

# CARSON CITY BOARD OF SUPERVISORS

## Minutes of the May 15, 2014 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, May 15, 2014 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Mayor Robert Crowell  
Supervisor Karen Abowd, Ward 1  
Supervisor Brad Bonkowski, Ward 2  
Supervisor John McKenna, Ward 3  
Supervisor Jim Shirk, Ward 4

**STAFF:** Marena Works, Interim City Manager  
Randal Munn, Chief Deputy District Attorney  
Kathleen King, Deputy Clerk / Recording Secretary

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE** (8:30:03) - Mayor Crowell called the meeting to order at 8:30 a.m. Roll was called; a quorum was present. First Christian Church Pastor Ken Haskins provided the invocation. At Mayor Crowell's request, Supervisor Bonkowski led the pledge of allegiance.

**5. PUBLIC COMMENT** (8:31:44) - Mayor Crowell entertained public comment. (8:32:17) Lisa Schuette, representing Carson Animal Services Initiative ("CASI"), thanked the Board for moving forward with the animal services facility, and discussed upcoming fundraisers and recent donations. Mayor Crowell commended Ms. Schuette on the grants and donations.

(8:34:26) Jim Groth read from a prepared statement, a copy of which was provided for the record.

(8:40:58) Josh Groth read from a prepared statement, a copy of which was provided for the record. Mayor Crowell thanked Mr. Groth, and suggested that he speak with Fire Chief Stacey Giomi about overtime costs and that he review the recently-completed Pontifex Compensation and Classification Study. Supervisor McKenna assured Mr. Groth that the Board could agendaize discussion of salaries. He thanked Mr. Groth for his service as a MEDEVAC helicopter pilot, noting his own experience "with Dustoff back in an earlier day."

(8:52:16) Rob McFadden, representing Nevada Johns, advised that his company can "operate on a faster response time and a lower cost" for cities without a franchise agreement with a waste provider. He urged the Board to not include construction debris in any renewal of the franchise agreement. Supervisor McKenna advised that the current contract term expires in 2019. In response to a question regarding the implementation of single-stream recycling in the context of market competition, Mr. McFadden suggested focusing on "trying to do it in a way ... where the cost for the construction debris isn't increased." Mayor Crowell entertained additional public comment; however, none was forthcoming.

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6. **POSSIBLE ACTION ON APPROVAL OF MINUTES - February 20, 2014 (8:54:23)** - Mayor Crowell introduced this item, and entertained a motion. **Supervisor Bonkowski moved to approve the minutes, as presented. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

7. **POSSIBLE ACTION TO ADOPT THE AGENDA (8:54:44)** - Mayor Crowell introduced this item, noting that he had been requested to defer item 11. He entertained additional requests to modify the agenda and, when none were forthcoming, deemed the agenda adopted, as published. (11:13:43) At Deputy Public Works Director Andy Burnham's request, Mayor Crowell modified the agenda to address item 18 prior to item 17.

#### 8. SPECIAL PRESENTATIONS

**8(A) PRESENTATION OF LENGTH OF SERVICE AWARDS FOR CITY EMPLOYEES (8:55:06)** - Mayor Crowell introduced this item, and invited the Board members to join him at the podium. Mayor Crowell invited Street Technician James Hacking to the podium, and presented him a Longevity Award in recognition and appreciation of five years' continuous, dedicated service to the community.

**8(B) PRESENTATION OF THE 2014 HISTORIC PRESERVATION AWARDS (8:57:32)** - Mayor Crowell introduced this item, and welcomed Historic Resources Commission Chair Jed Block. Mr. Block provided background information on the historic preservation awards, and reviewed the agenda materials. He presented awards to Robert McFadden, Jr. for the residence at 500 Mountain Street; to Parks and Recreation Department Director Roger Moellendorf and Brewery Arts Center Executive Director John Shelton for the Brewery Arts Center; to Jack and Sheryl McLaughlin for the 611 West Robinson Street residence; and to Peter and Menna Jaquette for the 308 Thompson Street residence. The Board members, City staff, and the citizens present applauded each of the award recipients.

Mr. Block thanked the historic district property owners for “making the west side historic district ... a great honor to be part of.” Mayor Crowell thanked the Historic Resources Commission and commended all of the award recipients.

**8(C) PRESENTATION OF A PROCLAMATION FOR “NATIONAL PUBLIC WORKS WEEK,” MAY 18 - 24, 2014 (9:03:31)** - Mayor Crowell introduced this item. Public Works Department Director Darren Schulz provided background information and described scheduled activities. He introduced and presented a video which will be presented in local schools during the week of May 18<sup>th</sup>. Mayor Crowell thanked Mr. Schulz and presented him a Proclamation.

