

MINUTES
of the Meeting of the
CARSON CITY
9-1-1 SURCHARGE ADVISORY COMMITTEE

December 2, 2014

1. Call to Order

Chair Anne Keast called the meeting to order at 8:30 a.m.

2. Roll Call and Determination of a Quorum

Members present were Denise Bauer, Anne Keast, Tina Petersen (by telephone), Bernard Sease, Denise Stewart (by telephone), and Wendy Talavera, which constituted a quorum. No members were absent.

Also present were Stacey Giomi (Carson City Fire Chief) and Jennifer Mayhew (Carson City District Attorney's office). Tom Tarulli was present as a member of the public.

3. Agenda Management Notice – Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

4. Public Comments and Discussion

There were no public comments or discussion.

5. For Possible Action: Approval of September 2, 2014, Meeting Minutes

It was moved by Bernard Sease, seconded by Wendy Talavera, with motion carried unanimously, that the September 2 meeting minutes be approved as submitted.

6. Report on Funds Collected and Expended/Obligated from the 9-1-1 Surcharge Fund (Discussion only – No Action)

Spreadsheets were distributed on the 9-1-1 surcharge fees collected and the expenditures charges against this fund to date, showing that since the fund's inception, \$2,162,515.44 (including bond proceeds) has been collected and \$1,650,367.17 has been expended

(through expenditures and encumbrances), leaving a current balance of \$512,148.27. Collections average \$18,500 a month, and anticipated monthly recurring charges average around \$9,000. Other than these monthly charges, the primary expenses are encumbrances for the Tiburon CAD (computer-aided dispatch) system and upgrade.

7. Time Line for the purchase and installation of CAD hardware and software for the Computer-Aided Dispatch 9-1-1 System (Discussion Only – No Action)

A spreadsheet on the milestone payment schedule for Tiburon was distributed, and Stacey Giomi noted that the Statement of Work has been completed through task 5. The next step in the process will be installing the new CAD data system after the hardware has been received.

Training of the dispatch team on the new CAD system is included in the contract with Tiburon, which will be handled in the future.

8. Reports of Committee Members (Discussion Only – No Action)

Bernard Sease informed the committee that this would be his last meeting, as he is not renewing his membership. Stacey Giomi indicated that the committee would be one member short with Bernie leaving, but due to the Board-adopted code changes on committee member numbers, five members would be adequate. However, as Stacey announced that this would be his final meeting in the capacity of Carson City Fire Chief, he stated that he would be willing to serve on the committee if it was decided to open the membership seat vacated by Bernie in the future.

9. For Possible Action: To schedule next year's meeting dates

Anne Keast stated that the meeting dates for next year would be March 3, June 2, September 1, and December 1, 2015.

10. Public Comment

There was no public comment.

11. For Possible Action: To Adjourn

It was moved by Bernard Sease to adjourn the meeting at 8:53 a.m.

Recorder: Kristen Pradere