

**CARSON CITY BOARD OF HEALTH**  
**Minutes of the December 19, 2013 Meeting**  
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A meeting of the Carson City Board of Health was held during the regularly scheduled Carson City Board of Supervisors meeting on Thursday, December 19, 2013, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Susan Pintar  
Vice Chairperson Robert Crowell  
Member Karen Abowd  
Member Brad Bonkowski  
Member Ken Furlong  
Member John McKenna  
Member Jim Shirk

**STAFF:** Larry Werner, City Manager  
Marena Works, Deputy City Manager  
Alan Glover, Clerk - Recorder  
Randal Munn, Chief Deputy District Attorney  
Kathleen King, Deputy Clerk / Recording Secretary

**NOTE:** A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

**19. CALL TO ORDER AND ROLL CALL (9:34:22)** - Chairperson Pintar called the meeting to order at 9:34 a.m., noting the presence of a quorum, including Member Ken Furlong.

**20. POSSIBLE ACTION ON APPROVAL OF MINUTES - July 3, 2013 and September 19, 2013 (9:34:40)** - Member Abowd moved to approve the minutes of July 3, 2013, as published. Member Bonkowski seconded the motion. Motion carried 7-0. Member Abowd moved to approve the minutes of September 19, 2013, as published. Member Bonkowski seconded the motion. Motion carried 7-0.

**21. HEALTH AND HUMAN SERVICES DEPARTMENT**

**21(A) POSSIBLE ACTION REGARDING REPORT, DISCUSSION, AND POSSIBLE DIRECTION TO STAFF REGARDING THE HEALTH OFFICER'S REPORT CONCERNING ACTIVITIES IN WHICH THE HEALTH OFFICER IS ENGAGED, BOTH INSIDE AND OUTSIDE OF THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT (9:35:57)** - Chairperson Pintar introduced this item, and reviewed her report which was included in the agenda materials. She entertained questions or comments and, when none were forthcoming, a motion. **Member Abowd moved to accept the Health Officer's report and give direction to staff on Carson City Health and Human Services activities. Member Bonkowski seconded the motion.**

<b>RESULT:</b>	Approved [7 - 0]
<b>MOVER:</b>	Member Karen Abowd
<b>SECOND:</b>	Member Brad Bonkowski
<b>AYES:</b>	Members Abowd, Bonkowski, Furlong, McKenna, Shirk, Vice Chair Crowell, Chair Pintar
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

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**21(B) POSSIBLE ACTION REGARDING REPORT, DISCUSSION, AND POSSIBLE DIRECTION TO STAFF REGARDING THE DIRECTOR'S REPORT ON CARSON CITY HEALTH AND HUMAN SERVICES ACTIVITIES (9:39:38)** - Chairperson Pintar introduced this item, and Health and Human Services Department Director Nicki Aaker narrated the PowerPoint presentation which was included in the agenda materials. Ms. Aaker, Chairperson Pintar, and appropriate Health and Human Services Department staff responded to questions of clarification throughout the presentation. Chairperson Pintar entertained questions or comments of the board members and, when none were forthcoming, entertained public comment. When no public comment was forthcoming, she entertained a motion. **Member Abowd moved to accept the Director's Report and give direction to staff on CCHHS activities. Member Bonkowski seconded the motion.**

<b>RESULT:</b>	<b>Approved [7 - 0]</b>
<b>MOVER:</b>	<b>Member Karen Abowd</b>
<b>SECOND:</b>	<b>Member Brad Bonkowski</b>
<b>AYES:</b>	<b>Members Abowd, Bonkowski, Furlong, McKenna, Shirk, Vice Chair Crowell, Chair Pintar</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**21(C) PRESENTATION AND DISCUSSION ONLY ON THE PROGRESS OF THE COMMUNITY HEALTH IMPROVEMENT PLAN'S COMMUNITY ISSUE D: IMPROVING ACCESS TO HEALTH CARE - MENTAL HEALTH; THIS PRESENTATION WILL ALSO INCLUDE AN OVERVIEW OF THE ACTIVE SHOOTER PROGRAM BY SHERIFF KEN FURLONG (10:08:03)** - Chairperson Pintar introduced and provided background information on this item. She introduced Carson-Tahoe Hospital Behavioral Health Services Community Liaison Susie Whitman. (10:08:29) Ms. Whitman provided a status report on the subject item, and responded to corresponding questions of clarification. Discussion followed, and Chairperson Pintar thanked Ms. Whitman for her presentation. At Chairperson Pintar's request, Member Furlong provided an overview of the active shooter program. He responded to questions of clarification, and discussion followed.

Chairperson Pintar entertained public comment. (10:33:17) Lisa Schuette, "a retired health teacher with Carson City School District," discussed difficulties associated with the data collection and documentation requirements of the Race to the Top grant. She discussed the importance of students connecting with value systems. Member Furlong described the middle school as "our target audience that we're focusing ... on in the immediate future," and discussed the importance of accomplishing "positive change in those youth in that age group."

Chairperson Pintar entertained additional public comment. (10:35:47) Lori Bagwell advised she would comment as "the chairman of the board for F.I.S.H." She described the data tracking system implemented by the F.I.S.H. Board, and discussed the need to determine the best use of recently-donated property. Chairperson Pintar entertained additional public comment; however, none was forthcoming.