9. **CONSENT AGENDA (9:19:22)** - Mayor Crowell introduced this item, and advised of having been requested to separately hear items 9-1, 9-4(A), and 9-8. He entertained additional requests to hear items separate from the consent agenda and, when none were forthcoming, advised that he would abstain from discussion and action on item 9-5 due to his law partner being counsel for the Airport Authority. He entertained a motion to approve the remainder of the consent agenda. **Supervisor Bonkowski moved to approve one item from Finance; one item from Public Works; item 9-4(B) from Purchasing and Contracts; one item from the Carson City Airport Authority; one item from Parks and Recreation; and one item from the Courts. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Supervisor Brad Bonkowski</b>
<b>SECOND:</b>	<b>Supervisor Karen Abowd</b>
<b>AYES:</b>	<b>Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**9-1. FIRE DEPARTMENT - POSSIBLE ACTION TO AUTHORIZE CARSON CITY TO SUBMIT A GRANT APPLICATION, IN THE AMOUNT OF \$141,353, TO THE U.S. DEPARTMENT OF HOMELAND SECURITY FEDERAL EMERGENCY MANAGEMENT AGENCY'S PRE-DISASTER MITIGATION GRANT PROGRAM (9:20:40)** - Mayor Crowell introduced this item. Fire Chief / Emergency Management Director Stacey Giomi reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained additional comments or discussion and, when none was forthcoming, a motion. **Supervisor McKenna moved to authorize Carson City to submit a grant application, in the amount of \$141,353.00, to the U.S. Department of Homeland Security, Federal Emergency Management Agency's Pre-Disaster Mitigation Grant Program. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Supervisor John McKenna</b>
<b>SECOND:</b>	<b>Supervisor Brad Bonkowski</b>
<b>AYES:</b>	<b>Supervisors McKenna, Bonkowski, Abowd, Shirk, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**9-2. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH MAY 6, 2014, PURSUANT TO NRS 251.030 AND NRS 354.290**

**9-3. PUBLIC WORKS DEPARTMENT - POSSIBLE ACTION TO APPROVE THE RELINQUISHMENT OF AN EASEMENT DESCRIBED IN RECORDED DOCUMENT 237619, LOCATED ON APN 010-281-46, EAST OF BIGELOW DRIVE**

**9-4. PURCHASING AND CONTRACTS**

**9-4(A) POSSIBLE ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT, IN THE AMOUNT OF \$98,638.23, FOR CONTRACT NO. 1213-180, TITLED, "WASTEWATER RECLAMATION PLANT DIGESTER REHABILITATION PROJECT, PHASE I REBID," TO GENEY / GASSIOT, INC. (9:32:06)** - Mayor Crowell introduced this item. Purchasing and Contracts Manager Kim Belt reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming,

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a motion. Supervisor Abowd moved to accept the work as completed, the contract summary as presented, and to approve the Release of Final Payment, in the amount of \$98,638.23, for Contract No. 1213-180, titled, "Wastewater Reclamation Plant Digester Rehabilitation Project - Phase 1 Rebid," to Geney / Gassiot, Inc. Supervisor Bonkowski seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, McKenna, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**9-4(B) POSSIBLE ACTION TO APPROVE THE FIRST RENEWAL OF CONTRACT NO. 1112-142 FOR AMBULANCE BILLING SERVICES WITH WITTMAN ENTERPRISES, LLC, THROUGH JUNE 30, 2015, AT A RATE OF 4.75 PERCENT OF COLLECTIONS WITH THE OPTION TO RENEW FOR FOUR (4) ADDITIONAL ONE-YEAR PERIODS, SUBJECT TO NEGOTIATION, TO BE FUNDED FROM THE FIRE DEPARTMENT BILLING CHARGES ACCOUNT, AS PROVIDED IN FY 2014 / 2015**

**9-5. CARSON CITY AIRPORT AUTHORITY - POSSIBLE ACTION TO APPROVE THE ASSIGNMENT OF A SUBLEASE (100 FEET BY 150 FEET) HELD BY DENNIS BUEHN TO CACTUS AIR FORCE, LLC, UNDER THE TERMS OF THE SUBLEASE FROM NEAL A. WEAVER UNDER THE CARSON CITY AIRPORT AUTHORITY LEASE WITH MENTORS UNLIMITED, INC.; SEPARATION OF THE SUBLEASE INTO A STANDALONE LEASE; AND APPROVAL OF THE FIFTH AMENDMENT TO THE MENTORS UNLIMITED, INC. LEASE FOR THE AREA REMOVED -** Mayor Crowell advised that he would abstain from discussion and action on this item due to his law partner, Steve Tackes, being the Airport Authority Counsel.

<b>RESULT:</b>	Approved [4 - 0 - 1]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, McKenna, Shirk
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	Mayor Robert Crowell

**9-6. PARKS AND RECREATION DEPARTMENT, OPEN SPACE DIVISION - POSSIBLE ACTION TO FOLLOW THE RECOMMENDATIONS OF THE OPEN SPACE ADVISORY COMMITTEE TO AUTHORIZE THE MAYOR TO SIGN A LETTER DIRECTED TO THE BUREAU OF LAND MANAGEMENT CONVEYING CONCERNS RELATED TO THE MANAGEMENT AND STEWARDSHIP OF THE SILVER SADDLE RANCH AND PRISON HILL RECREATION AREA**

