON LEE STREET, FROM RESIDENTIAL OFFICE (“RO”) TO MULTI-FAMILY DUPLEX (“MFD”) (ZMA-12-048) (9:07:39) - Mayor Crowell introduced this item. Planning Division Director Lee Plemel reviewed the agenda materials in conjunction with displayed slides. He responded to questions of clarification regarding the setbacks. In response to a further question, he reviewed the required noticing process and advised of having received no comments in favor or in opposition to the application. He advised that the Planning Commission unanimously recommended approval.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor McKenna moved to introduce, on first reading, Bill No. 115, an ordinance to change the zoning of APN 002-112-12, property located on Lee Street, from residential office to multi-family duplex, based on the findings contained in the staff report. Supervisor Abowd seconded the motion. Motion carried 5-0.**

20. CITY MANAGER - DISCUSSION ONLY REGARDING PRESENTATION OF THE CARSON CITY QUARTERLY BUSINESS REVIEW FOR THE PERIOD ENDING SEPTEMBER 30, 2012 (9:13:19) - Mayor Crowell introduced this item, and he and the Board members commended Acting City Manager Stacey Giomi on his recent notifications regarding the weather. In response to a question, Chief Giomi provided an update on the current status of fire danger in the community.

Chief Giomi reviewed the agenda report, and Linda Ritter, of Ritter Consulting Associates, provided an overview of the agenda materials. In response to a comment, Chief Giomi discussed the City’s recent conversion to Microsoft Outlook. He commended the Information Technology Department staff on all the work done leading up to the conversion and the work done over the last weekend to accomplish the conversion.

Sheriff Ken Furlong reviewed the scorecard information relative to the Sheriff’s Department. He related anecdotal information on the recent arrest of a young man who had been caught by video surveillance attempting to break into a vehicle. Sheriff Furlong acknowledged that investigation status information is available to the Board. Supervisor Aldean commended the intervention and cooperation of the young man’s mother, and Sheriff Furlong agreed. In response to a question, Sheriff Furlong discussed staffing in consideration of the statistical information provided and recent crime trends. Chief Giomi reviewed the scorecard information relative to the Fire Department. He responded to questions of clarification regarding

CARSON CITY BOARD OF SUPERVISORS

Minutes of the November 13, 2012 Meeting

Page 6

DRAFT

transport statistics. He acknowledged that the Fire Department bills for transports and “get[s] paid somewhat. A good portion of these people are Medicare or Medicaid patients. Medicare ... pays about 45 cents on the dollar. Medicaid’s about 20 cents on the dollar.”

In response to a question, Chief Giomi offered to look into the possibility of providing input on the application to increase the number of beds in the acute care center. In response to a further question, he reviewed statistical information relative to mutual aid agreements. Supervisor McKenna requested to agendaize discussion regarding the need to expand the Fire Department prior to the budget process. A brief discussion followed. In response to a further question, Chief Giomi discussed the involvement of utilities representatives in emergency planning.

Ms. Ritter reviewed the Business License Division and BRIC operations scorecard. Deputy Public Works Director Darren Schulz introduced Wastewater Treatment Plant Manager David Bruketta, and reviewed the Wastewater Treatment Plant operations scorecard. Parks and Recreation Department Director Roger Moellendorf reviewed his department’s operations scorecard. Ms. Ritter reviewed the operations scorecard for the Library and the Elections Division. In response to a question, Mr. Glover estimated the average amount of time necessary to cast a ballot is ten minutes. Finance Department Director Nick Providenti reviewed the operations scorecard for each fund in the City. Discussion took place regarding sales tax collections. In response to a question, Mr. Providenti explained the general fund expenditure increases. (10:19:02) Mayor Crowell entertained additional comments or questions of the Board members and public comments; however, none were forthcoming.

21. PARKS AND RECREATION DEPARTMENT, OPEN SPACE PROGRAM - DISCUSSION ONLY REGARDING PRESENTATION OF THE PROPOSED CARSON VALLEY DISCOVERY TRAIL BY THE BUREAU OF LAND MANAGEMENT, CARSON VALLEY TRAILS ASSOCIATION, AND STAFF, AND INTRODUCTION OF THE SCOPING PROCESS FOR THE NON-MOTORIZED 45-MILE LONG TRAIL SYSTEM - Deferred.

**22. BOARD OF SUPERVISORS NON-ACTION ITEMS:
STATUS REVIEW OF PROJECTS (10:19:17) - None.**

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (10:18:09) - Mr. Glover advised that the swearing-in ceremony will be scheduled for Monday, January 7, 2013.

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (10:19:27) - Supervisor Walt reviewed scheduled meetings and activities for the NACo Conference. She advised that Nutcracker tickets are available for sale on the Pinkerton Ballet Theater website.

STAFF COMMENTS AND STATUS REPORT

23. PUBLIC COMMENT (10:20:41) - Mayor Crowell entertained public comment; however, none was forthcoming.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the November 13, 2012 Meeting

Page 7

DRAFT

24. ACTION TO ADJOURN (10:20:45) - Supervisor Walt moved to adjourn the meeting at 10:20 a.m. The motion was seconded and carried unanimously.

The Minutes of the November 13, 2012 Carson City Board of Supervisors meeting are so approved this _____ day of December, 2012.

ROBERT L. CROWELL, Mayor

ATTEST:

ALAN GLOVER, Clerk - Recorder