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**21(D) PRESENTATION AND DISCUSSION ON THE PROGRESS OF THE IMMUNIZATION BILLING PROJECT AND THE SCHOOL-LOCATED VACCINATION PROGRAM, ALONG WITH THE POTENTIAL FUTURE IMPLICATIONS OF THE AFFORDABLE CARE ACT ON THE SERVICES PROVIDED AND WORK PROCESSES AT THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT (10:37:47)** - Chairperson Pintar introduced this item, and Clinical Services Manager Roni Galas narrated a PowerPoint presentation, copies of which were included in the agenda materials. Chairperson Pintar thanked Ms. Galas and commended the Health and Human Services Department staff on being “entrusted with a program that has statewide health implications,” and on “trying to position the Health Department ... to anticipate the changes that are coming through.” Ms. Galas responded to questions, and discussion ensued, regarding the future of clinical services. Chairperson Pintar entertained public comment; however, none was forthcoming.

**21(E) POSSIBLE ACTION TO APPROVE, ACKNOWLEDGE, AND ABIDE BY THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT’S CONFLICT OF INTEREST POLICY, WHICH INCLUDES SIGNING THE ACKNOWLEDGMENT OF RECEIPT OF THE TITLE X CONFLICT OF INTEREST POLICY; UNDER THIS POLICY, MEMBERS OF THE GOVERNING BODY ARE PROHIBITED FROM USING THEIR POSITIONS FOR PRIVATE GAIN AS REQUIRED BY TITLE X (11:05:24)** - Chairperson Pintar introduced this item, and Health and Human Services Department Director Nicki Aaker reviewed the agenda materials. Member Bonkowski suggested a revision to the order of the “Policy” and “Definition” paragraphs. In response to a question, Clinical Services Manager Roni Galas advised that the policy was developed from a template provided by the Title X representative. Chairperson Pintar entertained a motion. **Member Abowd moved to approve, acknowledge, and abide by Carson City Health and Human Services Conflict of Interest Policy, which includes signing the Acknowledgment of Receipt of the Title X Conflict of Interest Policy; under this policy, members of the governing body are prohibited from using their position for private gain, as required by Title X. Member McKenna seconded the motion.**

<b>RESULT:</b>	Approved [7 - 0]
<b>MOVER:</b>	Member Karen Abowd
<b>SECOND:</b>	Member John McKenna
<b>AYES:</b>	Members Abowd, McKenna, Bonkowski, Furlong, Shirk, Vice Chair Crowell, Chair Pintar
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

In response to a question, Ms. Aaker advised she would revise the policy, pursuant to the earlier suggestion, and return to the afternoon session of the Board meeting to get signatures. Chairperson Pintar entertained public comment; however, none was forthcoming.

**21(F) POSSIBLE ACTION REGARDING REPORT AND POSSIBLE ACCEPTANCE OF ANIMAL SERVICES DONATIONS RECEIVED SINCE THE LAST BOARD OF HEALTH MEETING (11:09:36)** - Chairperson Pintar introduced this item, and Health and Human Services Department Director Nicki Aaker reviewed the agenda materials. Chairperson Pintar entertained a motion to accept the report. **Member Abowd moved to accept the Animal Services donation report and give direction to staff to ensure accountability of the funds. Member McKenna seconded the motion.**

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<b>RESULT:</b>	<b>Approved [7 - 0]</b>
<b>MOVER:</b>	<b>Member Karen Abowd</b>
<b>SECOND:</b>	<b>Member John McKenna</b>
<b>AYES:</b>	<b>Members Abowd, McKenna, Furlong, Bonkowski, Shirk, Vice Chair Crowell, Chair Pintar</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**21(G) PRESENTATION AND DISCUSSION OF THE STATUS OF THE CARSON CITY ANIMAL SERVICES TASK FORCE MATRIX WHICH WAS DEVELOPED FROM THE RECOMMENDATION PROVIDED BY THE HUMANE SOCIETY OF THE UNITED STATES REPORT, JULY 2010** (11:10:57) - Chairperson Pintar introduced this item. Animal Services Director Cindy Hannah narrated a PowerPoint presentation, copies of which were included in the agenda materials, and reviewed the agenda materials. Member Abowd commended Ms. Hannah on the accomplishments to date. Ms. Hannah, Chairperson Pintar, Ms. Works, and Mr. Werner responded to questions, and discussion took place, regarding the status of the volunteer program, SPCA education and funding, impossibilities associated with refurbishing the existing building, the necessity for a new shelter, and statutory requirements relative to animal control. Ms. Hannah distributed to the Board members bracelets promoting animal adoptions.

**22. PUBLIC COMMENT** (11:32:20) - Chairperson Pintar entertained public comment. (11:32:40) Fred Voltz discussed various concerns relative to the status of the Animal Services Division and facility. Supervisor Bonkowski requested Mr. Voltz to email a list of suggested changes to the Board members. In response to a question, Mr. Voltz discussed the need to research other possibilities before “charging ahead and putting up a new building.” Chairperson Pintar entertained additional public comment; however, none was forthcoming.

**23. ACTION TO ADJOURN** (11:39:06) - Member Bonkowski moved to adjourn the meeting at 11:39 a.m. Member Abowd seconded the motion. Motion carried 7-0.

The Minutes of the December 19, 2013 Carson City Board of Health meeting are so approved this 6<sup>th</sup> day of March, 2014.

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SUSAN PINTAR, M.D., Chair

ATTEST:

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ALAN GLOVER, Clerk - Recorder