

CARSON CITY BOARD OF SUPERVISORS

Minutes of the June 19, 2014 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, June 19, 2014 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Karen Abowd, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor John McKenna, Ward 3
Supervisor Jim Shirk, Ward 4

STAFF: Nick Marano, City Manager
Alan Glover, Clerk - Recorder
Marena Works, Deputy City Manager
Randal Munn, Chief Deputy District Attorney
Joseph Ward, Senior Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:30:10) - Mayor Crowell called the meeting to order at 8:30 a.m. Mr. Glover called the roll; a quorum was present. Mayor Crowell called for Salvation Army Lieutenant Mark Cyr, who was angendized to provide the invocation; however, no one was forthcoming. Mayor Crowell requested a moment of silence, following which, at his request, Sheriff Ken Furlong led the pledge of allegiance.

5. PUBLIC COMMENT (8:31:38) - Mayor Crowell entertained public comment. (8:31:58) Billy Howard, representing Puppy Mill Free Reno/Sparks/Washoe/Carson/Douglas and the State of Nevada, distributed informational materials to the Clerk and reviewed the same. He also submitted a zip drive to the Clerk containing petition signatures. Mr. Glover responded to questions regarding criteria for submitting a legal petition to the Clerk. Mayor Crowell entertained additional public comment; however, none was forthcoming.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - March 20, 2014 (8:34:56) - Mayor Crowell introduced this item, and entertained suggested revisions. When none were forthcoming, he entertained a motion. **Supervisor Abowd moved to approve the minutes of March 20, 2014, as published. Supervisor Bonkowski seconded the motion. Motion carried 5-0.**

7. POSSIBLE ACTION TO ADOPT THE AGENDA (8:35:20) - Mayor Crowell modified the agenda to address item 10 prior to item 8, and advised that the consent agenda items would each be addressed separately. A brief discussion followed. (12:00:45) Mayor Crowell modified the agenda to address item 19 following item 31.

8. CONSENT AGENDA (9:38:54) - Mayor Crowell reviewed the policy relative to consent agenda criteria, and advised that he and the City Manager will be considering the same. He requested the Board members to provide comment to the City Manager regarding whether or not to continue utilizing the consent agenda. Mayor Crowell recessed the meeting at 9:39 a.m. and reconvened at 9:50 a.m.

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8-1. ASSESSOR - POSSIBLE ACTION TO ACCEPT THE ANNUAL REPORT OF THE CARSON CITY ASSESSOR, PURSUANT TO NRS 250.085 (8:43:49) - Mayor Crowell introduced this item, and Mr. Marano reviewed the agenda materials. Mayor Crowell entertained public and Board member comments and, when none were forthcoming, a motion. **Supervisor McKenna moved to accept the annual report of the Carson City Assessor, pursuant to NRS 250.085. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor John McKenna
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors McKenna, Bonkowski, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

8-2. FINANCE DEPARTMENT

8-2(A) POSSIBLE ACTION TO ADOPT A RESOLUTION FOR A TEMPORARY INTERFUND LOAN FROM THE GENERAL FUND TO THE GRANT FUND FOR AN AMOUNT NOT TO EXCEED \$500,000 (8:44:28) - Mayor Crowell introduced this item, and Mr. Marano provided an overview of the agenda materials. Finance Department Director Nick Providenti reviewed the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2014-R-15, a resolution for a temporary interfund loan from the general fund to the grant fund for an amount not to exceed \$500,000. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

8-2(B) POSSIBLE ACTION TO ADOPT A RESOLUTION TO AUGMENT AND AMEND THE CARSON CITY FY 2013 - 14 BUDGET IN THE AMOUNT OF \$3,385,699 (8:46:01) - Mayor Crowell introduced this item, and Mr. Marano provided a brief overview of the agenda materials. Finance Department Director Nick Providenti reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Resolution No. 2014-R-16, a resolution to augment and amend the Carson City FY 2013 - 14 budget in the amount of \$3,385,699. Supervisor McKenna seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor John McKenna
AYES:	Supervisors Abowd, McKenna, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

8-2(C) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH JUNE 10, 2014, PURSUANT TO NRS 251.030 AND NRS 354.290 (8:55:40) - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. Mayor Crowell entertained public and Board member comments and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to accept the report on the condition of each fund in the treasury and the statement of receipts and expenditures, through June 10, 2014, pursuant to NRS 251.030 and NRS 354.290. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

8-3. FIRE DEPARTMENT - POSSIBLE ACTION TO ADOPT THE JUNE 19, 2014 VERSION OF THE 9-1-1 SURCHARGE MASTER PLAN (8:56:37) - Mayor Crowell introduced this item, and Mr. Marano provided an overview of the agenda materials. Fire Chief Stacey Giomi provided background information on this item, and reviewed the agenda materials. Chief Giomi responded to questions of clarification and discussion ensued.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt the June 19, 2014 version of the 9-1-1 Surcharge Master Plan. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

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8-4. PUBLIC WORKS DEPARTMENT - POSSIBLE ACTION TO ADOPT A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO SIGN AN AMENDMENT TO THE INTERLOCAL AGREEMENT, BY AND BETWEEN CARSON CITY AND DOUGLAS COUNTY, WHEREBY DOUGLAS COUNTY WILL PROVIDE GEOGRAPHIC INFORMATION SERVICES (“GIS”) TO CARSON CITY (9:01:05) - Mr. Marano introduced this item. Utility Manager David Bruketta provided background information and reviewed the agenda materials. He and Finance Department Director Nick Providenti responded to questions of clarification, and discussion ensued. (9:04:30) Douglas County GIS / IT Customer Services Manager Eric Schmidt thanked the Board for the opportunity to extend the interlocal agreement.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Resolution No. 2014-R-17, a resolution approving and authorizing the Mayor to sign an amendment to the interlocal agreement, by and between Carson City and Douglas County, whereby Douglas County will provide geographic information services to Carson City. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

8-5. PARKS AND RECREATION DEPARTMENT - OPEN SPACE DIVISION

8-5(A) POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO SIGN A TIME EXTENSION ON INTERLOCAL AGREEMENT NO. 2, PROVIDING FOR A COOPERATIVE WORKING RELATIONSHIP AMONG NINE AGENCIES FOR THE DEVELOPMENT OF THE STATELINE-TO-STATELINE BIKEWAY (9:05:58) - Mr. Marano introduced this item, and Natural Resources Specialist Ann Bollinger reviewed the agenda materials. Mayor Crowell entertained public and Board member comments and, when none were forthcoming, a motion. **Supervisor McKenna moved to authorize the Mayor to sign a time extension on Interlocal Agreement Amendment No. 2, providing for a cooperative working relationship with nine agencies for the development of the Stateline-to-Stateline Bikeway. Supervisor Abowd seconded the motion.** At Supervisor McKenna's request, Ms. Bollinger listed the nine agencies. Consensus indicated approval of the motion, but no vote was ever taken.

