

**Carson City  
Agenda Report**

**Date Submitted:** July 8, 2014

**Agenda Date Requested:** July 17, 2014

**Time Requested:** 10 minutes

**To:** Mayor and Supervisors

**From:** Rob Joiner, Chair - Charter Review Committee

**Subject Title:** For Possible Action: The Board of Supervisors will discuss and possibly adopt a recommendation from the Charter Review Committee to amend the Carson City Charter, Section 1.090 to have the Charter Review Committee chairperson or their committee member designee attend the legislature with City representatives on any changes to the City Charter.

**Staff Summary:** The Carson City Charter Review Committee brought forth, discussed and took action on this item at their June 23, 2014 meeting.

**Type of Action Requested:** (check one)  
 Resolution  Ordinance  
 Formal Action/Motion  Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to adopt a recommendation from the Charter Review Committee to amend the Carson City Charter, Section 1.090 to have the Charter Review Committee chairperson or their committee member designee attend the legislature with City representatives on any changes to the City Charter.

**Explanation for Recommended Board Action:** See Staff Summary.

**Applicable Statute, Code, Policy, Rule or Regulation:** Charter Sec. 1.090

**Fiscal Impact:** N/A

**Explanation of Impact:** N/A

**Funding Source:** N/A

**Alternatives:** Do not adopt

**Supporting Material:** Excerpt from the meeting minutes of June 23, 2014 and Charter Sec. 1.090.

**Prepared By:** Janet Busse, City Manager's Office

**Reviewed By:** Nicholas Marano Date: 7/8/14  
(City Manager)

[Signature] Date: 7/8/14  
(District Attorney)

Nancy Paulson Date: 7/8/14  
(Finance Director)

**Board Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_ Aye/Nay  
2) \_\_\_\_\_ \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

**Sec. 1.080 Charter Committee: Nomination; appointment; terms; qualifications; compensation. [Effective through December 31, 2013.]**

1. The candidates for membership on the Charter Committee must be nominated as follows:
    - (a) Each Supervisor shall nominate at least one candidate; and
    - (b) Each member of the Senate and Assembly delegation representing the residents of the City shall nominate at least one candidate.
  2. The Board shall:
    - (a) Determine the appropriate number of members of the Charter Committee from the candidates nominated; and
    - (b) Appoint the members of the Charter Committee.
  3. Each member of the Charter Committee must:
    - (a) Be a registered voter in Carson City;
    - (b) Serve a term concurrent to the term of the public officer by whom he or she was nominated;
    - (c) Reside in Carson City during his or her term of office; and
    - (d) Serve without compensation.
- (Added—Ch. 341, [Stats. 1999 p. 1406](#))

**Sec. 1.080 Charter Committee: Appointment; qualifications; terms; compensation. [Effective January 1, 2014.]**

1. The members of the Charter Committee must be appointed as follows:
    - (a) The Mayor and each other member of the Board shall appoint one member; and
    - (b) Each member of the Senate and Assembly delegation representing the residents of the City shall appoint one member.
  2. Each member of the Charter Committee must:
    - (a) Be a registered voter in Carson City;
    - (b) Serve a term concurrent to the term of the public officer by whom he or she was appointed, or at the pleasure of that public officer;
    - (c) Reside in Carson City during his or her term of office; and
    - (d) Serve without compensation.
- (Added—Ch. 341, [Stats. 1999 p. 1406](#); A—Ch. 359, [Stats. 2013 p. 1873](#), effective January 1, 2014)

**Sec. 1.090 Charter Committee: Officers; meetings; duties. [Effective through December 31, 2013.]** The Charter Committee shall:

1. Elect a Chair and Vice Chair from among its members who each serve for a term of 2 years;
  2. Meet at least once every 2 years before the beginning of each regular session of the Legislature and when requested by the Board or the Chair of the Committee;
  3. Meet jointly with the Board on a date to be set after the final biennial meeting of the Committee is conducted pursuant to subsection 2 and before the beginning of the next regular session of the Legislature to advise the Board with regard to the recommendations of the Committee concerning necessary amendments to this Charter; and
  4. Assist the Board in the timely preparation of such amendments for presentation to the Legislature on behalf of the City.
- (Added—Ch. 341, [Stats. 1999 p. 1406](#); A—Ch. 68, [Stats. 2003 p. 451](#))

**Sec. 1.090 Charter Committee: Officers; meetings; duties; legislative measures. [Effective January 1, 2014.]**

1. The Charter Committee shall:
    - (a) Elect from among its members a Chair and Vice Chair, who each serve for a term of 2 years unless he or she resigns or is removed from the Committee pursuant to section 1.100;
    - (b) Meet at least once every 2 years before the beginning of each regular session of the Legislature and when requested by the Board or the Chair of the Committee;
    - (c) Meet jointly with the Board on a date to be set after the final biennial meeting of the Committee is conducted pursuant to paragraph (b) and before the beginning of the next regular session of the Legislature to advise the Board with regard to the recommendations of the Committee concerning necessary amendments to this Charter;
    - (d) If the Board elects to submit the Committee's recommended amendments to the Legislature as one of the City's legislative measures, assist the Board in the timely preparation of such amendments for presentation to the Legislature on behalf of the City; and
    - (e) Perform all functions and do all things necessary to accomplish the purposes for which it is established, including holding meetings and public hearings and obtaining assistance from officers of the City to ensure the Committee's compliance with any law applicable to a public body.
  2. If the Board elects not to submit the Committee's recommended amendments to the Legislature as one of the City's legislative measures, the Committee may vote to authorize a member of the Committee to seek sponsorship of a legislative measure by a member of the Senate or Assembly delegation representing the residents of the City and to assist the Senator, Assemblyman or Assemblywoman, as applicable, in the timely preparation of such amendments for presentation to the Legislature. The member of the Committee shall not represent that any such legislative measure is approved or supported by the Board and shall disclose to the Senator, Assemblyman or Assemblywoman, as applicable, that the legislative measure is not approved or supported by the Board.
- (Added—Ch. 341, [Stats. 1999 p. 1406](#); A—Ch. 68, [Stats. 2003 p. 451](#); Ch. 359, [Stats. 2013 p. 1873](#), effective January 1, 2014)

**Sec. 1.100 Charter Committee: Removal; vacancies. [Effective through December 31, 2013.]**

1. A member of the Charter Committee may be removed by the Board for:
    - (a) Missing three consecutive regular meetings; or
    - (b) Other good cause.
  2. The Board shall fill any vacancy that occurs on the Charter Committee for the unexpired term.
- (Added—Ch. 341, [Stats. 1999 p. 1406](#))

**Sec. 1.100 Charter Committee: Removal of members; vacancies. [Effective January 1, 2014.]**

1. A member of the Charter Committee may be removed by the public officer, or his or her successor in office, who appointed the member.
  2. Any vacancy that occurs on the Charter Committee must be filled as provided by section 1.080.
- (Added—Ch. 341, [Stats. 1999 p. 1406](#); A—Ch. 359, [Stats. 2013 p. 1874](#), effective January 1, 2014)