

**City of Carson City  
Agenda Report**

**Date Submitted:** July 24, 2015

**Agenda Date Requested:** August 6, 2015  
**Time Requested:** 5 minutes

**To:** Mayor and Supervisors  
**From:** Purchasing and Contracts

**Subject Title:** For Possible Action: To determine that Purchase Order No. 8720 is a sole source purchase for equipment which by reason of the training of the personnel or of an inventory of replacement parts maintained by the local government is compatible with existing equipment, and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve PO No. 8720 a request to purchase domestic water meters from Badger Meter, Inc. for a not to exceed cost of \$541,310.00 to be funded from Water Fund Account - Water Meters and Services as provided in FY 2015/2016. *(Sheri Russell, SRussell@carson.org)*

**Staff Summary:** Due to compatibility issues with the Badger Meter, Inc. Orion Automatic Meter Reading System (AMR) utilized by the Water Utility Division of the Carson City Public Works Department, the new purchase order for residential and commercial water meters must be a "Sole Source" purchase for Badger Meters and the Orion AMR System.

**Type of Action Requested:** (check one)

Resolution                       Ordinance  
 Formal Action/Motion         Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to approve purchase order No. 8720 for the purchase of domestic water meters from Badger Meter, Inc., deemed to be a sole source, for a not to exceed cost of \$541,310.00 to be funded from Water Fund Account - Water Meters and Services as provided in the FY 2015/2016 budget. *(Sheri Russell, SRussell@carson.org)*

**Explanation for Recommended Board Action:** Pursuant to **NRS 332.115 subsection 1 (a) and (d)**, staff is requesting the Board of Supervisors declare that the contract is not adapted to award by competitive bidding.

**NRS 332.115 Contracts not adapted to award by competitive bidding; purchase of equipment by local law enforcement agency, response agency or other local governmental agency; purchase of goods commonly used by hospital.**

1. Contracts which by their nature are not adapted to award by competitive bidding, including contracts for:

(a) Items which may only be contracted from a sole source;  
(d) Equipment which, by reason of the training of the personnel or of an inventory of replacement parts maintained by the local government is compatible with existing equipment; are not subject to the requirements of this chapter for competitive bidding, as determined by the governing body or its authorized representative.

**Applicable Statute, Code, Policy, Rule or Regulation:** NRS 332.115 subsection 1 (a) and (d)

**Fiscal Impact:** \$541,310.00





**Explanation of Impact:** Decrease in below referenced account in the amount of \$541,310.00.

**Funding Source:** Water Fund Account - 520-3502-435-04-49 as provided in the FY 2015/2016 budget. Current available budget is \$800,000.

**Alternatives:** Provide other direction pursuant to Board Action.

**Supporting Material:** Purchase Order No. 8720, Sole Source Letter and Price list.

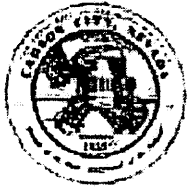
**Prepared By:** Sheri Russell, Accounting Manager

Reviewed By: <u></u>	Date: <u>7/28/15</u>
(Public Works)	
<u></u>	Date: <u>7/28/15</u>
(City Manager)	
<u></u>	Date: <u>7/28/15</u>
(District Attorney)	
<u></u>	Date: <u>7/28/15</u>
(Finance Director)	

**Board Action Taken:**

Motion: _____	1) _____	Aye/Nay
	2) _____	_____
		_____
		_____
		_____
		_____

\_\_\_\_\_  
(Vote Recorded By)



**PURCHASE ORDER**  
 CITY OF CARSON CITY  
 PURCHASING & CONTRACTS  
 201 NORTH CARSON ST #11  
 CARSON CITY, NV 89701

**PURCHASE  
 ORDER NO.  
 008720**

DATE: 7/23/2015

**VENDOR PHONE:** (800)656-3837  
**VENDOR FAX:** (303)771-6655  
**VENDOR #:** 11065  
**VENDOR ADDRESS:** BADGER METER  
 5575 DTC PARKWAY #260  
 ENGLEWOOD, CO 80111

**SHIP TO:** PUBLIC WORKS  
 3505 BUTTI WAY  
 CARSON CITY, NV 89701

**Our P.O. # MUST Appear on ALL Invoices, Packages and Correspondence**

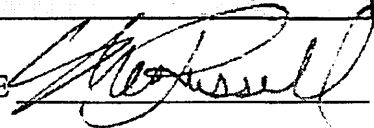
<b>DELIVER BY</b>		<b>REQUISITION #</b>	<b>REQUISITION DATE</b>	<b>CONFIRMED BY</b>	
07/20/2015		000009322	07/20/2015		
<b>FOB</b>		<b>ACCOUNT NUMBER</b>		<b>AUTHORIZED BY</b>	
		52035024350449		LAURA TADMAN	
<b>ITEM #</b>	<b>QUANTITY/ UNIT</b>	<b>DESCRIPTION ARTICLE OR SERVICE</b>		<b>UNIT COST</b>	<b>EXTENDED COST</b>

1		WATER METERS		
	541,310.00		1.0000	541,310.00
	/ NA			

KLett 7-23-15

<b>TOTAL PURCHASE AMOUNT</b>	<b>\$541,310.00</b>
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Send Original and One Copy of Invoice to:  
**PUBLIC WORKS**  
**3505 BUTTI WAY**  
**CARSON CITY, NV 89701**

AUTHORIZED SIGNATURE 



**Badger Meter**

4000 12th Street, Suite 100

PO Box 2000

Madison, WI 53702-2000

Phone: 608.271.1000

July 22, 2014

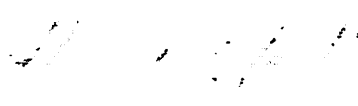
Carson City Public Works  
Attn: Mr. Thomas Gordon  
3505 Butti Way  
Carson City, NV 89701

Subject: Sole Source - Badger Meter, Inc.