8-5(B) POSSIBLE ACTION TO FOLLOW THE RECOMMENDATION OF THE OPEN SPACE ADVISORY COMMITTEE TO ACCEPT A RECREATIONAL TRAILS PROGRAM GRANT, ADMINISTERED BY NEVADA STATE PARKS, FOR APPROXIMATELY \$34,500 FOR THE CONSTRUCTION OF A NON-MOTORIZED BRIDGE CROSSING AT ASH CANYON CREEK AND THE INSTALLATION OF A SIGN KIOSK AT ASH CANYON ROAD (9:08:56) - Mr. Marano introduced this item. In response to a question, Open Space / Property Manager Juan Guzman advised that he would be retiring, effective September 4, 2014. Mr. Guzman reviewed the agenda materials, responded to questions of clarification, and reviewed the project time line. Mayor Crowell entertained additional Board member questions or comments and, when none were forthcoming, a motion. **Supervisor Abowd moved to accept the recommendation of the Open Space**

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Advisory Committee to accept a Recreational Trails Program grant, administered by Nevada State Parks for \$34,500 for the construction of a non-motorized bridge crossing at Ash Canyon Creek and the installation of a sign kiosk at Ash Canyon Road. Supervisor McKenna seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor John McKenna
AYES:	Supervisors Abowd, McKenna, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

8-6. PURCHASING AND CONTRACTS

8-6(A) POSSIBLE ACTION TO APPROVE THE FIRST RENEWAL OF CONTRACT NO. 1213-116 FOR CARSON CITY JAIL PHARMACEUTICALS WITH DIAMOND PHARMACY SERVICES, THROUGH JUNE 30, 2015, IN THE AMOUNT OF \$75,000.00, TO BE FUNDED FROM THE PUBLIC ASSISTANCE / INMATE MEDICAL CARE ACCOUNTS, AS PROVIDED IN FY2014 / 2015 (9:14:50) - Mr. Marano introduced this item. Purchasing and Contracts Manager Kim Belt reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. Supervisor McKenna moved to approve the first renewal of Contract No. 1213-116 for Carson City Jail Pharmaceuticals with Diamond Pharmacy Services, through June 30, 2015, in the amount of \$75,000.00, to be funded from the public assistance / inmate medical care accounts, as provided in FY 2014 / 2015. Supervisor Bonkowski seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor John McKenna
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors McKenna, Bonkowski, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

8-6(B) POSSIBLE ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT, IN THE AMOUNT OF \$21,713.87, FOR CONTRACT NO. 1314-076, TITLED, "KIT SIERRA, MAYFLOWER, AND BEL AIRE WAY WATERLINE REPLACEMENT," TO RaPiD CONSTRUCTION, INC. (9:17:55) - Mayor Crowell introduced this item, and Purchasing and Contracts Manager Kim Belt reviewed the agenda materials. Construction Manager Rick Cooley responded to questions of clarification. Mayor Crowell entertained additional Board member questions or comments and public comments. When no further questions or comments were forthcoming, he entertained a motion. Supervisor Abowd moved to accept the work as completed, to accept the contract summary as presented, and to approve the release of final payment, in the amount of \$21,713.87, for Contract No. 1314-076, titled "Kit Sierra, Mayflower, and Bel Aire Way

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Waterline Replacement,” to RaPiD Construction, Inc. Supervisor McKenna seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor John McKenna
AYES:	Supervisors Abowd, McKenna, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

8-6(C) POSSIBLE ACTION TO DETERMINE THAT CONTRACT NO. 1314-186 IS A CONTRACT FOR EQUIPMENT WHICH, BY REASON OF THE TRAINING OF THE PERSONNEL OR OF AN INVENTORY OF REPLACEMENT PARTS MAINTAINED BY THE LOCAL GOVERNMENT, IS COMPATIBLE WITH EXISTING EQUIPMENT AND, THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 332.115, AND TO APPROVE CONTRACT NO. 1314-186, A REQUEST FOR THE PURCHASE OF HVAC CONTROLS AND MECHANICAL SERVICE FROM BUILDING CONTROL SERVICES, INC., FOR AN AMOUNT NOT TO EXCEED THE COST OF \$100,000.00, TO BE FUNDED FROM THE CONTRACTUAL SERVICE AND BUILDING REPAIR FUND, AS PROVIDED IN FY 2014 / 2015 (9:21:28) - Mayor Crowell introduced this item, and Purchasing and Contracts Manager Kim Belt reviewed the agenda materials. Mayor Crowell entertained Board member and public comments and, when none were forthcoming, noted the errata sheet which was distributed prior to the start of the meeting. Mayor Crowell entertained a motion. Supervisor Bonkowski moved to determine that Contract No. 1314-186 is a contract for equipment which, by reason of the training of the personnel or of an inventory of replacement parts maintained by the local government, is compatible with existing equipment and, therefore, not suitable for public bidding, pursuant to NRS 332.115, and to approve Contract No. 1314-186, a request for the purchase of HVAC controls and mechanical service, from Building Control Services, Inc., for a not-to-exceed cost of \$100,000.00, to be funded from the contractual service and building repair fund, as provided in FY 2014 / 2015, with a reference that the contract approved was provided as “late material” under the errata sheet distributed prior to the start of the meeting. Supervisors Abowd and McKenna seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisors Karen Abowd and John McKenna
AYES:	Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

8-6(D) POSSIBLE ACTION TO DETERMINE THAT CONTRACT NO. 1314-187 IS A CONTRACT FOR SUPPLIES, MATERIALS, OR EQUIPMENT THAT ARE AVAILABLE, PURSUANT TO AN AGREEMENT WITH A VENDOR THAT HAS ENTERED INTO AN AGREEMENT WITH THE GENERAL SERVICES ADMINISTRATION OR ANOTHER

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GOVERNMENTAL AGENCY LOCATED WITHIN OR OUTSIDE THIS STATE AND, THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 332.115, AND TO APPROVE CONTRACT NO. 1314-187, A REQUEST FOR THE PURCHASE OF CATIONIC EMULSION POLYMER AT \$1.32 PER POUND, INCLUDING FREIGHT FROM ASHLAND WATER TECHNOLOGIES, THROUGH JUNE 30, 2015, ON AN AS-NEEDED BASIS, TO BE FUNDED FROM WASTEWATER FUND CHEMICALS, AS PROVIDED IN FY 2014 / 2015 (9:24:07) - Mayor Crowell introduced this item, and Purchasing and Contracts Manager Kim Belt reviewed the agenda materials. Mayor Crowell entertained public and Board member comments and, when none were forthcoming, a motion. Supervisor Abowd moved to determine that Contract No. 1314-187 is a contract for supplies, materials, or equipment that are available pursuant to an agreement with a vendor that has entered into an agreement with the General Services Administration or another governmental agency located within or outside this State and, therefore, not suitable for public bidding, pursuant to NRS 332.115, and to approve Contract No. 1314-187, a request for the purchase of cationic emulsion polymer, at \$1.32 per pound including freight, from Ashland Water Technologies, through June 30, 2015, an on as-needed basis, to be funded from wastewater fund chemicals, as provided in FY 2014 / 2015. Supervisor McKenna seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor John McKenna
AYES:	Supervisors Abowd, McKenna, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

8-6(E) POSSIBLE ACTION TO DETERMINE THAT CONTRACT NO. 1314-204 IS A CONTRACT FOR PROFESSIONAL SERVICES AND, THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 332.115, AND TO APPROVE CONTRACT NO. 1314-204, A REQUEST FOR PROFESSIONAL SERVICES TO BE PROVIDED BY PHYSICIAN SELECT MANAGEMENT, LLC, THROUGH JUNE 30, 2015, FOR AN AMOUNT NOT TO EXCEED \$115,000.00, TO BE FUNDED FROM THE INMATE MEDICAL CARE ACCOUNT IN THE SUPPLEMENTAL INDIGENT FUND, AS PROVIDED IN FY 2014 / 2015 (9:26:05) - Mayor Crowell introduced this item, and Purchasing and Contracts Manager Kim Belt reviewed the agenda materials. She and Health and Human Services Department Director Nicki Aaker responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. Supervisor Bonkowski moved to determine that Contract No. 1314-204 is a contract for professional services and, therefore, not suitable for public bidding, pursuant to NRS 332.115, and to approve the contract referenced in the errata sheet as "late material," Contract No. 1314-204, a request for professional services to be provided by Physician Select Management, LLC, through June 30, 2015, for an amount not to exceed the cost of \$115,000.00, to be funded from the inmate medical care account in the supplemental indigent fund, as provided in FY 2014 / 2015. Supervisor McKenna seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor John McKenna
AYES:	Supervisors Bonkowski, McKenna, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

