

CARSON CITY BOARD OF SUPERVISORS
Minutes of the August 6, 2015 Meeting
Page 1

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, August 6, 2015 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Karen Abowd, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor Lori Bagwell, Ward 3
Supervisor Jim Shirk, Ward 4

STAFF: Nick Marano, City Manager
Sue Merriwether, Clerk - Recorder
Adriana Fralick, Chief Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE
(8:29:03) - Mayor Crowell called the meeting to order at 8:29 a.m. Ms. Merriwether called the roll; a quorum was present. Airport Road Church of Christ Pastor Bruce Henderson provided the invocation. At Mayor Crowell's request, Mark Kimbrough led the pledge of allegiance.

5. PUBLIC COMMENT (8:31:17) - Mayor Crowell entertained public comment. (8:31:38) Donna Inversin, representing the Eagle Valley Trail Committee, reviewed informational materials which she had distributed to the Board members and the Clerk.

(8:38:19) Third and Curry Streets Farmers Market Manager Linda Marrone announced Farmers Market Week, and advised that Supplemental Nutrition Assistance Program ("SNAP") cards are now accepted at the Farmers Market. She discussed the involvement of community non-profit organizations at the Farmers Market, and the possibility of expanding the market to include artisans.

(8:43:25) District Attorney Jason Woodbury introduced Deputy District Attorney Jennifer Mayhew, and provided background information on her presentation. Ms. Mayhew announced mammogram screenings being offered by the Nevada Health Centers Mammovan in the parking lot at 885 East Musser Street on Tuesday, August 25th from 8:00 a.m. to 2:45 p.m. Ms. Mayhew provided the contact information for anyone interested. Mayor Crowell commended the District Attorney's Office on coordinating the event.

(8:46:07) Undersheriff Steve Albertsen thanked everyone for attending the recent National Night Out event. He thanked the event sponsors and participants, and commended Deputy Lisa Davis on coordinating the annual event. Mayor Crowell entertained additional public comment; however, none was forthcoming.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - June 18, 2015 (8:47:58) - Mayor Crowell entertained suggested revisions to the minutes and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to approve the minutes, with a correction to the approval date on the last page. Supervisor Abowd seconded the motion. Motion carried 5-0.**

CARSON CITY BOARD OF SUPERVISORS
Minutes of the August 6, 2015 Meeting
Page 2

7. **POSSIBLE ACTION ON ADOPTION OF AGENDA (8:48:20)** - Mayor Crowell entertained modifications to the agenda; however, none were forthcoming.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

8. **SHERIFF - POSSIBLE ACTION TO APPROVE NEVADA DEPARTMENT OF PUBLIC SAFETY, OFFICE OF TRAFFIC SAFETY AWARD LFD-2015-CCSO-00041, IN THE AMOUNT OF \$23,825 (8:48:48)** - Mayor Crowell introduced this item. Undersheriff Steve Albertsen reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve Nevada Department of Public Safety, Office of Traffic Safety award LFD-2015-CCSO-00041, in the amount of \$23,825. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

9. **PUBLIC WORKS DEPARTMENT - POSSIBLE ACTION TO APPROVE THE 30 PERCENT DESIGN OF THE DOWNTOWN STREETScape PROJECT AND TO DIRECT STAFF TO CONTINUE TO MOVE FORWARD WITH DESIGN (8:51:04)** - Mayor Crowell introduced this item, and Engineering Manager Danny Rotter narrated a SlideShow presentation of the design. Mr. Rotter, Michael Bennett, of Lumos & Associates, and Public Works Department Director Darren Schulz responded to questions of clarification, and discussion took place, throughout the presentation. (9:30:47) Mayor Crowell entertained public comment; however, none was forthcoming. Mr. Rotter and Planning Manager Susan Pansky responded to additional questions of clarification.

Supervisor Abowd read a prepared disclosure statement into the record, and advised that she would “vote on this issue.” Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to accept the recommendations of the Regional Transportation Commission and the Redevelopment Authority Citizens Committee to approve the 30 percent design of the Downtown Streetscape Project, and direct staff to continue to move forward with design. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Bagwell read a prepared statement into the record, and advised she would vote against the motion. Supervisor Shirk discussed his reasons for voting against the motion. Mayor Crowell called for a vote on the pending motion.

CARSON CITY BOARD OF SUPERVISORS
Minutes of the August 6, 2015 Meeting
Page 3

RESULT:	Approved [3 - 2]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, and Mayor Crowell
NAYS:	Supervisors Bagwell, Shirk
ABSENT:	None
ABSTAIN:	None

Mayor Crowell recessed the meeting at 9:38 a.m., and reconvened at 9:50 a.m.

10. INFORMATION TECHNOLOGY DEPARTMENT

10(A) DISCUSSION AND POSSIBLE ACTION TO APPROVE A CONTRACT, BETWEEN CARSON CITY'S INFORMATION TECHNOLOGY DEPARTMENT, AND VISION INTERNET, TO PROVIDE A GRAPHIC REDESIGN FOR THE CITY'S WEBSITE AND TO UPGRADE THE CURRENT CONTENT MANAGEMENT SYSTEM TO THE LATEST VERSION CALLED VisionCMS (9:50:30) - Mayor Crowell introduced this item, and Interim Information Technology Department Director Eric Von Schimmelmann reviewed the agenda materials. Mr. Von Schimmelmann introduced Ashley Fruechting, of Vision Internet. Mr. Von Schimmelmann and Ms. Fruechting responded to questions of clarification, and Ms. Fruechting narrated a PowerPoint presentation which was displayed in the meeting room and copies of which were included in the agenda materials.

