

**City of Carson City
Agenda Report**

Date Submitted: 5/28/13

Agenda Date Requested: 6/6/13

Time Requested: Consent

To: Mayor and Supervisors

From: Fire Department

Subject Title: For Possible Action: To authorize Carson City to submit an application through the Nevada Homeland Security Working Group for funding through the Nevada Homeland Security Grant Program in the amount of \$668,060. *(Stacey Giomi)*

Staff Summary: The Board of Supervisors is required to authorize the submittal of applications for grants in excess of \$25,000, pursuant to policy. This grant program is administered by the State Homeland Security Commission which receives funding from the U.S. Dept. of Homeland Security. The grant will be used to link the computer aided dispatch (CAD) systems of the agencies in the Quad County region to enable real-time sharing of resource and incident information.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to authorize Carson City to submit an application through the Nevada Homeland Security Working Group for funding through the Nevada Homeland Security Grant Program in the amount of \$617,260.

Explanation for Recommended Board Action: This grant award will be administered on behalf of the dispatch, fire, and law enforcement agencies in the Quad County region. Carson City will coordinate project management, software, hardware, and equipment purchases on behalf of the city and other county agencies.

Applicable Statute, Code, Policy, Rule or Regulation: N/A

Fiscal Impact: There is no grant match required.

Explanation of Impact:

Funding Source:

Alternatives: Do not submit the grant application.

Supporting Material: Grant Application/ Investment justification

Prepared By: R. Stacey Giomi, Fire Chief

Reviewed By: Robert S. Giomi
(Fire Chief)

Date: 5/28/13

[Signature]
(City Manager)

Date: 5/28/13

[Signature]
(District Attorney)

Date: 5/28/13

[Signature]
(Finance Director)

Date: 5/28/13

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

Nevada Homeland Security Working Group	Date Submitted
Project Proposal for FFY13 HSGP Funding Description	05-24-2013

1) **PROJECT TITLE** Quad County Regional CAD Data Sharing

2) **Proposing/Lead Agency** Carson City

3) **Proposed Project Manager** Name: Stacey Giomi Contact #: (775) 283-7150

4) **CLASSIFICATION - Check the primary intention of the Proposed Project.** **Choose one:**

NEW	New; no grant-funded projects have recently (within 5 yrs) addressed this capability.	<input type="radio"/>
ENHANCE	Will primarily expand or enhance the capability(s) of prior grant-funded projects.	<input checked="" type="radio"/>
SUSTAIN	Will primarily sustain capability or continue establishment effort in existing program.	<input type="radio"/>

5) **PROJECT OUTCOME - Describe the goal of the Proposed Project in a summary statement.**
 Describe the desired outcome or goal of the Proposed Project in terms of capability. The statement should describe how much (quantify the capability improvement at a high level; for example: "To (establish, improve, expand, double, sustain, etc.)..."); of what Core Capability (or Capabilities) (consider aligning with NCHS FFY13 priorities (see #7)); for who (identify the direct users/beneficiaries of the capability); and where (identify the geographic locale; example: state-wide or LV Urban Area or NE NV or Reno, etc.).

The Quad Counties (Including Carson City, Douglas County, Lyon County and Storey County) have identified a need to share Computer Aided Dispatch (CAD) data between the 4 Public Safety Answering Points (PSAPs) in the Region. The goal of this proposed project is to establish data sharing capabilities between the 4 PSAPs, and to enhance their ability to share Public Safety resources throughout the Region. Previously, the Quad Counties implemented a shared Internet Protocol (IP) microwave network, using Public Safety Interoperable Communications (PSIC) funds from federal fiscal year 2009. This microwave network will provide the infrastructure to carry the CAD data between the PSAPs. The application to support the bidirectional CAD data sharing is the next component necessary to share CAD data and is outlined in this document. This functionality builds upon other ongoing efforts in the Region to share Public Safety and other data between the Counties. This project was ranked #3 by the Nevada Communications Steering Committee (NCSC) and the NCSC Grant Sub-Committee.

6) **CORE CAPABILITY - Identify by name the Primary Core Capability to be addressed.**
 Reference: the DHS Core Capability List at: <http://www.fema.gov/core-capabilities#Planning>

Primary Core Capability: OPERATIONAL COORDINATION [Mission Area: ALL]

7) **PRIORITIES - Identify applicable NCHS Priority, State and/or Urban Area Strategy Objectives to be addressed.**
 Reference: "Nevada Commission on Homeland Security 2013 Priorities" sheet; "State Homeland Security Strategy"; and "Las Vegas Urban Area Homeland Security Strategy"

NCHS FFY13 Priority: OPERATIONAL COORDINATION [Mission Area: ALL]

State Strategy Objective: OBJECTIVE 2: Organization

Urban Area Strategy Objective: Please Choose from the Objectives on the Drop-Down List Provided (Refer to the LVUAHSS)

8) **PROJECT IMPLEMENTATION - Describe how and by who the Proposed Project will be implemented.**
 Describe in rough order the process by which the project will be accomplished, identifying who (i.e. staff, contractor, or ?) will perform what work.