8-7. COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION

8-7(A) POSSIBLE ACTION TO ACCEPT A GRANT, IN THE AMOUNT OF \$15,500, FROM THE NEVADA STATE HISTORIC PRESERVATION OFFICE, ON BEHALF OF THE NATIONAL PARKS SERVICE, FOR THE 2014 HISTORIC PRESERVATION FUND GRANT TO PROVIDE HISTORIC PROPERTY DATA COLLECTION AND INVENTORY IN SUPPORT OF THE NEVADA STATE PRISON NATIONAL REGISTER OF HISTORIC PLACES NOMINATION (9:29:30) - Mr. Marano introduced this item, and Planning Manager Susan Dorr Pansky reviewed the agenda materials. Ms. Dorr Pansky responded to questions of clarification regarding match requirements. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. Supervisor Abowd moved to accept a grant, in the amount of \$15,500, from the Nevada State Historic Preservation Office, on behalf of the National Park Service, for the 2014 Historic Preservation Fund Grant, to provide historic property data collection and inventory in support of the Nevada State Prison National Register of Historic Places nomination. Supervisor McKenna seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor John McKenna
AYES:	Supervisors Abowd, McKenna, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

8-7(B) POSSIBLE ACTION TO APPROVE A REQUEST FROM CLIFFORD AND HOLLY HANSEN FOR HISTORICAL TAX DEFERMENT, ON PROPERTY LOCATED WITHIN THE HISTORIC DISTRICT, AT 406 MOUNTAIN STREET, APN 003-241-06 (9:32:25) - Mayor Crowell introduced this item. Planning Manager Susan Dorr Pansky reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. Supervisor Bonkowski moved to approve a request from Clifford and Holly Hansen for historical tax deferment, on property located within the historic district at 406 Mountain Street, APN 003-241-06, with the stipulation that the damaged or leaning fence on the Mountain Street side be repaired. Supervisor Abowd seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

8-8. HEALTH AND HUMAN SERVICES DEPARTMENT - POSSIBLE ACTION TO APPROVE THE ELIMINATION OF A PART-TIME HEALTH PROGRAM SPECIALIST POSITION AND TO APPROVE A FULL-TIME FISCAL GRANT ANALYST POSITION AT CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT (9:34:13) - Mr. Marano introduced this item. Health and Human Services Department Director Nicki Aaker reviewed the agenda materials and responded to questions of clarification. Mayor Crowell entertained public comment and additional Board member questions or comments. When no further questions or comments were forthcoming, he entertained a motion. **Supervisor Abowd moved to eliminate a part-time health program specialist position and to approve a full-time fiscal grant analyst position at CCHHS. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

8-9. CITY MANAGER - POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF MAY 6, 2014 THROUGH JUNE 9, 2014 (9:37:23) - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to ratify the approval of bills and other requests for payments by the City Manager for the period May 6, 2014 through June 9, 2014. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

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9. RECESS BOARD OF SUPERVISORS (8:36:15) - Mayor Crowell recessed the Board of Supervisors at 8:36 a.m.

LIQUOR AND ENTERTAINMENT BOARD

10. CALL TO ORDER AND ROLL CALL (8:36:16) - Chairperson Crowell called the Liquor and Entertainment Board to order at 8:36 a.m., noting the presence of a quorum, including Member Ken Furlong.

11. PUBLIC COMMENT (8:36:30) - Chairperson Crowell entertained public comment; however, none was forthcoming.

12. POSSIBLE ACTION ON APPROVAL OF MINUTES - February 20, 2014 and March 6, 2014 (8:36:37) - Chairperson Crowell introduced this item, and entertained suggested revisions. **Member Bonkowski moved to approve the minutes of February 20, 2014, with the addition of the ordinance reference under item 13(B) on page 2. Member McKenna seconded the motion. Motion carried 6-0. Member Bonkowski moved to approve the minutes of March 6, 2014, as presented. Member Abowd seconded the motion. Motion carried 6-0.**

13. COMMUNITY DEVELOPMENT DEPARTMENT - BUSINESS LICENSE DIVISION - FOR POSSIBLE ACTION TO APPROVE MICHAEL RICHARDSON AS THE LIQUOR MANAGER FOR MS RAFTER, LLC, DBA BARCADE INN, LIQUOR LICENSE NO. 14-30024, LOCATED AT 1930 NORTH CARSON STREET (8:37:36) - Chairperson Crowell introduced this item. Member Bonkowski disclosed that Michael Richardson is a former real estate client, and read a portion of a June 16, 2014 ethics disclosure into the record. Pursuant to NRS 281A.420(3), Member Bonkowski advised that he would abstain from discussion and action on this matter. He provided a copy of the June 16, 2014 letter to the Clerk, and stepped away from the dais. Chairperson Crowell entertained additional disclosures; however, none were forthcoming.

Senior Permit Technician Lena Reseck reviewed the agenda materials, noting that staff's recommendation of approval was conditional upon the Planning Commission's approval of the special use permit.

Chairperson Crowell invited Michael Richardson to the podium. (8:39:47) At Chairperson Crowell's request, Mr. Richardson provided background information on plans for the Barcade Inn operation. In response to a question, Mr. Richardson advised that he will be on the premises every day. In response to a further question, he stated, "Underage drinking is real simple. Everyone gets carded, even someone that looks like me. It's just easier." He advised that "there will be nanny cams. There will be no consuming of liquor behind the bar by anybody, including me."

Member Furlong acknowledged his approval. Chairperson Crowell entertained a motion. **Member Abowd moved to approve Michael Richardson as the liquor manager for MS Rafter, LLC dba Barcade Inn, liquor license number 14-30024, located at 1930 North Carson Street, pending the approval of the special use permit by the Planning Commission on June 25, 2014. Member McKenna seconded the motion.** Chairperson Crowell entertained public and board member comments. When no comments were forthcoming, he called for a vote on the pending motion.

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RESULT:	Approved [5 - 0 - 1]
MOVER:	Member Karen Abowd
SECOND:	Member John McKenna
AYES:	Members Abowd, McKenna, Furlong, Shirk, and Chair Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	Member Brad Bonkowski

Chairperson Crowell thanked Mr. Richardson for investing in Carson City.