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**9-7. FIRST JUDICIAL DISTRICT COURT - POSSIBLE ACTION TO APPROVE THE FIRST JUDICIAL DISTRICT COURT PROPOSED BUDGETS FOR FISCAL YEAR 2015, IN THE AMOUNT OF \$29,045.48, AND FISCAL YEAR 2016, IN THE AMOUNT OF \$29,814.03, FOR REIMBURSEMENT FROM THE STATE CHILD SUPPORT ENFORCEMENT PROGRAM**

**9-8. CITY MANAGER - POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF APRIL 8, 2014 THROUGH MAY 5, 2014 (9:34:35) - Mayor Crowell introduced this item, and Ms. Works responded to questions of clarification. Mayor Crowell entertained a motion. Supervisor Abowd moved to ratify the approval of bills and other requests for payments by the City Manager for the period of April 8, 2014 through May 5, 2014. Supervisor McKenna seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.**

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Supervisor Karen Abowd</b>
<b>SECOND:</b>	<b>Supervisor John McKenna</b>
<b>AYES:</b>	<b>Supervisors Abowd, McKenna, Bonkowski, Shirk, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**10. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME (9:20:39) - Please see the minutes for items 9-1, 9-4(A), and 9-8.**

**11. COURTS - POSSIBLE ACTION TO APPROVE THE AGREEMENT, BETWEEN THE FIRST JUDICIAL DISTRICT COURT, CARSON CITY JUSTICE AND MUNICIPAL COURT, CARSON CITY, AND THE DEPARTMENT OF ALTERNATIVE SENTENCING (“DAS”) RETROACTIVE TO JULY 1, 2013 - Withdrawn.**

**12. CITY MANAGER - PRESENTATION OF THE BREWERY ARTS CENTER ANNUAL ACTIVITIES REPORT FOR THE OPERATION OF PUBLIC, EDUCATIONAL GOVERNMENT ACCESS PROGRAMMING (9:37:45) - Mayor Crowell introduced this item, and Ms. Works reviewed the agenda materials. (9:38:18) Brewery Arts Center Executive Director John Shelton presented the annual activities report, copies of which were distributed to the Board members and the Clerk prior to the start of the presentation. (9:46:44) Digital Arts Manager Darla Bayer presented a corresponding video.**

Mayor Crowell entertained public comment. (10:02:38) Brewery Arts Center Board President Chris Bayer thanked the Board for their support of the Brewery Arts Center and the media center. In response to a question, Mr. Shelton described the media center as “a division of the Brewery Arts Center.” He advised that departmental accounts are maintained at the BAC, and responded to additional questions of clarification. In response to a question, Ms. Bayer discussed the status of the media center technology and equipment, the recently-acquired radio license, and the equipment maintenance schedule. Supervisor McKenna expressed concern over being able to continue to offer the existing programming into the future, and extensive discussion followed.

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Ms. Bayer, Ms. Works, and Mr. Shelton responded to additional questions regarding grant funding; the provisions of the contract relative to the televised meeting schedule and the "It's Your City" broadcast; and plans for equipment to improve community access and interactivity during public meetings. Mayor Crowell entertained public comment and, when none was forthcoming, thanked Mr. Shelton and Ms. Bayer for their presentations. Mayor Crowell recessed the meeting at 10:24 a.m., and reconvened at 10:36 a.m.

**13. FINANCE DEPARTMENT - POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AUTHORIZING THE ISSUANCE OF A MEDIUM-TERM OBLIGATION TO FINANCE THE COST OF PURCHASING, UPGRADING, AND REPLACING EQUIPMENT AND SOFTWARE NECESSARY TO OPERATE THE CITY'S 9-1-1 ENHANCED TELEPHONE SYSTEM, AND THE COST OF IMPROVEMENTS AND EQUIPMENT FOR THE CITY'S LANDFILL; SPECIFYING THE DETAILS FOR THE "CARSON CITY, NEVADA GENERAL OBLIGATION (LIMITED TAX) MEDIUM-TERM BOND, SERIES 2014," SPECIFYING THE TERMS AND CONDITIONS OF SUCH BOND, THE METHOD OF PAYING THE BOND AND ITS FORM; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO (10:36:04)** - Mayor Crowell introduced this item. Finance Department Director Nick Providenti provided background information and reviewed the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, Board member questions or comments. Mr. Providenti responded to questions regarding the funding source, as reflected in the agenda report.

Mayor Crowell entertained additional questions or comments and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to introduce, on first reading, Bill No. 109, an ordinance authorizing the issuance of a medium-term obligation to finance the cost of purchasing, upgrading, and replacing equipment and software necessary to operate the City's 9-1-1 enhanced telephone system, and the cost of improvements and equipment for the City's landfill; specifying the details for the "Carson City, Nevada General Obligation (Limited Tax) Medium-Term Bond, Series 2014;" specifying the terms and conditions of each bond, the method of paying the bond and its form; and providing other matters properly related thereto. Supervisors Abowd and McKenna seconded the motion.**