The proposed project requires coordination between 4 County Public Safety Answering Points (PSAPs). It is the intention of the Project Team to hire an experienced consultant to manage the overall project. Each individual PSAP will participate in the tasks related to their PSAP. The selected system vendor will be responsible for system implementation, in conjunction with the overall Project Manager. The following is a high level outline of the project tasks and who will perform the work for each task:

- Develop contract with consultant for Project Management (Carson City Project Manager)
- Collect data from each of the 4 County PSAPs regarding their CAD systems and operations (consultant and each PSAP)
- Develop system functional specifications for RFP (consultant and Project Team)
- RFP process to select CAD data sharing system vendor (consultant, Project Team and Carson City Purchasing Department)
- Vendor selection (Project Team, Carson City Purchasing Department)
- Contract negotiations with system vendor (consultant, Project Team and Carson City Purchasing Department)

9) **SUB-GRANT AWARD RECIPIENTS - Identify the participating agency(s) and jurisdiction(s) proposed for awards.**

	Agency (FD, PD, etc.)	Political Jurisdiction (city, county, etc.)	Project Representative (individual)
9(a)	Fire Department	Carson City	Stacey Giomi
9(b)			
9(c)			

10) **SUSTAINMENT - Identify any continuing financial obligation created by the Project, and proposed funding solution.**

The Quad Counties have received a quote for on-going maintenance and support on an annual basis, and have researched on-going costs for connectivity for the GPS portion of the application. They will be prepared to develop a method for on-going cost sharing, which will likely be managed by the User Group developed for the IP microwave system.

Nevada Homeland Security Working Group
Project Proposal for FFY13 HSGP Funding Budgets and Tasks

PROJECT TITLE (Same as Page 1)

Quad County Regional CAD Data Sharing

11) UASI-STATE BENEFIT - Identify the percentage of benefit accruing to the LV Urban Area versus State-wide (non-UASI).

Estimate the benefit of the Proposed Project, in percentage, that will accrue to the Las Vegas Urban Area, versus that which will accrue to the balance of Nevada excluding the Las Vegas Urban Area.

(Form Hint: Look at the dollar totals on Line 12g - What percentage is LVUASI? What percentage is Statewide?)

Must Equal 100%

LV UASI	State-wide	TOTAL

12) BUDGET - Describe objectives, acquisitions and quantities within each category. Be specific. Identify UASI and State cost.

12a) Planning. Development of policies, plans, procedures, mutual aid agreements, strategies.

LV UASI State-wide SubTotal

Consultant and vendor to development Interlocal agreements between user agencies and perform project management services.		\$99,960.00	\$99,960.00
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12b) Organization. Establishment of organization, structure, leadership and operation.

LV UASI State-wide SubTotal

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12c) Equipment. Procurement and installation of equipment, systems, facilities.

LV UASI State-wide SubTotal

Computer server, software, GPS hardware, and users licenses. Vendor to provide development, deployment, and configuration of purchased software		\$568,100.00	\$568,100.00
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12d) Training. Development and delivery of training to perform assigned missions and tasks.

LV UASI State-wide SubTotal

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12e) Exercise. Development and execution of exercises to evaluate and improve capabilities.

LV UASI State-wide SubTotal

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12f) Personnel. Staff (not contractors) directly implementing project and programmatic capability.

LV UASI State-wide SubTotal

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12g) PROJECT TOTALS

LV UASI State-wide TOTAL
 \$668,060.00 \$668,060.00

13) TASKS & SCHEDULE - Identify the necessary tasks/steps, and time needed.

Task #	Task Description	From (mo/yr)	To (mo/yr)	Duration (months)
1	Receive funding.			
2	Develop contract with consultant for project management			1
3	Collect data from each of the 4 County PSAP's regarding their CAD systems & operations			1
4	Contract negotiations with system vendor			1
5	System implementation process (Note: Tasks #5 & #6 will be done concurrently)			4
6	Develop policies, procedures, and agreements between agencies			4
7	Optimize system, training and implementation			3
8	System acceptance testing			1.5
9	Project close-out			.5
10				
11				
12				
13	Total elapsed time			12
14				