

**City of Carson City  
Agenda Report**

**Date Submitted:** December 5, 2014

**Agenda Date Requested:** December 18, 2014  
**Time Requested:** 5 minutes

**To:** Mayor and Supervisors  
**From:** Purchasing and Contracts

**Subject Title:** For Possible Action: To accept Public Works recommendation to approve Amendment No. 1 to Contract No. 1314-113 with GML Architects, LLC. titled "Fleet Facility Expansion A/E Design and Construction Administration" to increase the contract term from December 31, 2014 to December 31, 2015. (Kim Belt)

**Staff Summary:** On November 7, 2013, The Carson City Board of Supervisors approved the above listed contract in the amount of \$125,000.00. This request is to amend the contract term. This contract is to provide Architectural/Engineering Design and Construction Administration for the Fleet Facility Expansion Project which includes, but is not limited to: Schematic Design, Design Development, Construction Document preparation, Bidding and Construction Administration services.

**Type of Action Requested:** (check one)

Resolution                       Ordinance  
 Formal Action/Motion       Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move accept Public Works recommendation to approve Amendment No. 1 to Contract No. 1314-113 with GML Architects, LLC. titled "Fleet Facility Expansion A/E Design and Construction Administration" to increase the contract term from December 31, 2014 to December 31, 2015.

**Explanation for Recommended Board Action:** The construction of the Fleet Facility Expansion project is underway and additional time is required in order for the consultant to provide construction administration for the term of the construction.

**Applicable Statute, Code, Policy, Rule or Regulation:** Nevada Revised Statutes 625.

**Fiscal Impact:** No additional impact other than the original budgeted \$125,000.

**Explanation of Impact:** If approved Contract 1314-113 contract term will be increased.

**Funding Source:** Carson City Fleet Management Capital Projects Design Account – 560-3025-419-70-20 as provided in FY 2014/2015. Currently there is a balance of \$121,057.52 in this account.

**Alternatives:** Provide other direction pursuant to Board Action.

**Supporting Material:** Contract Amendment No. 1.

**Prepared By:** Kim Belt, Purchasing and Contracts Manager

<b>Reviewed By:</b> <u>DeM Brubaker - Acting</u>	Date: <u>12/9/14</u>
(Public Works)	
<u>Maree Gurns</u>	Date: <u>12-9-14</u>
(City Manager)	
<u>Joseph L. ...</u>	Date: <u>12/9/14</u>
(District Attorney)	
<u>Michael ...</u>	Date: <u>12/9/14</u>
(Finance Director)	

**Board Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_ Aye/Nay

2) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR  
AMENDMENT No. 1  
Contract No. 1314-113**

**Fleet Facility Expansion A/E Design and Construction Administration**

**THIS AMENDMENT** is made and entered into this 18<sup>th</sup> day of December, 2014, by and between the City and County of Carson City, a political subdivision of the State of Nevada, hereinafter referred to as "**CITY**", and GML Architects, LLC., hereinafter referred to as "**CONSULTANT**", and is made to amend the existing contract known as **CONTRACT # 1314-113**.

**WITNESSETH:**

**WHEREAS**, during the performance of **CONSULTANT'S** duties pursuant to **CONTRACT # 1314-113** the **CONSULTANT** requested additional time to perform the original *Scope of Work* of the **CONTRACT**; and

**WHEREAS**, said amendment is at the request of both the **CITY** and **CONSULTANT**, and that significant benefit will be derived by the **CITY** for said amendment.

**NOW, THEREFORE**, in consideration of the aforesaid mutual promises herein, **CITY** and **CONSULTANT**, by and through their respective authorized representatives hereby agree to:

1 Amend Paragraph 2.1 of **CONTRACT # 1314-113** to provide in its entirety as follows:

This Contract shall be effective from November 7, 2013, subject to Carson City Board of Supervisors' approval (anticipated to be November 7, 2013) to December 31, 2015, unless sooner terminated by either party as specified in **Section 7 Contract Termination**.

**IT IS ALSO AGREED**, that all unaffected conditions, requirements, and restrictions of the Original Contract document remain in full force and effect for the duration of the Contract term.

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR  
AMENDMENT No. 1  
Contract No. 1314-113**


**Fleet Facility Expansion A/E Design and Construction Administration  
ACKNOWLEDGMENT AND EXECUTION:**

In witness whereof, the parties hereto have caused this Amendment to be signed and intend to be legally bound thereby.

**CARSON CITY**  
Finance Director  
Attn: Kim Belt, Purchasing and  
Contracts Manager  
201 North Carson Street Suite 3  
Carson City, Nevada 89701  
Telephone: 775-283-7137  
Fax: 775-887-2107  
KBelt@carson.org

**CITY'S LEGAL COUNSEL**  
Neil A. Rombardo, District Attorney

I have reviewed this Contract and approve  
as to its legal form.

By:   
KIM BELT

By:   
Deputy District Attorney

DATED 12/9/14

DATED 12/9/14

**CITY'S ORIGINATING DEPARTMENT**  
**BY:** Darren Schulz, Director  
Carson City Public Works Department  
3505 Butti Way  
Carson City, NV 89701  
Telephone: 775-887-2355  
Fax: 775-887-2164  
DSchulz@carson.org

By: 

DATED 12/9/14

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR  
AMENDMENT No. 1  
Contract No. 1314-113**

**Fleet Facility Expansion A/E Design and Construction Administration**

Undersigned, deposes and says: That he is the **CONSULTANT** or authorized agent of **CONSULTANT**; that he has read the foregoing Amendment; and that he understands the terms, conditions, and requirements thereof.

**CONSULTANT**

**BY:** John D. Ganthner

**TITLE:**

**FIRM:** GML Architects, LLC

**CARSON CITY BUSINESS LICENSE #:** 14-

**Address:** 1575 Delucchi Lane, Suite 120

**City:** Reno **State:** Nevada **Zip Code:** 89502

**Telephone:** (775) 829-8814/ **Fax #:** (775) 829-8828

**E-mail Address:** john@gmlarchitects.com

\_\_\_\_\_  
(Signature of **CONSULTANT**)

DATED \_\_\_\_\_.

STATE OF \_\_\_\_\_ )

) ss

County of \_\_\_\_\_ )

Signed and sworn (or affirmed) before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2014, by John D. Ganthner.

\_\_\_\_\_  
(Signature of Notary)

(Notary Stamp)

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR  
AMENDMENT No. 1**

**Contract No. 1314-113**

**Fleet Facility Expansion A/E Design and Construction Administration  
CONTRACT ACCEPTANCE AND EXECUTION:**

The Board of Supervisors for Carson City, Nevada at their publicly noticed meeting on December 18, 2014, approved the acceptance of **CONTRACT No. 1314-113**. Further, the Board of Supervisors authorizes the Mayor of Carson City, Nevada to set his hand to this document and record his signature for the execution of this contract in accordance with the action taken.

**CARSON CITY, NEVADA**

\_\_\_\_\_  
ROBERT L CROWELL, MAYOR

DATED this 18<sup>th</sup> day of December, 2014.

**ATTEST:**

\_\_\_\_\_  
ALAN GLOVER, CLERK-RECORDER

DATED this 18<sup>th</sup> day of December, 2014.