14. PUBLIC COMMENT(8:43:19) - Chairperson Crowell entertained public comment; however, none was forthcoming.

15. ACTION TO ADJOURN LIQUOR AND ENTERTAINMENT BOARD (8:43:29) - Chairperson Crowell adjourned the meeting at 8:43 a.m.

16. RECONVENE BOARD OF SUPERVISORS (8:43:27) - Mayor Crowell reconvened the Board of Supervisors at 8:43 a.m.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

17. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME

18. PUBLIC WORKS DEPARTMENT - POSSIBLE ACTION TO APPOINT THE CHAIR OF THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION (“RTC”) AS THE DESIGNATED REPRESENTATIVE TO SERVE ON THE TAHOE TRANSPORTATION DISTRICT (“TTD”) BOARD OF DIRECTORS AND DETERMINE THAT THE REGIONAL TRANSPORTATION COMMISSION WILL SELECT AN ALTERNATE MEMBER TO THE TTD FROM ITS OTHER MEMBERS (9:50:19) - Mr. Marano introduced this item, and Transportation Manager Patrick Pittenger reviewed the agenda materials. Mayor Crowell entertained public comment; however, none was forthcoming. Mr. Pittenger responded to questions of clarification, and discussion ensued. Mayor Crowell entertained additional discussion and, when none was forthcoming, a motion. **Supervisor Abowd moved to appoint the Chair of the Carson City Regional Transportation Commission as the designated representative to serve on the Tahoe Transportation District Board of Directors, and to determine that the Regional Transportation Commission will select an alternate member to the TTD from its other members. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

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19. HUMAN RESOURCES DEPARTMENT - POSSIBLE ACTION TO APPROVE THE EMPLOYEE HEALTH AND DENTAL INSURANCE PLAN WITH ST. MARY'S AND THE EMPLOYEE LIFE INSURANCE PLAN WITH STANDARD INSURANCE COMPANY (9:58:59) - Mr. Marano introduced this item, and Human Resources Department Director Melanie Bruketta reviewed the agenda materials. She and Finance Department Director Nick Providenti responded to questions of clarification. Following discussion, Mayor Crowell agreed to table this item until the afternoon session.

(12:00:55) Mayor Crowell reopened this item and, in response to a previous question, Finance Department Director Nick Providenti provided further clarification of the Explanation of Fiscal Impact section of the agenda report. He responded to corresponding questions.

Supervisor McKenna discussed concerns associated with inadvertently erroneous documentation being submitted to the Board members. He requested Mr. Marano to make a priority of addressing a solution to ensuring the documentation submitted to the Board is correct.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve the employee health and dental insurance plan with St. Mary's, and the employee life insurance plan with Standard Insurance Company, to reflect the fiscal impact that is \$7,435,383. Supervisor McKenna seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor John McKenna
AYES:	Supervisors Abowd, McKenna, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

20. PURCHASING AND CONTRACTS

20(A) POSSIBLE ACTION TO ACCEPT THE FINANCE DEPARTMENT'S RECOMMENDATION TO APPROVE AMENDMENT NO. 1 TO CONTRACT NO. 1213-120 WITH MARATHON STAFFING, TITLED, "TEMPORARY STAFFING SERVICES," TO INCREASE THE CONTRACT AMOUNT FROM \$1,000,000.00 TO \$1,500,000.00, AN INCREASE OF \$500,000.00 TO COVER FISCAL YEAR HOURLY EXPENDITURES FROM THE FY 2013 / 2014 BUDGET, AS PROVIDED FOR IN VARIOUS CITY HOURLY AND PROJECT ACCOUNTS (10:04:03) - Mr. Marano introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. Mr. Providenti responded to questions of clarification, and extensive discussion ensued. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to accept the Finance Department's recommendation to approve Amendment No. 1 to Contract No. 1213-120 with Marathon Staffing, titled, "Temporary Staffing Services," to increase the contract amount from \$1,000,000.00 to \$1,500,000.00, an increase of \$500,000.00, to cover fiscal year hourly expenditures from the FY 2013 / 2014 budget, as provided for in various city hourly and project accounts. Supervisor McKenna seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor John McKenna
AYES:	Supervisors Abowd, McKenna, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

20(B) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1314-203 FOR CARSON CITY STAFFING SERVICES, IN THE AMOUNT OF \$1,500,000.00, TO MARATHON STAFFING TO BE FUNDED FROM THE CITY DEPARTMENT'S / ELECTED OFFICE'S HOURLY ACCOUNTS AND PROJECT ACCOUNTS FOR FY 2014 / 2015 (10:26:52) - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. Mr. Providenti responded to questions of clarification and Mayor Crowell entertained public comment.

(10:28:20) Ward 3 Supervisor Candidate Lori Bagwell requested “a review of how many prior City employees are receiving pay through Marathon.” Mr. Providenti agreed to provide the information.

Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to approve Contract No. 1314-203 for Carson City staffing services, in the amount of \$1,500,000.00, to Marathon Staffing to be funded from the various city department / elected office's hourly accounts and project accounts for FY 2014 / 2015. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion. In response to a question, Mr. Providenti expressed the belief that the \$1.5 million will cover all necessary costs associated with the contract. Mayor Crowell entertained additional discussion on the pending motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

20(C) POSSIBLE ACTION TO DETERMINE THAT CONTRACT NO. 1314-201 IS A CONTRACT FOR PROFESSIONAL SERVICES AND, THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 332.115, AND TO APPROVE CONTRACT NO. 1314-201, CONFLICT COUNSEL ATTORNEY SERVICES, A REQUEST FOR PROFESSIONAL SERVICES TO BE PROVIDED BY THE CONSORTIUM OF ROBERT B. WALKER, NOEL S. WATERS, AND PARTNERS MICHAEL C. NOVI AND GREG B. WILKIN, FOR FY 2015, IN THE AMOUNT OF \$348,824.52, AND FOR FY 2016, IN THE AMOUNT OF \$355,800.96, AND FISCAL YEAR 2017, IN THE AMOUNT OF \$362,917.08, FROM THE GENERAL FUND (10:30:14) - Mr. Marano introduced this item, and Purchasing and Contracts Manager Kim Belt reviewed the agenda materials, including an errata sheet which was distributed prior to the start of the meeting. At Mayor Crowell's request, Court Administrator Max Cortes provided background information on the request for

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qualifications process and the subsequent contract. She responded to additional questions of clarification. Supervisor Bonkowski reviewed necessary corrections to various section references throughout the contract. Ms. Cortes responded to additional questions of clarification regarding the agreed-upon fees, and the purpose for the proposed contract.

Supervisor McKenna discussed concerns regarding costs associated with legal services for the City, and requested to agendaize a discussion item for a future Board meeting. Discussion followed, and Mayor Crowell entertained public comment. When no public comment was forthcoming, Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to determine that Contract No. 1314-201 is a contract for professional services and, therefore, not suitable for public bidding, pursuant to NRS 332.115, and to approve the contract received with the errata sheet, as late material, and as revised on the record, Contract No. 1314-201, Conflict Counsel Attorney Services, a request for professional services to be provided by the consortium of Robert B. Walker, Noel S. Waters, and partners Michael C. Novi and Greg B. Wilkin, for fiscal year 2015, in the amount of \$348,824.52, and for fiscal year 2016, in the amount of \$355,800.96, and for fiscal year 2017, in the amount of \$362,917.08, from the general fund. Supervisors Abowd and McKenna seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisors Karen Abowd and John McKenna
AYES:	Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

21. FINANCE DEPARTMENT

21(A) POSSIBLE ACTION TO ENTER INTO AN AGREEMENT FOR EXCESS WORKERS COMPENSATION LIABILITY INSURANCE SERVICES WITH NEW YORK MARINE INSURANCE COMPANY, FOR A TOTAL PREMIUM OF \$91,205 (10:45:53) - Mr. Marano introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. Mr. Providenti introduced Wells Fargo Insurance Services representatives, Gary Roberts and Brandon Lewis. Mayor Crowell entertained public comment and Board member questions or comments. When no questions or comments were forthcoming, he entertained a motion. **Supervisor McKenna moved to enter into an agreement for excess workers compensation liability insurance services, with New York Marine Insurance Company, for a total premium of \$91,205. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor John McKenna
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors McKenna, Abowd, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

