

**Carson City
Agenda Report**

Date Submitted: 12/09/2014

Agenda Date Requested: 12/18/14

Time Requested: 5 minutes

To: Mayor and Supervisors

From: Nick Providenti, Finance Director

Subject Title: For Possible Action: Action to adopt the Carson City Plan of Corrective Action for the FY 13-14 statutory violations included in the annual audit. (Nick Providenti)

Staff Summary: Within 60 days after the delivery of the annual audit to the local government, the governing body shall advise the Department of Taxation what action has been taken to prevent recurrence of each violation of law or regulation included in the annual audit.

Type of Action Requested: (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

Does this action require a Business Impact Statement: () Yes (XX) No

Recommended Board Action: I move to adopt the Carson City Plan of Corrective Action for the FY 13-14 statutory violations included in the annual audit.

Explanation of Recommended Board Action: Per NRS 354.6245, within 60 days after the delivery of the annual audit to the local government, the governing body shall advise the Department of Taxation what action has been taken to prevent recurrence of each violation of law or regulation included in the annual audit. The attached proposed plan of corrective action will serve as a means to comply with State law.

Applicable Statute, Code, Policy, Rule or Regulation: Nevada Revised Statute 354.6245

Fiscal Impact: n/a

Explanation of Impact: n/a

Funding Source: n/a

Supporting Material: Plan of Corrective Action

Alternatives: Revise the Plan of Corrective Action

Prepared By: Nick Providenti

Reviewed By : *Michael Alonzo*
(Department Head)

Date: 12/9/14

: *Marina Auerks DCM*
(City Manager)

Date: 12/9/14

: *Joseph J. ...*
(District Attorney)

Date: 12/9/14

: *Michael Alonzo*
(Finance Director)

Date: 12/9/14

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)



CARSON CITY, NEVADA
CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

MEMO TO: Board of Supervisors
Nick Marano, City Manager

FROM: Nick Providenti, Finance Director *NAP*

DATE: December 5, 2014

SUBJECT: Plan of Corrective Action for FY 13-14 Statutory Violations

As presented to you by Kafoury, Armstrong and Co., there were two apparent violations of NRS 354.626 noted in the City's FY 13-14 annual audit relative to the excess of expenditures over appropriations in the Ambulance and Cemetery Funds. The following explanation and corrective action is offered in response to the statutory violations:

- Actual expenses exceeded appropriations in the Ambulance Enterprise Fund by \$8,810. This was the result of a non-cash adjustment to accrued compensated absences and the actual payouts that exceeded our estimates due to the retirement of a Battalion Chief during the fiscal year. In the future, the Finance Department will take greater care in re-estimating accrued compensated absences for the enterprise funds during the budget augmentation process.
- Actual expenses exceeded appropriations in the Cemetery Enterprise Fund by \$28,997. This was the result of a non cash adjustment to Other Post Employment Benefits (OPEB) and accrued compensated absences due to a negotiated contractual labor change made after the original budget was adopted. In the future, during the budget augmentation process, the Finance Department will re-estimate OPEB charges and accrued compensated absences for the enterprise funds based on current negotiated labor contracts.

If you have any questions, please do not hesitate to contact me.