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisors Karen Abowd and John McKenna
<b>AYES:</b>	Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**14. DISTRICT ATTORNEY - POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 108, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 10, VEHICLES AND TRAFFIC, SECTION 10, SPECIAL RESPONSIBILITIES OF VEHICLE DRIVERS AND OWNERS, SECTION 10.25.060, DRIVING WHILE LICENSE CANCELED, SUSPENDED OR REVOKED - SUSPENDED SENTENCES AND PLEA BARGAINING PROHIBITED - PENALTIES, BY UPDATING THE NEVADA REVISED STATUTES WHICH PERTAIN TO DRIVING UNDER THE INFLUENCE OF ALCOHOL OR A CONTROLLED SUBSTANCE IN THE SECTION TO REFLECT THE CHANGES MADE BY THE LEGISLATURE REPLACING AND RESTRUCTURING NRS CHAPTER 484, TRAFFIC LAWS,**

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**AND BY ADDING THE EXPRESS LANGUAGE THAT THE MANDATORY PUNISHMENTS LISTED DO NOT APPLY WHEN THE REVOCATION PERIOD HAS EXPIRED; AND OTHER MATTERS PROPERLY RELATED THERETO (10:38:44)** - Mayor Crowell introduced this item, and Deputy District Attorney Tina Russom reviewed the agenda materials. In response to a question, Ms. Russom advised of having received no inquiries or requests for revisions since introduction, on first reading. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Bill No. 108, on second reading, Ordinance No. 2014-8, amending the Carson City Municipal Code, Title 10, Vehicles and Traffic, Section 10, Special Responsibilities of Vehicle Drivers and Owners; Section 10.25.060, Driving While License Cancelled, Suspended, or Revoked - Suspended Sentences and Plea Bargaining Prohibited - Penalties, by updating the Nevada Revised Statutes which pertain to driving under the influence of alcohol or a controlled substance in the section to reflect the changes made by the legislature, replacing and restructuring NRS Chapter 484, Traffic Laws; and by adding the express language that the mandatory punishments listed do not apply when the revocation period has expired, and other matters properly related thereto. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, McKenna, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**15. HUMAN RESOURCES DEPARTMENT - POSSIBLE ACTION TO APPROVE THE CITY MANAGER EMPLOYMENT CONTRACT, BETWEEN CARSON CITY BOARD OF SUPERVISORS AND NICHOLAS F. MARANO (10:40:32)** - Mayor Crowell introduced this item, and Human Resources Department Director Melanie Bruketta reviewed the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve the City Manager Employment Contract, between the Carson City Board of Supervisors and Nicholas F. Marano. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, McKenna, Shirk, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Ms. Bruketta agreed to convey the Board's action to Mr. Marano.

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**16. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION - POSSIBLE ACTION TO PROVIDE DIRECTION TO STAFF REGARDING THE POSSIBILITY OF USING HOME INVESTMENT PARTNERSHIP PROGRAM (“HOME”) FUNDS FROM THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE DEVELOPMENT OF TRANSITIONAL HOUSING AT 430 JEANELL DRIVE, APN 001-032-34 (10:42:51)** - Mayor Crowell introduced this item, and Community Development Director Lee Plemel introduced Grants Coordinator Janice Brod and F.I.S.H. Executive Director Jim Peckham. Mr. Plemel reviewed the agenda materials in conjunction with displayed slides. He and Ms. Brod responded to questions of clarification regarding requirements associated with the HOME funds, the status of the Brown Street property, and staff requirements.

Supervisor Bonkowski discussed the importance of ensuring accountability of the funds and that any issues associated with converting to permanent financing are properly addressed. With regard to the possibility of taking the property as collateral, he suggested developing a “very clear policy ... before we enter into an agreement like this. What are our options? And what are we going to do in a worst-case scenario?” Supervisor Bonkowski expressed support for the project, and requested that the stated issues be addressed “up front and not after they become a problem ...”

At Supervisor McKenna's request, Mr. Peckham provided background information on the origins of F.I.S.H. and its mission, and the donation of and proposed purpose for the subject property. In response to a further question, Mr. Peckham expressed confidence in his relationship with the F.I.S.H. Board of Directors and in the current staffing levels. He acknowledged the reasonable prudence of the City entering into the subject partnership with F.I.S.H.

Supervisor Shirk commended the proposed project, and thanked Mr. Peckham and F.I.S.H. for their community service. At Supervisor Abowd's request, Mr. Peckham introduced Washoe County Sheriff's Deputy Marsden, who provided background information on the Crossroads Program. He commended Mr. Peckham's leadership, and Mr. Peckham described the proposed method by which the subject program would be implemented.

Mr. Peckham introduced Rebecca Bach, representing Carson Counseling and Supportive Services, who read into the record the December 23, 2013 letter from State of Nevada Department of Health and Human Services Division of Public and Behavioral Health Agency Director Kathryn Baughman which was included in the agenda materials.

Mayor Crowell entertained additional public comment. (11:10:41) Lisa Moore, representing Life Changes, Inc., discussed the “high demand” for transitional housing.

(11:11:47) Carson Counseling and Supportive Services Mental Health Court Psychiatric Case Worker Kathleen Buscay discussed the importance of low-income housing, and commended the proposed project.

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to direct staff to prepare the necessary documents to apply for HOME funds for the F.I.S.H. Transitional Housing Project to bring back to the Board for approval. Supervisor McKenna seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.



