

**Carson City  
Agenda Report**

**Date Submitted:** October 29, 2013

**Agenda Date Requested:** November 7, 2013

**Time Requested:** 10 mins

**To:** Board of Supervisor

**From:** Robert L. Crowell, Mayor

**Subject Title:** For Possible Action: To select the names of two or more nominees to submit to the Governor's Office from which the Governor shall appoint a member to serve as a member of the Board of Directors of the Carson-Truckee Water Conservancy District.

**Staff Summary:** The four year term of Carson City's current representative Todd Westergard expires on December 31, 2013. NRS 541.100 requires that upon the expiration of the term of office that the Board of Supervisors submit two or more names to the Governor who shall appoint a successor. Todd Westergard has expressed his interest in reappointment.

**Type of Action Requested:** (check one)  
 Resolution                       Ordinance  
 Formal Action/Motion               Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to select \_\_\_\_\_ as Carson City's nominees to submit to the Governor's Office from which the Governor shall appoint a member to serve as a member of the Board of Directors of the Carson-Truckee Water Conservancy District.

**Explanation for Recommended Board Action:** See Staff Summary.

**Applicable Statute, Code, Policy, Rule or Regulation:** NRS 541.100

**Fiscal Impact:** None

**Explanation of Impact:** N/A

**Funding Source:** N/A

**Alternatives:** N/A


**Supporting Material:** NRS 541.100 and letter from Governor Sandoval.

**Prepared By:** Janet Busse, Office Supervisor

Reviewed By:

  
\_\_\_\_\_  
(City Manager)

Date: 10/29/13

  
\_\_\_\_\_  
(Finance Director)

Date: 10/29/13

  
\_\_\_\_\_  
(District Attorney)

Date: 10/29/13

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

Aye/Nay

2) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

(Vote Recorded By)

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CARSON CITY, NEVADA 89701  
OFFICE: (775) 684-5670  
FAX NO.: (775) 684-5683



555 EAST WASHINGTON AVENUE, SUITE 5100  
LAS VEGAS, NEVADA 89101  
OFFICE: (702) 486-2500  
FAX NO.: (702) 486-2505

## Office of the Governor

October 4, 2013

Todd Westergard  
309 North Iris  
Carson City, NV 89703

RE: Appointment to the Carson-Truckee Water Conservancy District  
Term: 1/1/2010 to 12/31/2013

Dear Mr. Westergard: *Todd,*

This letter is to advise you that your current term on the Carson-Truckee Water Conservancy District Board of Directors ends December 31, 2013. I truly appreciate your invaluable service to the board and to the citizens of Nevada.

If you are interested in reappointment, please submit a new application and the required nominations to the Governor's Office for consideration no later than November 15, 2013. Please also notify your board Chair and/or staff that you are interested in reappointment.

The new application for boards and commissions is located on the contacts tab of the Governor's website at <http://gov.nv.gov/Boards/Vacancies>. Please be advised that the Authorization for Release of Personal Information and Waiver form requires a notary.

Should you have any questions, please contact Annalyn Carrillo directly at (702) 486-2500, or by emailing [abcarrillo@gov.nv.gov](mailto:abcarrillo@gov.nv.gov).

Again, thank you for your service to the State of Nevada. It is much appreciated.

Sincere regards,

*Brian Sandoval*  
BRIAN SANDOVAL  
Governor

cc: Gwyn Bergin, Administrative District Manager  
Carson Truckee Water Conservancy District

**NRS 541.100 Board of directors: Appointment; qualifications; terms; filling of vacancies; meetings and reports.**

1. Within 60 days after the entry of the decree incorporating the district, the Governor shall appoint a board of directors therefor in accordance with the petition. If the district includes land within more than one county, the representative or representatives of each county must be appointed from a list of two or more nominees submitted by the board of county commissioners of the represented county. No person may be disqualified to act as a director because that person is an officer, employee or stockholder of, or owner of land within, any irrigation or other district constituting a division, or part of a division, or subcontracting agency of the district, nor may any director for that reason be disqualified to vote or act upon any matter involving such irrigation or other district or subcontracting agency.

2. The Governor shall fix the terms of office so that not less than three of the directors first appointed after organization of the district shall serve until the end of the calendar year next succeeding their appointment, and the remaining directors first appointed shall serve until the expiration of 3 years after the end of the calendar year in which they were appointed. All succeeding terms of office must be for 4 years. Upon the expiration of the term of office of any director, the Governor shall, upon the recommendation of the district or incorporated city, or combination of incorporated cities, or subcontracting agency, as the case may be, from which the director was appointed, appoint a successor to the director to hold office for 4 years. If the district includes land within more than one county, the representative or representatives of each county must be appointed from a list of two or more nominees submitted by the board of county commissioners of the represented county.

3. All vacancies in the office of director must be filled in the manner provided in subsection 2. Each director shall hold office during the term for which he or she is appointed and until a successor is appointed and has qualified.

4. An annual meeting of the board of directors must be held on a date to be fixed by the board and, in addition thereto, the board shall hold meetings at least quarterly on dates to be fixed in the bylaws of the district. A report of the business transacted during the preceding year by the district, including a financial report prepared by qualified public accountants, must be filed with the board of county commissioners of each county in which the district is situated on or before the date of the annual meeting.

[10:380:1955]—(NRS A 1959, 376; 1987, 1727; 1989, 1406)