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21(B) POSSIBLE ACTION TO ENTER INTO INSURANCE AGREEMENTS WITH PUBLIC ENTITY PROPERTY INSURANCE PROGRAM (“PEPIP”) FOR PROPERTY INSURANCE, INCLUDING AUTOMOBILE PHYSICAL DAMAGE, AT A TOTAL PREMIUM OF \$337,420; TRAVELERS INSURANCE COMPANY FOR EXCESS LIABILITY COVERAGE AT A TOTAL PREMIUM OF \$382,522; GREAT AMERICAN FOR GOVERNMENT CRIME INSURANCE AT A TOTAL PREMIUM OF \$11,694, AND WITH ILLINOIS UNION FOR LANDFILL POLLUTION LEGAL LIABILITY INSURANCE AT A TOTAL PREMIUM OF \$12,518, FOR A GRAND TOTAL OF \$746,154 FOR FY 2014 / 2015 (10:47:30) - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. Mayor Crowell entertained public and Board member questions or comments and, when none were forthcoming, a motion. Supervisor McKenna moved to enter into insurance agreements with Public Entity Property Insurance Program (“PEPIP”), for property insurance (including automobile physical damage) at a total premium of \$337,420; Travelers Insurance Company for excess liability coverage at a total premium of \$384,522; Great American Insurance Company for government crime insurance at a total premium of \$11,694; and with Illinois Union for landfill pollution legal liability insurance at a total premium of \$12,518, for a grand total of \$746,154, for FY 2014 / 2015. Supervisor Bonkowski seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor John McKenna
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors McKenna, Bonkowski, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell recessed the meeting at 10:50 a.m., and reconvened at 10:56 a.m.

22. PARKS AND RECREATION DEPARTMENT - POSSIBLE ACTION TO APPROVE THE PARKS AND RECREATION COMMISSION'S RECOMMENDATION TO ALLOCATE UP TO \$30,000 FROM THE QUALITY OF LIFE INITIATIVE (QUESTION #18) PARKS CAPITAL, UNDESIGNATED PROJECTS FUND TO PARTNER WITH THE REDEVELOPMENT AUTHORITY AND THE NEVADA COMMISSION ON TOURISM TO FUND PHASE 1 OF THE CARSON CITY FAIRGROUNDS / FUJI PARK DIRECTIONAL AND EVENT BANNER SIGN PROJECT(10:56:37) - Mr. Marano introduced this item, and reviewed the agenda materials. Park Planner Vern Krahn introduced Project Manager Tom Grundy, Parks and Recreation Department Director Roger Moellendorf, and Community Development Director Lee Plemel. Mr. Krahn and Mr. Grundy reviewed project details in conjunction with displayed slides. Mr. Krahn, Mr. Grundy, and Mr. Moellendorf responded to questions of clarification, and extensive discussion ensued.

Supervisor Bonkowski expressed a preference for phase 3 of the project to “never” be presented to the Board. He expressed the opinion that “it's irresponsible to spend \$220,000 to \$230,000 additional funds on a sign for Fuji Park.” Supervisor Abowd concurred, and the aforementioned staff responded to additional questions regarding lighting and project costs.

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Mayor Crowell entertained public comment. (11:23:37) Santos Corral expressed disagreement with the proposed sign.

(11:24:43) Carson City Chamber of Commerce Executive Director Ronni Hannaman advised of “mixed feelings.” She expressed concern over the cost estimate as well as the proposal to phase the project. She discussed the importance of the sign being considered as “an economic development tool to use Fuji Park” and the fairgrounds.

Mr. Marano concurred with Ms. Hannaman's comments relative to the conceptual vision for the sign, but advised of the need for “a lot more in-depth staff work before we're ready to get there.”

Mayor Crowell entertained additional public comment. (11:29:13) Steve Reynolds, owner of SignPro, discussed the marketing value of the proposed sign in the proposed location.

(11:33:00) Carson City Visitors Bureau Executive Director Joel Dunn expressed support for the proposed sign. He responded to questions of clarification.

Extensive discussion took place regarding parking at Fuji Park / Fairgrounds, and Mayor Crowell entertained additional public and Board member questions or comments. Supervisor McKenna reiterated concerns over the value of the signage in consideration of its cost. Supervisor Bonkowski agreed, and suggested instead revisiting the Fuji Park / Fairgrounds Master Plan element “to address all these issues that keep coming up which are signage, parking, total capacity of the park, ... and try to do this as a package rather than dealing with parking today, signage tomorrow.” Supervisor Shirk commended the intent, but expressed the opinion that “the idea would be nominal, at best ...” Mayor Crowell advised of “mixed emotions,” but expressed the opinion “this is the right thing to do for our community. Mayor Crowell entertained a motion. Supervisor Abowd advised that the Fuji Park / Fairgrounds master plan element always included a sign, and “this is the only way that we're going to be able to eventually get ... across” the activities and events scheduled at the park. **Supervisor Abowd moved to approve the Parks and Recreation Commission's recommendation to allocate up to \$30,000 from the Quality of Life Initiative (Question #18) Parks Capital, Undesignated Projects Fund, to partner with the Redevelopment Authority and the Nevada Commission on Tourism to fund phase 1 of the Carson City Fairgrounds / Fuji Park Directional and Event Banner Sign Project. Mayor Crowell seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Bonkowski clarified his earlier comments that his concern is “right-sizing events at the park for the fairgrounds usage and right-sizing and appropriately sizing the signage for the size of events that could be held there.” In response to a question, Supervisor Bonkowski requested more information on how the park could be utilized. “What is the appropriate and safe size of event that we can hold there? What improvements are needed to be able to hold those events there and what is the estimated cost? What size sign do we really need? Because, until we know what size event we can hold there, we don't know what size sign we should actually have.” Supervisor Bonkowski reiterated the suggestion to revisit the park master plan “so that we ... are clear on what we're doing.” Discussion followed, and Mayor Crowell called for a vote on the pending motion.

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RESULT:	Approved [3 - 2]
MOVER:	Supervisor Karen Abowd
SECOND:	Mayor Robert Crowell
AYES:	Supervisor Abowd, Mayor Crowell, Supervisor Bonkowski
NAYS:	Supervisors McKenna and Shirk
ABSENT:	None
ABSTAIN:	None

Mr. Marano and Ms. Works acknowledged sufficient direction.

23. RECESS BOARD OF SUPERVISORS (11:51:54) - Mayor Crowell recessed the Board of Supervisors at 11:51 a.m., and passed the gavel to Redevelopment Authority Chair Karen Abowd.

REDEVELOPMENT AUTHORITY

24. CALL TO ORDER AND ROLL CALL (11:52:02) - Chairperson Abowd called the Redevelopment Authority to order at 11:52 a.m., noting the presence of a quorum.

25. PUBLIC COMMENT (11:52:13) - Chairperson Abowd entertained public comment. (11:52:21) Ward 3 Supervisor Candidate Lori Bagwell inquired as to time frame associated with the \$20,000 Nevada Commission on Tourism grant. Park Planner Vern Krahn advised of the requirement for the sign project to be completed and all paperwork submitted by June 30, 2015. Discussion followed. Chairperson Abowd entertained additional public comment; however, none was forthcoming.