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<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Supervisor Karen Abowd</b>
<b>SECOND:</b>	<b>Supervisor John McKenna</b>
<b>AYES:</b>	<b>Supervisors Abowd, McKenna, Bonkowski, Shirk, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**17. CITY MANAGER - POSSIBLE ACTION TO ACCEPT AND PROVIDE DIRECTION TO STAFF REGARDING A PROPOSED TENTATIVE SCHEDULE TO PLAN, DESIGN, AND CONSTRUCT THE PROJECTS IDENTIFIED IN THE RECENTLY-APPROVED ONE-EIGHTH PERCENT SALES TAX PLAN OF EXPENDITURE, INCLUDING THE ANIMAL SERVICES FACILITY, MULTI-PURPOSE ATHLETIC CENTER (“MAC”) STREET AND PEDESTRIAN IMPROVEMENTS IN THE DOWNTOWN AREA AND CARSON STREET AND WILLIAM STREET / HIGHWAY 50 EAST COMMERCIAL CORRIDORS, AND COMMUNITY CENTER IMPROVEMENTS (11:41:21) - Mayor Crowell introduced this item. Supervisor Abowd read a prepared statement of disclosure into the record, and advised that she would “lawfully consider, participate, and vote on this matter, pursuant to NRS 281A.420.”**

Ms. Works provided an overview of this item. Community Development Director Lee Plemel and Deputy Public Works Director Andy Burnham reviewed the agenda materials. Extensive discussion ensued between the Board members and staff.

(12:05:34) In response to a question, Bill Miles, of Miles Construction, advised of the possibility of “creative interim financing, possibly with a lending institution ... that would be minimal dollar impact to Carson City. Everybody really believes in the Boys and Girls Club and the MAC and getting it done sooner than later. ... we would be absolutely willing to explore all options ...”

Parks and Recreation Department Director Roger Moellendorf discussed the importance of keeping the design from getting too far ahead of the construction.

Mayor Crowell entertained public comment. (12:09:43) Doreen Mack, President of the Downtown 20 / 20 Group, read a prepared statement into the record, noting the importance of beginning the downtown corridor project as soon as possible.

(12:11:24) In response to a question from Downtown 20 / 20 Vice President Rob Webster, Mr. Burnham advised that the Redevelopment Authority Citizens Committee will also be involved in oversight of the downtown corridor project. Mr. Webster discussed the importance of the corridor project to the success of the City's economy. In response to a question, he discussed his opinion of the proposed business improvement district. Supervisor Abowd advised that Linda Ritter is working with the property owners regarding the business improvement district.

Mayor Crowell entertained additional public comments and, when none were forthcoming, additional Board member questions or comments. Mr. Burnham reviewed the Board's direction to move as quickly as possible on the design process for the multi-purpose athletic center and to consider opportunities for getting

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construction underway. Mayor Crowell entertained a motion. **Supervisor Abowd moved to accept the tentative schedule to plan, design, and construct the projects identified in the one-eighth percent sales tax Plan of Expenditure, with the exception that we'd like to move up construction of the multi-purpose athletic center as is financially feasible. Supervisor McKenna seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Bonkowski discussed concerns regarding the timing of the business improvement district formation. He requested that staff prioritize that portion of the plan and bring “thoughts back to us sooner rather than later.” Mayor Crowell agreed. Mr. Burnham advised that staff will be periodically reporting to the Board. Supervisor McKenna discussed the importance of the new city manager's input. Following a brief discussion, Mayor Crowell called for a vote on the pending motion.

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Supervisor Karen Abowd</b>
<b>SECOND:</b>	<b>Supervisor John McKenna</b>
<b>AYES:</b>	<b>Supervisors Abowd, McKenna, Bonkowski, Shirk, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**18. PARKS AND RECREATION DEPARTMENT - POSSIBLE ACTION TO DIRECT PARKS AND RECREATION DEPARTMENT AND PUBLIC WORKS DEPARTMENT STAFF TO CONSIDER MILLS PARK AS AN ALTERNATE SITE TO THE BOYS AND GIRLS CLUBS OF WESTERN NEVADA FOR THE MULTI-PURPOSE ATHLETIC CENTER (11:13:49)** - Mayor Crowell introduced this item, and Parks and Recreation Department Director Roger Moellendorf reviewed the agenda materials.

Mayor Crowell entertained public comment. (11:16:12) Boys and Girls Clubs of Western Nevada (“BGCWN”) Board of Directors President Ryan Russell discussed the BGCWN's continued desire to locate the multi-purpose athletic center at their site.

(11:17:15) Ward 1 Supervisor Candidate Lisa Helget read a prepared statement into the record, discussing concerns regarding locating the multi-purpose athletic center at the BGCWN site and prioritizing construction of the new animal shelter.

(11:19:53) Assemblyman Pete Livermore discussed his involvement in the passage of the Quality of Life Initiative, and provided background information on the decision to locate the multi-purpose athletic center at the BGCWN. He discussed support for locating the multi-purpose athletic center at the BGCWN, and encouraged the Board to “get busy with ... build[ing] what we promised this community twenty years ago.”

