

**City of Carson City
Agenda Report**

Date Submitted: September 4, 2014

Agenda Date Requested: September 18, 2014
Time Requested: 5 minutes

To: Mayor and Supervisors

From: Public Works Department

Subject Title: For possible action: To approve the reclassification of one Electrical/Signal Technician 3 position to an Electrical-Communication Foreman position within the Public Works Department. (Darren Schulz)

Staff Summary: The Electrical/Signal Division of Public Works continues to leverage emerging technology to raise operational readiness and promote efficiency. The public safety communication role that has recently been assigned to the division has increased the breadth of responsibility in addition to the complexity of the systems and equipment maintained. The Electrical-Communication Foreman position will provide for enhanced command and control of the electrical, instrumentation, utility automation, industrial network, communication, intelligent transportation, security, and asset management roles within the division. The employee in this position is currently performing duties that are appropriate for a Foreman position. This change will match the structure already present in the other Public Works divisions and does not conflict with the recommendations of the Pontifex classification study. This reclassification was approved by Internal Financial Committee (IFC) on September 3, 2014.

Type of Action Requested: (check one)

Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to approve the reclassification of one Electrical/Signal Technician 3 position to an Electrical-Communication Foreman position within the Public Works Department.

Explanation for Recommended Board Action: This request was presented to and approved by Carson City's Internal Finance Committee on September 3, 2014.

Applicable Statute, Code, Policy, Rule or Regulation: N/A

Fiscal Impact: No more than \$6,000 for FY15.

Explanation of Impact: The position is currently funded 50% from Fund 510 Sewer and 50% from Fund 520 Water. The impact for fiscal year 2015 would be approximately \$6,000 split between the two funds. This reclassification was approved by Internal Financial Committee (IFC) on September 3, 2014.

Funding Source: \$3000 Water Fund, \$3000 Sewer Fund

Supporting Material: N/A

Prepared By: Darren Schulz PE, Public Works Director

Robert Pitter
(Public Works Director)

Date: 9/23/14

Marenda Quirk DCA
(City Manager)

Date: 9/23/14

[Signature]
(District Attorney)

Date: 9/23/14

Michael Schulz
(Finance Director)

Date: 9/23/14

Board Action Taken:

Motion: _____ 1: _____ Aye/Nay

2: _____

(Vote Recorded By)