26. POSSIBLE ACTION ON APPROVAL OF MINUTES - December 19, 2013; January 2, 2014; January 16, 2014 (11:54:10) - Chairperson Abowd entertained a motion to approve the minutes. **Supervisor Bonkowski moved to approve the minutes of December 19, 2013, as presented. Supervisor McKenna seconded the motion. Motion carried 5-0. Supervisor Bonkowski moved to approve the minutes of January 2, 2014, as presented. Supervisor McKenna seconded the motion. Motion carried 5-0. Supervisor Bonkowski moved to approve the minutes of January 16, 2014, as presented. Supervisor McKenna seconded the motion. Motion carried 5-0.**

27. COMMUNITY DEVELOPMENT DEPARTMENT - OFFICE OF BUSINESS DEVELOPMENT - POSSIBLE ACTION TO APPROVE AND MAKE A RECOMMENDATION TO THE BOARD OF SUPERVISORS TO AUTHORIZE THE EXPENDITURE OF \$20,000 FROM THE FISCAL YEAR 2013 - 14 REDEVELOPMENT REVOLVING FUND TO COMPLETE PHASE ONE OF THE FAIRGROUNDS / FUJI PARK COMPLEX DIRECTIONAL / EVENT BANNER SIGN (11:54:53) - Chairperson Abowd introduced this item, and Community Development Director Lee Plemel reviewed the agenda materials. Chairperson Abowd entertained Redevelopment Authority member questions or comments and public questions or comments. When no questions or comments were forthcoming, she entertained a motion. **Member Crowell moved to approve and recommend that the Board of Supervisors authorize the expenditure of \$20,000 from the FY 2013 /2014 Redevelopment Revolving Fund to complete phase 1 of the Fairgrounds / Fuji Park sign. Vice Chairperson Bonkowski seconded the motion.** Chairperson Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [3 - 2]
MOVER:	Member Robert Crowell
SECOND:	Vice Chair Brad Bonkowski
AYES:	Member Crowell, Vice Chair Bonkowski, Chair Abowd
NAYS:	Members McKenna, Shirk
ABSENT:	None
ABSTAIN:	None

28. PUBLIC COMMENT (11:58:14) - Chairperson Abowd entertained public comment; however, none was forthcoming.

29. ACTION TO ADJOURN REDEVELOPMENT AUTHORITY (11:58:22) - Chairperson Abowd adjourned the Redevelopment Authority meeting at 11:58 a.m., and returned the gavel to Mayor Crowell.

30. RECONVENE BOARD OF SUPERVISORS (11:58:27) - Mayor Crowell reconvened the Board of Supervisors at 11:58 a.m.

31. COMMUNITY DEVELOPMENT DEPARTMENT - OFFICE OF BUSINESS DEVELOPMENT - POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE EXPENDITURE OF \$20,000 FROM THE FISCAL YEAR 2013 / 14 REDEVELOPMENT REVOLVING FUND TO COMPLETE PHASE ONE OF THE FAIRGROUNDS / FUJI PARK SIGN AS AN EXPENDITURE INCIDENTAL TO CARRYING OUT THE REDEVELOPMENT PLAN (11:58:32) - Mayor Crowell introduced this item, and incorporated, by reference, all the previous information and testimony relative to this item. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Resolution No. 2014-R-18, authorizing the expenditure of \$20,000 from the FY 2013 / 2014 Redevelopment Revolving Fund to complete phase 1 of the Fairgrounds / Fuji Park sign, as an expenditure incidental to carrying out the Redevelopment Plan. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion. Supervisor McKenna disagreed with the requirement for a 2/3 majority vote on this item, and advised that he would not “sway this vote one way or the other.” He reiterated the opinion that the sign is “a bad idea” and will likely “prove to be a waste of money.” He further reiterated that he is one person “and we have other organizations that like this idea; that [City staff has] convinced them that it will be beneficial to Carson City.” He expressed the hope that it will be. Mayor Crowell entertained additional discussion and, when none was forthcoming, called for a vote on the pending motion.

RESULT:	Approved [4 - 1]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, McKenna, and Mayor Crowell
NAYS:	Supervisor Jim Shirk
ABSENT:	None
ABSTAIN:	None

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**32. BOARD OF SUPERVISORS NON-ACTION ITEMS:
STATUS REVIEW OF PROJECTS**

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (12:09:57) - Mayor Crowell requested the Board members to get a sponsor for requesting to agenda individual items, "particularly if it requires additional ... staff time and effort ..." He requested the City Manager to do away with the practice of circulating the draft Board agenda among the Board members. Discussion followed.

CORRESPONDENCE TO THE BOARD OF SUPERVISORS, INCLUDING MONTHLY REPORT ON THE ACTIVITIES OF THE TRPA GOVERNING BOARD

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (12:04:40) - Supervisor Abowd reported on the most recent NevadaWorks Board of Directors meeting. Supervisor Shirk reviewed a list of items he had previously requested of staff and NNDA representatives. Supervisor McKenna discussed the outcomes of the legislative subcommittee which has been meeting on the future of community colleges around the state. He expressed the opinion that WNC will be a viable college for at least the next four years and, hopefully, well into the future.

STAFF COMMENTS AND STATUS REPORT

RECESS AND RECONVENE BOARD OF SUPERVISORS (12:12:03; 2:00:54) - Mayor Crowell recessed the meeting at 12:12 p.m., and reconvened at 2:00 p.m.

33. CITY MANAGER

33(A) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AMENDING TITLE 18, ZONING; CHAPTER 18.03, DEFINITIONS; CHAPTER 18.04, USE DISTRICTS; AND CHAPTER 18.16, DEVELOPMENT STANDARDS, DIVISION 1, LAND USE AND SITE DESIGN, TO ADOPT REGULATIONS TO ALLOW MEDICAL MARIJUANA DISPENSARIES AS A CONDITIONAL USE WITHIN THE GENERAL COMMERCIAL AND GENERAL INDUSTRIAL ZONING DISTRICTS, AND TO ALLOW MEDICAL MARIJUANA CULTIVATION FACILITIES, PRODUCTION FACILITIES, AND TESTING LABORATORIES AS A CONDITIONAL USE IN THE GENERAL INDUSTRIAL, LIMITED INDUSTRIAL, AND AIRPORT INDUSTRIAL PARK ZONING DISTRICTS, AND TO ESTABLISH DEVELOPMENT STANDARDS FOR SUCH FACILITIES, AND OTHER MATTERS PROPERLY RELATED THERETO (2:01:08) - Mayor Crowell introduced this item, and Mr. Marano introduced Community Development Director Lee Plemel. Mayor Crowell entertained disclosures. Supervisor Bonkowski read a prepared disclosure statement into the record, and advised that he would participate in discussion and action on this item. Mayor Crowell read a prepared disclosure statement into the record, and advised that he would participate in discussion and action on this item.

In response to a question, Mr. Plemel explained the purpose and time frame of a community forum being sponsored by Partnership Carson City. He suggested the Board may want to delay second reading of the ordinance until after the forum. In response to a further question, Mr. Plemel provided clarification of the purpose for the subject agenda item. Mr. Ward provided additional clarification, and discussion followed.

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Mr. Plemel reviewed the agenda materials in conjunction with displayed slides, and responded to questions of clarification throughout his presentation. Mr. Ward explained that this item represents the opportunity for the Board, in addressing this land use planning matter, “to opt in or opt out.” He and Mr. Plemel responded to additional questions of clarification, and extensive discussion followed.

Mayor Crowell entertained public comment. (3:05:24) Bruce Kittess advised of having re-read the original question, and of having researched the issue. He discussed concerns regarding federal liabilities if the City “opts in.”

(3:09:28) Max Del Real provided background information on his experience as a medical marijuana business consultant over the past seven years. He encouraged the Board to “recognize state law in Nevada today,” and discussed his involvement in drafting SB 374. He commended City staff on the strength of the proposed ordinance, and encouraged the Board to “embrace this opportunity, not just for the patients ... but also for things like public safety, job creation, and truly economic development.”