(11:22:50) Parks and Recreation Commissioner Donna Curtis expressed concern that the multi-purpose athletic center location is once again being considered. She provided background information on the number of public hearings which took place leading to the decision to locate the multi-purpose athletic center at the BGCWN site. She expressed uncertainty as to the reason for considering a relocation of the facility “at this time,” and support for “leav[ing] it where it is.” She expressed agreement with Assemblyman Livermore's encouragement to “get going.”

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(11:26:11) Garrett Lepire advised of having discussed the possibility of locating the multi-purpose athletic center at Mills Park with City staff. He expressed the opinion that “we have to, at some point, trust the City staff ...” He discussed various benefits of locating the multi-purpose athletic center at the BGCWN site, and expressed concern over “paralysis by analysis” relative to the subject and other pending projects. He encouraged the Board to take action to move the project forward, and expressed the opinion that “once it's built, ... all these ... perceived fears will be gone.”

Mayor Crowell entertained additional public comment and, when none was forthcoming, Board member questions or comments. Supervisor Abowd expressed the opinion that the BGCWN is the proper location for the multi-purpose athletic center. She pointed out that “the City's investment in this facility at the Boys and Girls Club encourages outside investment and donors from other sources and that's huge.” Based on extensive research, Supervisor Bonkowski reviewed a list of “pros and cons” for the Mills Park and the BGCWN sites. He expressed the opinion that the proper location for the multi-purpose athletic center is the BGCWN site. In consideration of the recent passage of the one-eighth cent sales tax, Supervisor Shirk expressed concern that citizens are being taxed “two times and we're putting a limit on when they can use” the multi-purpose athletic center. He looked forward to reviewing the joint use agreement between the City and the BGCWN. Supervisor McKenna discussed the importance of ensuring, in any subsequent agreements between the BGCWN and the City, that “this gym remains primarily a community facility for use by the people that live in the community.” He commended the multi-purpose athletic center at the BGCWN site as “a great thing where it makes Carson City a nice place to grow up, have a job, and get old.” Discussion followed, and Mayor Crowell entertained a motion.

**Supervisor McKenna moved that the multi-purpose athletic center be constructed at the Boys and Girls Clubs of Western Nevada site. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [4 - 1]</b>
<b>MOVER:</b>	<b>Supervisor John McKenna</b>
<b>SECOND:</b>	<b>Supervisor Karen Abowd</b>
<b>AYES:</b>	<b>Supervisors McKenna, Abowd, Bonkowski, and Mayor Crowell</b>
<b>NAYS:</b>	<b>Supervisor Jim Shirk</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

Mayor Crowell entertained discussion. Supervisor McKenna provided background information on the extensive consideration given, in public process, to the appropriate site for the multi-purpose athletic center. He expressed the opinion that “this thing has been more thoroughly vetted than just about any other project Carson City has ever done and it still comes back to kids and gymnasiums.” Supervisor Shirk reiterated the opinion that Mills Park is “a better selection.” He advised that he would “stand behind this Board and work with them to move this forward.” Mayor Crowell entertained additional Board member comments; however, none were forthcoming. Mr. Moellendorf acknowledged sufficient direction to move forward. Mayor Crowell thanked Mr. Russell for his attendance and participation.

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**19. BOARD OF SUPERVISORS NON-ACTION ITEMS:  
STATUS REVIEW OF PROJECTS**

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS, INCLUDING MONTHLY  
REPORT OF TRPA GOVERNING BOARD ACTIVITIES**

**STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (12:17:36)** - Supervisor Abowd announced that the Ron Wood Family Resource Center will be honoring John Hurzel as Community Leader of the Year at a dinner on Saturday, May 17, 2014 at the Governor's Mansion. Supervisors McKenna and Bonkowski reported on the most recent Regional Transportation Commission and Carson Area Metropolitan Planning Organization meetings. Mayor Crowell announced a V&T Railway Reconstruction Commission meeting scheduled for later in the afternoon in the Community Center Bonanza Room.

**STAFF COMMENTS AND STATUS REPORT**

**20. RECESS AND RECONVENE BOARD OF SUPERVISORS (12:20:09; 2:00:00)** - Mayor Crowell recessed the meeting at 12:20 p.m., reconvened at 2:00 p.m., and passed the gavel to Redevelopment Authority Chairperson Karen Abowd.

**REDEVELOPMENT AUTHORITY**

**21. CALL TO ORDER AND ROLL CALL (2:00:04)** - Chairperson Abowd called the meeting to order at 2:00 p.m. Roll was called; a quorum was present.

**22. PUBLIC COMMENT (2:00:15)** - Chairperson Abowd entertained public comment; however, none was forthcoming.

**23. COMMUNITY DEVELOPMENT DEPARTMENT, OFFICE OF BUSINESS  
DEVELOPMENT**

**23(A) PRESENTATION AND DISCUSSION ONLY REGARDING BUSINESS  
DEVELOPMENT ACTIVITIES AT THE BUSINESS RESOURCE INNOVATION CENTER  
("BRIC") (2:01:20)** - Chairperson Abowd introduced this item. Community Development Director Lee Plemel introduced BRIC Business Development Manager Michael Salogga, and provided an overview of the item. Mr. Salogga provided an overview of the presentation, and reviewed the agenda materials.