Mayor Crowell entertained public comment and, when none was forthcoming, additional Board member questions or comments. Supervisor Bonkowski commended Mr. Von Schimmelmann on the "sustainable service that gets us, either ongoing annual redesign or, in four years, a complete redesign." He expressed the hope to see "more contracts like this come forward in the future." In response to a question, Finance Department Director Nancy Paulson cited NRS 354.598 as the authority for utilizing capital projects funding to purchase capital assets. Mayor Crowell entertained a motion. **Supervisor Bagwell moved to approve the contract, between Carson City's Information Technology Department and Vision Internet, to provide a graphic redesign for the City's website, at the location stated in the agenda report, and to upgrade the current content management system to the latest version, called VisionCMS. Supervisor Abowd seconded the motion.** Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bagwell, Abowd, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

10(B) POSSIBLE ACTION TO APPROVE AND AUTHORIZE THE CITY MANAGER TO SIGN AN INTERLOCAL CONTRACT, BETWEEN CARSON CITY INFORMATION TECHNOLOGY DEPARTMENT, AND THE STATE OF NEVADA DEPARTMENT OF ADMINISTRATION'S ENTERPRISE INFORMATION TECHNOLOGY SERVICES (10:19:17) -

CARSON CITY BOARD OF SUPERVISORS
Minutes of the August 6, 2015 Meeting
Page 4

Mayor Crowell introduced this item. Interim Information Technology Department Director Eric Von Schimmellmann reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve and authorize the City Manager to sign the interlocal contract, between Carson City Information Technology Department and the State of Nevada's Department of Administration's Enterprise Information Technology Services. Supervisor Shirk seconded the motion.** Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Jim Shirk
AYES:	Supervisors Abowd, Shirk, Bonkowski, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

11. COMMUNITY DEVELOPMENT DEPARTMENT - POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE EXPENDITURE OF \$560,000, FROM THE FISCAL YEAR 2015 - 16 REDEVELOPMENT REVOLVING FUND TO SUPPORT VARIOUS EVENTS AND INCENTIVES AS AN EXPENDITURE INCIDENTAL TO CARRYING OUT THE REDEVELOPMENT PLAN (10:23:32) - Mayor Crowell introduced this item, and Planning Manager Susan Pansky reviewed the agenda materials. Ms. Pansky advised of having distributed, to the Board members and the Clerk, a revised Resolution which she reviewed. Mayor Crowell entertained questions or comments and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2015-R-32, authorizing the expenditure of \$560,000 from the FY 2015 - 16 Redevelopment Revolving Fund to support various events and incentives, as an expenditure incidental to carrying out the Redevelopment Plan; the resolution being that which was distributed during the meeting. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained public comment and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

12. PARKS AND RECREATION DEPARTMENT - POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO SIGN AN INTERLOCAL AGREEMENT, PROVIDING FOR A COOPERATIVE WORKING RELATIONSHIP AMONG NINE AGENCIES FOR STATE ROUTE 28 CORRIDOR OPERATIONS AND MAINTENANCE, INCLUDING THE NEVADA STATELINE-TO-STATELINE BIKEWAY PROJECT (10:25:40) - Mayor Crowell introduced this item, and Open Space Administrator Ann Bollinger reviewed the agenda materials. She noted a correction to indicate ten agencies in cooperation. Ms. Bollinger introduced Stateline-to-Stateline Bikeway Project Manager Karen Mullen and Tahoe Transportation District Manager Carl Hasty. (10:28:30) Mr. Hasty

CARSON CITY BOARD OF SUPERVISORS
Minutes of the August 6, 2015 Meeting
Page 5

expressed appreciation for Carson City's support and participation. In response to a question, he discussed the purpose of the State Route 28 Corridor Management Plan.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to authorize the Mayor to sign an interlocal agreement, providing for a cooperative working relationship among ten agencies for State Route 28 Corridor Operations and Maintenance, including the Nevada Stateline-to-Stateline Bikeway Project. Supervisor Bonkowski seconded the motion.** Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell thanked Ms. Bollinger, Ms. Mullen, and Mr. Hasty. In response to a question, Ms. Bollinger announced a ribbon cutting ceremony for the Ash to Kings Canyon Trail, scheduled for Saturday, August 29th.

13. HEALTH AND HUMAN SERVICES DEPARTMENT

13(A) POSSIBLE ACTION TO ACCEPT THE NEVADA DIVISION OF PUBLIC AND BEHAVIORAL HEALTH EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASE - EBOLA SUPPLEMENT SUBGRANT, IN THE AMOUNT OF \$54,000, FOR THE PERIOD OF APRIL 1, 2015 THROUGH MARCH 31, 2018 (10:32:25) - Mayor Crowell introduced this item, and Disease Control and Prevention Manager Dustin Boothe reviewed the agenda materials. Mr. Boothe responded to questions of clarification and discussion followed.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to accept the Nevada Division of Public and Behavioral Health Epidemiology and Laboratory Capacity for Infectious Disease - Ebola Supplement subgrant, in the amount of \$54,000, for the period of April 1, 2015 through March 31, 2018. Supervisor Shirk seconded the motion.** Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Jim Shirk
AYES:	Supervisors Bonkowski, Shirk, Abowd, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None