(3:13:40) Tom Tabacco advised that he is an amateur HAM radio operator residing in Lyon County. He discussed concern over “an unintended consequence of the growing facilities” that the “grow lights ... create a lot of radio frequency interference and have essentially trashed some of the amateur radio bands.” He requested the Board to include, in the ordinance, a requirement for medical marijuana growers to have equipment that is compliant with FCC regulations relative to radio frequency interference. Supervisor McKenna requested Mr. Plemel to check with the airport and the FAA.

(3:15:38) In response to a question from Colleen Schiller, Mr. Plemel explained the public noticing requirements relative to this matter. Ms. Schiller expressed stringent objection to any consideration of the area of Saliman Road and Colorado Street as it is “very close to Seeliger [Elementary] School. We have children and families on the street all the time walking. There is no way to buffer them ...” She discussed concerns regarding increased crime in the community, and reviewed research she had conducted. She expressed the opinion that “this is two different issues; one is the zoning, the second is to opt in or out.” She expressed the further opinion that the zoning restriction “needs to be 300 feet from the lot line to the facility's lot line, not the front door.”

(3:20:19) Shane Johnson provided background information on his medical education, and requested the Board to consider the medicinal benefits of medical marijuana. He suggested that medical marijuana patients shouldn't be made to “go out to the industrial areas or way outside to one side of town to get it.” He discussed national trends which favor medical marijuana.

(3:22:32) William Burke expressed objection to “people [who] come in from out of state, who make their living doing this and promoting something, to tell us here in Carson City that they know what's best for us.” He expressed the opinion that the state legislature passed the bill based on “greed and wanting tax money.” He expressed concern over knowing the appropriate number of medical marijuana establishments relative to zoning “if we don't know how many people have medical [marijuana] cards in this town.”

(3:24:59) Cary Richardson expressed support for the Board taking action on this ordinance at this meeting in consideration of application time frames. He urged the Board “to stay consistent with the state setback requirements. They're well thought through and are very restrictive. And to look at this for what it really is. It's medicine and it's economic development and it's the will of the people.”

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Mayor Crowell recessed the meeting at 3:27 p.m., and reconvened at 3:34 p.m. Mayor Crowell advised that he would address item 33(B) as it was agendaized to begin at 3:30 p.m., and that the Board would return to item 33(A) following action on item 33(B).

(4:21:17) Mayor Crowell entertained additional public comment. (4:21:26) Partnership Carson City Executive Director Kathy Bartosz suggested that many of the questions and concerns addressed at this meeting could be “answered by a presentation of the state law.” She discussed topics to be discussed at a forum scheduled for Monday, July 14, 2014 from 6:00 to 8:00 p.m.

(4:28:10) Mark Turner suggested limiting the medical marijuana establishments for cultivation, dispensary, and production “to a zone that would be east of Highway 395 in the Highway 50 corridor and south of Fairview on Carson Street to the state [sic] line, following the setbacks that would occur with those roads.” He further suggested a “reversion to the original language from the Planning [Division] ... where the setbacks would be 300 feet from ... residential line to the front door of a medical marijuana establishment.” He discussed the strict time lines and requirements associated with the state application process. He requested that “we don't limit ourselves ... to two cultivation operations,” and expressed the opinion that “the smarter thing to do is to control that through the special use permit process.” He responded to questions of clarification, and discussion followed.

(4:35:52) Following clarifying questions, Andie Wilson, of NAI Alliance, acknowledged agreement with Mr. Turner's proposal. Additional discussion followed between Mr. Turner, Ms. Wilson, Mr. Plemel, and the Board members to further clarify the zoning area proposed by Mr. Turner.

Supervisor McKenna advised that he views medical marijuana establishments as “a legal business,” and expressed the opinion that Carson City “should zone for it and ... be business friendly.” Mr. Turner expressed sensitivity to the concerns previously expressed, and reiterated no need “to include those areas that these residents are concerned about. Let's take those off the table and let them sleep easy at night knowing that those establishments are not going to be a stone's throw away ... from their residences.” Mr. Turner expressed the opinion that the proposal “is a good compromise. It offers these people who are concerned the safety that they want and need, and still offers the applicants the ability to get moving on their application ... in a timely fashion.” Mr. Turner and Ms. Dorr Pansky responded to additional questions of clarification. In response to a further question, at Mr. Turner's request, Mr. Del Real encouraged the Board to take action on the ordinance at this meeting. Mr. Del Real responded to various questions regarding statistical information relative to medical marijuana establishments.

Mayor Crowell entertained additional public comment. (4:54:50) Gail Jackson discussed her personal experience with a family member who needs medical marijuana, and requested the Board to pass the proposed ordinance.

(4:56:25) Dorea Shoemaker commended Ms. Jackson's testimony, and advised that she has been in the “natural health care field for over 14 years.” Ms. Shoemaker expressed agreement with Mr. Turner's proposal.

(4:59:38) Michael Pollard expressed compassion for the Board's difficult decision.

(5:00:22) Rebecca Gasca expressed appreciation for the Board's sincere consideration of the medical marijuana establishments issue. She expressed support for scheduling a special meeting “in the next week so that you can have the opportunity to allow the people who are not present, who are intending to apply,

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to be here ...” She suggested there are locations near the airport where possible cultivation facilities could be located. She expressed understanding for the manufacturers' issues with public access, but pointed out that there are already publicly-accessed facilities in the area. She reiterated support for not limiting the number of production and cultivation facilities and “only addressing that through the special use permit process.” She pointed out that each cultivator may grow different strains “and you may find that by preemptively limiting, on the front end, you'll limit the type of access that certain patients in this community need just by the mere fact of not knowing what cultivators actually wanted to produce here. The same thing with production ... Some people might want to produce lozenges versus oils versus topicals and, if you limit that to two, then you might not get the option to have topicals produced ... locally.” Mayor Crowell discussed the two readings required for the ordinance process.

Ms. Dorr Pansky responded to additional questions of clarification regarding the provisions of the ordinance. Supervisor Shirk discussed a preference to “gradually move into this rather than have this open and have two ... cultivations ... I'd rather start out with dispensaries and then ... move into the cultivation.” Ms. Gasca provided statistical information, from other states, on patient numbers. Discussion followed between Ms. Gasca and Supervisor Shirk.

(5:10:56) Jim Noble, a manufacturer whose business is located in the industrial area near the airport, expressed the hope that the Board will not restrict the zoning “just to accommodate one or two of the applicants.” Supervisor McKenna expressed appreciation for Mr. Noble's comments. Mr. Noble clarified that the dispensaries may be a problem, but didn't see the growing facilities as a problem.

Mayor Crowell entertained additional public and staff comments and, when none were forthcoming, Board member questions or comments. In response to a question, Ms. Gasca advised of a two percent excise fee levied at sales, a portion of which is to be allocated to the state to effectuate the program, and the remainder to the state distributive schools account. She further advised that a subcommittee of the Advisory Commission on the Administration of Justice will meet on July 9th. Discussion took place regarding reasonable costs to include in the permit fee.

Mayor Crowell entertained a motion. **Supervisor Abowd moved a clean ordinance document that includes airport industrial, specifically off the Goni area; general industrial that is east of Highway 580 out the Highway 50 corridor; and general commercial on South Carson Street to be strictly for dispensary locations; east of Highway 580 on Highway 50 is for dispensary, cultivation, production, and testing facilities; and the area off of Goni / Arrowhead is for cultivation, production, testing facilities and dispensary; and the setbacks revert to the original, as stated. Supervisor McKenna seconded the motion.** At Mayor Crowell's request, Mr. Plemel pointed out the stated areas on a displayed map. Mr. Marano suggested recessing the meeting to provide staff the opportunity to draw the described areas on a paper copy of the map which was displayed in the meeting room.