Dear Mr. Gordon:

Badger Meter is the sole source provider of the Badger® ORION® AMR system and components, including the READCENTER® software application, which is the only application capable of collecting reading from ORION transmitters.

Sincerely,  
BADGER METER, INC.

  
Theresa M. Szafranski  
Assistant Secretary

cc: Brian Helphand- Badger Meter, Account Manager

QUOTATION

# Badger Meter

Quotation No. 215359

4545 W Brown Deer Road Milwaukee WI 53223  
 PO Box 245036 Milwaukee WI 53224-9536  
 Phone: 800-876-3837 Fax: 888-371-5982  
 Customer Service Rep:

July 7, 2015

TO

CUSTOMER ID: 00270129

CARSON CITY UTILITIES  
 3505 BUTTI WAY

CARSON CITY Nevada 897013498

Phone:

*570-517-492 04199*

Fax:

*Sole Source Supplier*

E-mail: bhelphand@badgermeter.com

EFFECTIVE DATES: 7/7/2015-7/6/2016

SALESPERSON	PROPOSAL SUBJECT	SHIPPING TERMS/INCO TERMS	PAYMENT TERMS
007469 M. Brian Helphand	RTR ORION DP RETROFITS	PREPAY/NO CHARGE For SHIPMENTS > \$15,000 FCA FACTORY	NET 30 DAYS

LINE #	DESCRIPTION	QTY	UNIT NET PRICE USD	LINE TOTALS USD
1	Registration for, RCDL M25 Disc Meter, 5/8", RTR, Gallon, Plastic Shroud / Plastic Lid (Black) ORION Data Profiling, FHSS, Indoor-Outdoor, Factory Pre-Wired, 10 ft Wire, UM1-0000-8805	5816	\$85.00	\$494,360.00
2	Registration for, RCDL M70 Disc Meter, 1", RTR, Gallon, Plastic Shroud / Plastic Lid (Black) ORION Data Profiling, FHSS, Indoor-Outdoor, Factory Pre-Wired, 10 ft Wire, UM1-0000-8806	294	\$85.00	\$24,990.00
3	Registration for, RCDL M120 Disc Meter, 1 1/2", RTR, Gallon, Plastic Shroud / Plastic Lid (Black) ORION Data Profiling, FHSS, Indoor-Outdoor, Factory Pre-Wired, 10 ft Wire, UM1-0000-8808	95	\$90.00	\$8,550.00
4	Registration for, RCDL M170 Disc Meter, 2", RTR, Gallon, Plastic Shroud / Plastic Lid (Black) ORION Data Profiling, FHSS, Indoor-Outdoor, Factory Pre-Wired, 10 ft Wire,	149	\$90.00	\$13,410.00

**THANK YOU FOR YOUR BUSINESS!**

This quotation is an offer, made subject to the terms & conditions found on our website: [www.badgermeter.com/Company/Legal/Sales-Terms.aspx](http://www.badgermeter.com/Company/Legal/Sales-Terms.aspx)  
 Quoted prices are firm for acceptance, on an order, within the effective dates provided, shipping within 60 calendar days past the expiration of this quotation.

# Badger Meter

Quotation No. 215359

LINE #	DESCRIPTION	QTY	UNIT NET PRICE USD	LINE TOTALS USD
	UM1-0000-8810			
5	Registration for, RCDL Compound Series Meter, 3", RTR, Gallon, Plastic Shroud / Plastic Lid (Black) ORION Data Profiling, FHSS, Indoor-Outdoor, Factory Pre-Wired, 10 ft Wire, UM1-0000-8822	33	\$200.00	\$6,600.00
6	Registration for, RCDL Compound Series Meter, 4", RTR, Gallon, Plastic Shroud / Plastic Lid (Black) ORION Data Profiling, FHSS, Indoor-Outdoor, Factory Pre-Wired, 10 ft Wire, UM1-0000-8823	17	\$200.00	\$3,400.00
7	Registration for, RCDL Compound Series Meter, 6", RTR, Gallon, Plastic Shroud / Plastic Lid (Black) ORION Data Profiling, FHSS, Indoor-Outdoor, Factory Pre-Wired, 10 ft Wire, UM1-0000-8825	8	\$200.00	\$1,600.00
8	Registration for, RCDL Turbo Series Meter, 10", RTR, Gallon, Plastic Shroud / Plastic Lid (Black) ORION Data Profiling, FHSS, Indoor-Outdoor, Factory Pre-Wired, 10 ft Wire, UM1-0012-2611	1	\$100.00	\$100.00

**Notes and Assumptions:**

Badger Meter provides certification files to help manage meter and endpoint inventory and to maintain meter accuracy data. The standard method of delivery for this format is via electronic mail. Any deviations from our standard format, or any custom file formats, will be considered on a time and material basis. Please contact our Technical Support Group (1-800-456-5023) if you require more information.  
If applicable, sales tax and freight charges will be added at time of invoice.

Actual lead time to be provided at time of order.

If you have any questions concerning this quotation, please contact: M. Brian Helphand, 800-876-3837 x16537, bhelphand@badgermeter.com

To place an order, please contact: Cheri Rusch,

Official authorized quote of Badger Meter Inc.  
M. Brian Helphand, Account Mgr. West

**THANK YOU FOR YOUR BUSINESS!**

This quotation is an offer, made subject to the terms & conditions found on our website: [www.badgermeter.com/Company/Legal/Sales-Terms.aspx](http://www.badgermeter.com/Company/Legal/Sales-Terms.aspx)  
Quoted prices are firm for acceptance. Upon order, within the effective dates provided, shipping within 60 calendar days past the expiration of this quotation.