

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the July 10, 2013 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, July 10, 2013 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson John McKenna
Vice Chairperson James Mallery
Commissioner Brad Bonkowski
Commissioner Charles Des Jardins
Commissioner James Smolenski

STAFF: Darren Schulz, Deputy Public Works Director
Patrick Pittenger, Transportation Manager
Daniel Doenges, Senior Transportation Planner
Joseph Ward, Senior Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF A QUORUM (5:53:08) - Chairperson McKenna called the meeting to order at 5:53 p.m. Roll was called; a quorum was present.

B. PUBLIC COMMENT (5:53:36) - Chairperson McKenna entertained public comment; however, none was forthcoming.

C. POSSIBLE ACTION ON APPROVAL OF MINUTES - May 8, 2013 (5:53:46) - Chairperson McKenna entertained suggested revisions to the minutes and, when none were forthcoming, a motion. Commissioner Bonkowski moved to approve the minutes, as presented. Commissioner Des Jardins seconded the motion. Chairperson McKenna entertained public comment and, when none was forthcoming, called for a vote on the pending motion. Motion carried 5-0.

D. AGENDA MANAGEMENT NOTICE (5:54:12) - Chairperson McKenna entertained modifications to the agenda; however, none were forthcoming.

E. DISCLOSURES (5:54:20) - None.

F. PUBLIC MEETING ITEMS:

F-1. RECOGNITION OF DELONAIR JACOBSEN, WINNER OF THE KATHERINE McCLARY OPERATOR OF THE QUARTER (2013 1ST QUARTER) AWARD FOR MV TRANSPORTATION (5:54:33) - Chairperson McKenna introduced this item, and invited Mr. Jacobsen to join him at the podium. Chairperson McKenna thanked Mr. Jacobsen for his hard work and "for being good at it." On behalf of the commission, the City, and the citizens, he presented Mr. Jacobsen a Certificate of Appreciation, and encouraged him to "please keep up the good work." Mr. Jacobsen thanked the commissioners who, together with City staff and the citizens present, applauded.

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F-2. INFORMATION ONLY ON AN UPDATE OF THE RTC INTERCITY BUS ROUTE, FROM RENO TO CARSON CITY (5:55:52) - Chairperson McKenna introduced this item, and Mr. Pittenger advised that Washoe RTC staff was unable to attend this meeting. Mr. Pittenger advised that Washoe RTC staff have confirmed that “there will be very little change for the next year ...” He further advised that the subject presentation will be reagendaized for a future meeting. Chairperson McKenna entertained public and commissioner comments; none were forthcoming.

F-3. POSSIBLE ACTION TO APPROVE AMENDMENT NO. 2 TO CONTRACT NO. 0910-182, WITH MV TRANSPORTATION, TO EXERCISE THE FIRST OF THREE (3), ONE-YEAR OPTIONS FOR THE OPERATION OF JAC FIXED ROUTE AND JAC ASSIST PARATRANSIT SERVICE, FROM OCTOBER 1, 2013 TO SEPTEMBER 30, 2014, FOR A TOTAL COST OF \$633,121.80 (5:56:58) - Chairperson McKenna introduced this item, and Mr. Pittenger reviewed the agenda materials. Mr. Pittenger reviewed statistical information on ridership. Chairperson McKenna noted the fiscal impact, as reflected in the agenda report and, at his request, Mr. Pittenger reviewed the funding sources.

Chairperson McKenna entertained commissioner and public comments and, when none were forthcoming, a motion. **Commissioner Bonkowski moved to approve Amendment No. 2 to Contract No. 0910-182, with MV Transportation, to exercise the first of three one-year options for the operation of JAC fixed route and JAC Assist paratransit services, from October 1, 2013 to September 30, 2014, for a total cost of \$633,121.80. Commissioner Smolenski seconded the motion. Motion carried 5-0.**

F-4. POSSIBLE ACTION TO APPROVE GRANT AWARD #01-006-10-LX-14, FROM THE STATE OF NEVADA AGING AND DISABILITY SERVICES DIVISION, IN THE AMOUNT OF \$50,000, FOR THE PERIOD JULY 1, 2013 TO JUNE 30, 2014, FOR THE PROVISION OF FREE BUS PASSES FOR SENIOR CITIZENS ON THE JAC FIXED-ROUTE SYSTEM (6:00:23) - Chairperson McKenna introduced this item, and Mr. Pittenger reviewed the agenda materials. Chairperson McKenna entertained commissioner and public questions or comments and, when none were forthcoming, a motion. **Commissioner Smolenski moved to approve Grant Award No. 01-006-10-LX-14, from the State of Nevada Aging and Disability Services Division, in the amount of \$50,000, for the period July 1, 2013 to June 30, 2014, for the provision of free bus passes for senior citizens on the JAC fixed-route system. Commissioner Des Jardins seconded the motion. Motion carried 5-0.**

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

G-1. STREET OPERATIONS REPORT - MAY 2013; and G-2. PROJECT STATUS REPORT (6:02:20) - Chairperson McKenna introduced this item, and Mr. Schulz entertained questions. In response to a question, Mr. Schulz described a NDOT project on Highway 395 south and advised that the frontage road was closed earlier in the day. He advised that the Fairview Drive slurry seal and micropaving project is “well underway.” In response to a question, Mr. Schulz advised that the Brown Street property clean up was done after the property was deeded to Carson City. Discussion took place regarding completion of the Long Street project. (6:05:59) DeeDee Foremaster commended the commission “for all the work that was done on Long Street,” and expressed appreciation. Commissioner Des Jardins thanked Ms. Foremaster for bringing the problem to the attention of the

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commission. Vice Chairperson Mallery thanked Ms. Foremaster for her community service.

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G-3. FUTURE AGENDA ITEMS (6:09:06) - Chairperson McKenna requested Mr. Pittenger to request a presentation, by law enforcement officials, regarding safety issues along the Highway 50 corridor. Mr. Pittenger reviewed the tentative agenda for the August commission meeting. Chairperson McKenna entertained additional requests for future agenda items; however, none were forthcoming.

H. COMMISSIONER COMMENTS (6:10:22) - Chairperson McKenna entertained commissioner comments. Commissioner Smolenski commended Public Works Department staff on clearing downed trees around town, following a recent wind storm.

I. PUBLIC COMMENTS (6:11:04) - Chairperson McKenna entertained public comment; however, none was forthcoming.

J. ACTION TO ADJOURN (6:11:09) - A motion was made, seconded, and carried unanimously to adjourn the meeting at 6:11 p.m.

The Minutes of the July 10, 2013 Carson City Regional Transportation Commission meeting are so approved this 11th day of September, 2013.

JOHN MCKENNA, Chair