(2:11:26) Reno Nevada Small Business Development Center Deputy State Director Winnie Dowling expressed "statewide support for Michael Salogga." Ms. Dowling discussed the NSBDC responsibilities to "track jobs created, jobs saved, ... businesses started, financing that businesses get ...," and commended Mr. Salogga's efforts. She acknowledged difficulties relative to funding, but pointed out that "sixty percent of all new jobs are created by small businesses." She described Mr. Salogga as "the whole package," in that he has "incubator experience, he knows how to counsel businesses, he lives in the community, he works in the community, he's a part of everything, he gets really excited, he knows about social media, ... We use him as a resource in our statewide network."

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Ms. Works advised of having recently met with the Douglas County Economic Vitality Manager Lisa Granahan, who informed her how “very fortunate we are to have [Mr. Salogga] here and how ... much they value” the collaboration with Carson City.

(2:15:01) Mr. Salogga introduced Miya MacKenzie, representing the Hop and Mae Adams Foundation and the Adams Hub, who discussed the importance of developing an entrepreneurial culture in Carson City. She described Mr. Salogga and the BRIC as “invaluable resource(s) ... in terms of pitching the concept to entrepreneurs of starting their businesses in Carson City, both entrepreneurs in Carson as well as ... outside the community.” She discussed the entrepreneurial culture relative to young people, and noted the important role of Mr. Salogga and the BRIC.

In response to a question, Mr. Salogga discussed his changing role in the WNDD Loan Committee. He related background information on the Apex SCF “success story.” Mr. Salogga, Mr. Plemel, and Ms. Works, responded to questions of clarification regarding the origins of the business development manager position; funding sources; statistical information provided in the report; differences in the roles between the City's business development manager and the NNDA; and businesses created in the last six months.

Chairperson Abowd entertained public comment and, when none was forthcoming, thanked Mr. Salogga for his presentation.

#### **23(B) POSSIBLE ACTION TO PROVIDE DIRECTION TO STAFF REGARDING INCLUDING A PART-TIME BRIC FRONT DESK POSITION IN THE GENERAL FUND OR REDEVELOPMENT FUND IN PREPARATION OF THE FY 2014 / 2015 CITY BUDGET (2:29:16)**

- Chairperson Abowd introduced this item, and Community Development Director Lee Plemel reviewed the agenda materials. Chairperson Abowd entertained Redevelopment Authority member comment on this item and, when none was forthcoming, public comment. When no public comment was forthcoming, Chairperson Abowd requested Library Director Sena Loyd to provide additional background information.

(2:31:23) Ms. Loyd discussed the cost and funding mechanism for the requested position, and the associated responsibilities.

A brief discussion took place regarding the necessary action. (2:34:30) In response to a question, Ward 3 Supervisor Candidate and RACC Chair Lori Bagwell discussed the RACC's decision to not support funding of the requested position from the Redevelopment fund.

Chairperson Abowd entertained additional Redevelopment Authority member or public comment and, when none was forthcoming, a motion. No formal action was taken.

#### **23(C) POSSIBLE ACTION TO PRIORITIZE AND MAKE A RECOMMENDATION TO THE BOARD OF SUPERVISORS REGARDING THE EXPENDITURE OF \$65,000 FROM THE FISCAL YEAR 2014 / 2015 REDEVELOPMENT REVOLVING FUND TO SUPPORT VARIOUS SPECIAL EVENTS IN SUPPORT OF THE REDEVELOPMENT DISTRICT (2:35:52)**

- Chairperson Abowd introduced this item, and Community Development Director Lee Plemel reviewed the agenda materials in conjunction with displayed slides. Ms. Works provided an overview of the application review process which was conducted by the Redevelopment Authority Citizens Committee (“RACC”).

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Chairperson Abowd entertained comments of the applicants. (2:39:45) Pinkerton Ballet Theater President Molly Walt entertained questions or comments; however, none were forthcoming.

(2:40:25) Member Crowell disclosed that his wife, Susan, serves as a member of the Mile High Jazz Band Association, Inc. Board of Directors. Chairperson Abowd disclosed that her husband, Charlie, serves as a member of the RSVP Board of Directors. Both Member Crowell and Chairperson Abowd advised that their judgment would not be affected nor do either of them gain financially from their respective spouses' service.

(2:41:22) Sierra Nevada Ballet Artistic Director Rosine Bena entertained questions or comments. In response to a question, Ms. Bena explained costs associated with the Duke's Place production.

(2:42:35) Mile High Jazz Band Association, Inc. Treasurer Elinor Bugli distributed last year's schedules to the Redevelopment Authority members and entertained questions or comments. None were forthcoming.

(2:43:27) Capital City Arts Initiative Executive Director Sharon Rosse distributed flyers to the Redevelopment Authority members, and provided an overview of the requested funding. Chairperson Abowd entertained questions or comments; however, none were forthcoming.

(2:44:39) Gene Green, representing the Silver Dollar Car Classic, provided an overview of the event schedule and discussed the positive economic impact. Chairperson Abowd entertained questions or comments; however, none were forthcoming.