Mayor Crowell entertained discussion. Supervisor Bonkowski pointed out that airport industrial park zoning is supposed to be aviation-related. He suggested including in the motion a previous recommendation to require compliance with FCC requirements. In reference to a provision in the ordinance limiting sign height to ten feet, he expressed uncertainty as to the feasibility of a 10-foot sign height requirement in the general commercial zoning district. He suggested different sign height requirements in the general commercial and general industrial zoning districts. Supervisor Abowd noted an area, off of Goni Road, that is zoned general industrial.

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Mayor Crowell recessed the meeting at 5:27 p.m., and reconvened at 5:43 p.m. He requested Supervisor Abowd to withdraw her previous motion, which she agreed to do. Mayor Crowell entertained a new motion. (It is noted, for the record, that as Supervisor Abowd stated her motion, the areas described were pointed out by staff on a map displayed in the meeting room.) **Supervisor Abowd moved to introduce, on first reading, Bill No. 110, an ordinance amending Title 18, Zoning; Chapter 18.03, Definitions; Chapter 18.04, Use Districts; Chapter 18.16, Development Standards, Division 1, Land Use and Site Design; to adopt regulations to allow medical marijuana dispensaries, as a conditional use within the general commercial and general industrial zoning districts; and to allow medical marijuana cultivation facilities, production facilities, and testing laboratories, as a conditional use in the general industrial zoning districts; and to establish development standards for such facilities, and other matters properly related thereto; with the following changes: the area of South Carson Street, as outlined, is for dispensaries only; the area east of Highway 580, the orange areas outlined are for dispensaries only, and the blue area, as outlined, is for dispensaries, cultivation, production, and testing; the area that is off of Goni and Arrowhead, for cultivation, production, and testing only in the general industrial zoning district; to include the original setback requirements, as proposed to the Planning Commission; and that the special use permit process address the grow light restrictions, as needed. Supervisor Bonkowski seconded the motion.** Following a brief discussion, Supervisor Abowd amended her motion to not limit the number of cultivation and production facilities in the ordinance, but to have the number of cultivation and production facilities addressed as part of the special use permit process. Supervisor Bonkowski continued his second. Ms. Dorr Pansky and Mr. Plemel responded to questions of clarification, and discussion took place, regarding the effect of the amendment, the state certification process, and signage provisions. Discussion followed, and Supervisor Shirk suggested an amendment to the motion to hold the second reading of the ordinance in an evening session. In response to a question, additional discussion took place with regard to the Planning Division's public noticing process.

At Supervisor McKenna's request, Mayor Crowell entertained additional public comment. (6:10:22) Mark Turner advised that the motion, as stated, is satisfactory. (6:10:29) Andie Wilson agreed, and advised that it would be satisfactory to "all of the groups that are out there looking" of which she is aware. (6:10:44) Rebecca Gasca expressed general support, "particularly [the Board's] thoughtful consideration." (6:11:42) Shane Johnson expressed support for the motion, as stated. (6:11:58) Jim Noble expressed concern for all the citizens, and Mayor Crowell assured him that was the point in re-opening public comment. Mayor Crowell inquired as to public opposition to the motion; however, none was forthcoming. Mayor Crowell advised that public comment would be allowed during second reading of the proposed ordinance. He requested anyone with comments or questions, in the meantime, to contact Planning Division staff.

Supervisor Shirk reiterated his suggestion to amend the motion to hold the second reading during an evening session. **Supervisor Abowd so amended her motion. Supervisor Bonkowski continued his second.** Mayor Crowell inquired as to additional questions regarding the motion and, when none were forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

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33(B) POSSIBLE ACTION TO APPOINT TWO MEMBERS TO THE CARSON CITY PLANNING COMMISSION, EACH FOR A TERM THAT EXPIRES IN JUNE 2018 (3:34:47) - Mayor Crowell introduced this item, and reviewed the agenda materials.

(3:36:10) Mayor Crowell invited Dan Salerno to the podium, and provided an overview of the interview process. Mr. Salerno responded to questions regarding his background and experience; his interest in serving as a Planning Commissioner; his opinion of mandatory design standards; his opinion of signage for the main corridors; his views of economic development and redevelopment; the priority of public testimony relative to Planning Commission issues; and his potential contributions to the Planning Commission. Mayor Crowell offered Mr. Salerno the opportunity to provide additional comment. Mr. Salerno discussed his experience acquiring his masters degree in business administration, with an emphasis in real estate, after having operated an architectural firm for approximately 20 years. He provided background information on his architectural firm, and advised that he and his wife love living in the Carson City area. Mayor Crowell commended Mr. Salerno's experience and community-mindedness, and thanked him for his application.

(3:46:31) Mayor Crowell invited Kent Steele to the podium. Mr. Steele responded to questions regarding his interest in being reappointed to the Planning Commission; his potential contributions to the Planning Commission; the priority of public testimony relative to applications which come before the Planning Commission; his opinion of economic development and redevelopment; and his opinion of signage in the main corridors. Mayor Crowell offered Mr. Steele the opportunity to provide additional comment, and he expressed appreciation for the honor to have served. Mayor Crowell thanked Mr. Steele for his request to be reappointed.

(3:55:17) Mr. Marano introduced Victor Castro. Mr. Castro responded to questions regarding his background and experience; his interest in serving as a Planning Commissioner; his opinion of signage for the main corridors; his opinion of economic development and redevelopment; the priority of public testimony relative to Planning Commission issues; his potential contributions to the Planning Commission; and the method by which he would make decisions. Mayor Crowell offered Mr. Castro the opportunity to provide further comment. Mr. Castro commended the Board and the community.

Ms. Works advised that Clint Hinds, who was scheduled to interview at 4:15, would be traveling from Minden. Mayor Crowell advised that the Board would wait for Mr. Hinds' arrival. (4:13:20) Mayor Crowell invited Clint Hinds to the podium. Mr. Hinds responded to questions regarding his interest in serving as a Planning Commissioner; the priority of public testimony relative to Planning Commission issues; his potential contributions to the commission; his opinion of signage for the main corridors of town; and his opinion of economic development and redevelopment. Mayor Crowell offered Mr. Hinds the opportunity to provide additional comment. Mr. Hinds requested the Board's consideration of his application, and commended the community. Mr. Hinds acknowledged having attended Western Nevada College, and advised that he loved the experience. Mayor Crowell thanked Mr. Hinds for his application.

Mayor Crowell polled the Board members, and each of them discussed their opinions of the applicants' experience and qualifications. Mayor Crowell entertained a motion to appoint Kent Steele for a full, four-year term. **Supervisor Abowd moved to appoint Kent Steele to a full, four-year term on the Carson City Planning Commission. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell entertained a motion to appoint Victor Castro to a four-year term. **Supervisor Abowd moved to appoint Victor Castro to the Carson City Planning Commission for a full, four-year term. Supervisor McKenna seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor John McKenna
AYES:	Supervisors Abowd, McKenna, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell thanked the applicants and congratulated Mr. Steele and Mr. Castro. Mayor Crowell recessed the meeting at 4:20 p.m., and reconvened at 4:21 p.m.

34. PUBLIC COMMENT

35. ACTION TO ADJOURN (6:14:28) - Mayor Crowell adjourned the meeting at 6:14 p.m.

The Minutes of the June 19, 2014 Carson City Board of Supervisors meeting are so approved this _____ day of September, 2014.

ROBERT L. CROWELL, Mayor

ATTEST:

ALAN GLOVER, Clerk - Recorder