

**City of Carson City  
Agenda Report**

**Date Submitted:** March 10, 2015

**Agenda Date Requested:** March 19, 2015

**Time Requested:** 10 minutes

**To:** Liquor and Entertainment Board

**From:** Community Development - Business License Division

**Subject Title:** For possible action to accept the annual activity report for Administrative Citations issued. (Lena Reseck)

**Staff Summary:** An annual activity report including the disciplinary actions, penalties, and alcohol server training summary is to be presented to the Board per CCMC 4.13.150.

**Type of Action Requested:**

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to accept the annual activity report for Administrative Citations issued.

**Explanation for Recommended Board Action:** N/A

**Applicable Statute, Code, Policy, Rule or Regulation:** CCMC 4.13

**Fiscal Impact:** N/A

**Explanation of Impact:** N/A

**Funding Source:** N/A

**Alternatives:** N/A

**Supporting Material:** 1) Annual Administrative Citation Report  
2) Administrative Citations issued in 2014

**Prepared By:** Lena Reseck, Senior Permit Technician

**Reviewed By:**

Susan Ann Parsky  
(Planning Manager)  
Richard Mumford  
(City Manager)  
[Signature]  
(District Attorney's Office)  
Michael Schmidt  
(Finance Director)

Date: 3.5.15  
Date: 3/10/15  
Date: 3/10/15  
Date: 3/10/15

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_ Aye/Nay  
2) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)



## Carson City Business License Division

108 E. Proctor Street  
Carson City, Nevada 89701  
(775) 887-2105 – Hearing Impaired: 711  
buslic@carson.org  
www.carson.org/businesslicense

### MEMORANDUM

Board of Supervisors Meeting of March 19, 2015

**TO:** Board of Supervisors  
**FROM:** Lena Reseck, Senior Permit Technician  
**DATE:** March 5, 2015  
**SUBJECT:** Annual Administrative Citation Report

This item is for possible action to accept the annual activity report for Administrative Citations issued.

The annual report includes the following:

- Below is the 2014 chart showing the citations that were issued. If a month shows dashes, a Compliance Check was not conducted that month.

2014	ADMINISTRATIVE CITATIONS		
	1st	2nd	3rd
JANUARY	-	-	-
FEBRUARY	-	-	-
MARCH	2	0	0
APRIL	-	-	-
MAY	-	-	-
JUNE	-	-	-
JULY	0	0	0
AUGUST	-	-	-
SEPTEMBER	0	0	0
OCTOBER	-	-	-
NOVEMBER	1	0	0
DECEMBER	-	-	-
12 MONTH	3	0	0

- Of the 3 businesses issued Administrative Citations, 2 of the businesses attended the Responsible Alcohol Vendor Compliance Training with Partnership Carson City.
- A \$100 fine is imposed on a 1<sup>st</sup> offense Administrative Citation, a \$500 fine is imposed on a 2<sup>nd</sup> offense Administrative Citation, and a \$1000 fine is imposed on a 3<sup>rd</sup> offense Administrative Citation

If you have any questions or would like additional information, please contact me at 283-7059 or [lreseck@carson.org](mailto:lreseck@carson.org).



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### MEMORANDUM

Board of Supervisors Meeting of March 19, 2015

**TO:** Board of Supervisors  
**FROM:** Lena Reseck, Senior Permit Technician  
**DATE:** March 5, 2015  
**SUBJECT:** Administrative Citations Issued in 2014

I have listed the businesses issued Administrative Citations in 2014.

- March 28, 2014:
  - 1<sup>st</sup> Offenses -
    - Terrible's #861
    - Westside Pourhouse
  
- November 15, 2014:
  - 1<sup>st</sup> Offenses –
    - Maverik, Inc. #409

If you have any questions or would like additional information, please contact me at 283-7059 or at [lreseck@carson.org](mailto:lreseck@carson.org).