(2:45:55) Joy Evans provided background information on, and discussed the value of, the Lone Mountain Cemetery Tour. She responded to questions of clarification.

(2:51:56) RSVP Grants Manager Carol Annecker responded to questions of clarification regarding the Fourth of July event. Chairperson Abowd entertained additional questions or comments and, when none were forthcoming, thanked Ms. Annecker.

(2:54:06) Mr. Plemel introduced Advocates to End Domestic Violence Executive Director Lisa Lee, who reviewed the application materials and responded to questions of clarification.

(2:58:37) Mr. Plemel provided an overview of the Carson City Senior Citizens Center application, noting that the RACC had not recommended approval of the requested funding. He entertained questions or comments; however, none were forthcoming.

(2:59:21) Ms. Works responded to questions of clarification regarding the City's application for the Sesquicentennial Fair, and reviewed the scheduled events and activities.

(3:04:12) Mr. Plemel provided an overview of the RACC's action relative to the Ventana Sierra application. Ventana Sierra CEO Kelly Foutz provided an overview of the application. In response to a question, she reviewed the mission of Ventana Sierra. (3:09:30) In response to a question, Ward 3 Supervisor Candidate and RACC Chair Lori Bagwell provided an overview of the RACC's discussion relative to the subject application. (3:11:38) RACC Member Garrett Lepire requested the Board to determine whether Ventana Sierra can continue with their event without the requested funding. Ms. Foutz discussed the method by

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which the event would be funded without the requested funding. Chairperson Abowd entertained additional questions or comments; however, none were forthcoming.

(3:13:35) Mr. Plemel provided an overview of the RACC's decision relative to the NVision Live Events application and responded to questions of clarification.

Chairperson Abowd entertained additional Redevelopment Authority member questions or comments and, when none were forthcoming, public comments. (3:15:26) Garrett Lepire suggested transferring \$3,000 to Ventana Sierra from the RSVP Fourth of July Celebration “to at least give them some funding ... and not messing with the fair's money.”

Chairperson Abowd entertained additional public comment. (3:15:57) RSVP Grants Manager Carol Annecker advised that the funding raised from RSVP events is used to assist senior citizens in Carson City.

Chairperson Abowd entertained additional public comment and, when none was forthcoming, a motion. **Vice Chairperson Bonkowski moved to recommend approval of allocating \$65,000.00 from the redevelopment revolving fund, as identified in the attached spreadsheet, by a vote of 6 ayes, 0 nays, and 1 absent on May 5, 2014, by the Redevelopment Authority Citizens Committee. Member Crowell seconded the motion.** Chairperson Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Vice Chairperson Brad Bonkowski
<b>SECOND:</b>	Member Robert Crowell
<b>AYES:</b>	Vice Chair Bonkowski, Members Crowell, McKenna, Shirk, and Chair Abowd
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**24. PUBLIC COMMENT (3:17:53)** - Chairperson Abowd entertained public comment; however, none was forthcoming.

**25. ACTION TO ADJOURN REDEVELOPMENT AUTHORITY (3:18:00)** - Chairperson Abowd adjourned the Redevelopment Authority at 3:18 p.m., and passed the gavel to Mayor Crowell.

**26. RECONVENE BOARD OF SUPERVISORS (3:18:20)** - Mayor Crowell reconvened the Board of Supervisors at 3:18 p.m.

**27. COMMUNITY DEVELOPMENT DEPARTMENT, OFFICE OF BUSINESS DEVELOPMENT - POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE EXPENDITURE OF UP TO \$65,000 FROM THE FISCAL YEAR 2014 / 2015 REVOLVING FUND OF THE REDEVELOPMENT AUTHORITY TO SUPPORT VARIOUS SPECIAL EVENTS IN SUPPORT OF THE REDEVELOPMENT DISTRICT AS AN EXPENSE INCIDENTAL TO CARRYING OUT THE REDEVELOPMENT PLAN (3:18:25)** - Mayor Crowell introduced this item, noting it as a companion item to item 23(C), and incorporated, by reference, all the discussion and comments relative to that item. He entertained additional comments and, when none were forthcoming,

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a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2014-R-9, authorizing the expenditure of up to \$65,000.00 from the Fiscal Year 2014 / 2015 Revolving Fund of the Redevelopment Authority to support various special events in support of the Redevelopment District as an expense incidental to carrying out the Redevelopment Plan, with the funding of individual events as recommended by the Redevelopment Authority Citizens Committee. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Supervisor Brad Bonkowski</b>
<b>SECOND:</b>	<b>Supervisor Karen Abowd</b>
<b>AYES:</b>	<b>Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**28. PUBLIC COMMENT (3:19:25)** - Mayor Crowell entertained public comment; however, none was forthcoming.

**29. ACTION TO ADJOURN (3:19:42)** - Mayor Crowell adjourned the meeting at 3:19 p.m.

The Minutes of the May 15, 2014 Carson City Board of Supervisors meeting are so approved this 4th day of September, 2014.

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ROBERT L. CROWELL, Mayor

ATTEST:

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ALAN GLOVER, Clerk - Recorder