

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the October 14, 2015 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, October 14, 2015 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Brad Bonkowski
Vice Chairperson Jim Smolenski
Commissioner Robert Crowell
Commissioner Mark Kimbrough
Commissioner Robert McQueary

STAFF: Darren Schulz, Public Works Department Director
Patrick Pittenger, Transportation Manager
Daniel Doenges, Senior Transportation Planner
Dirk Goering, Transportation Planner
Graham Dollarhide, Transit Coordinator
Joseph Ward, Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Recording Secretaries Division of the Carson City Clerk's Office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF A QUORUM (5:25:05) - Chairperson Bonkowski called the meeting to order at 5:25 p.m. Roll was called; a quorum was present.

B. PUBLIC COMMENT (5:25:32) - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

C. POSSIBLE ACTION ON APPROVAL OF MINUTES - August 12, 2015 (5:26:07) - Chairperson Bonkowski entertained a motion. **Commissioner Crowell moved to approve the minutes.** Following discussion, **Commissioner Crowell modified his motion to approve the minutes of August 12, 2015 with the understanding that the Clerk will review the times as to Vice Chair Smolenski's presence at the meeting, and revise the minutes accordingly. Vice Chairperson Smolenski seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

D. AGENDA MANAGEMENT NOTICE (5:27:34) - Chairperson Bonkowski read the notice into the record.

E. DISCLOSURES (5:27:48) - Chairperson Bonkowski entertained disclosures; however, none were forthcoming.

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F. PUBLIC MEETING ITEMS:

F-1. POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR A FEDERAL TRANSIT ADMINISTRATION / NEVADA DEPARTMENT OF TRANSPORTATION GRANT, UNDER 49 U.S.C. CHAPTER 53, AND TO AUTHORIZE THE RTC CHAIR TO SIGN THE SPECIAL SECTION 13(c) WARRANTY OPINION OF COUNSEL AND THE FTA FISCAL YEAR 2015 CERTIFICATIONS AND ASSURANCES SECTIONS OF THE RTC APPLICATION FOR 5310 FUNDS (5:28:04) - Chairperson Bonkowski introduced this item. Mr. Dollarhide reviewed the agenda materials, and responded to questions of clarification. Chairperson Bonkowski entertained additional commissioner questions or comments and, when none were forthcoming, public comment. When no public comment was forthcoming, he entertained a motion. **Commissioner Kimbrough moved to adopt a resolution authorizing the filing of an application for a Federal Transit Administration / Nevada Department of Transportation grant, under 49 U.S.C. Chapter 53, and to authorize the RTC Chair to sign a Special Section 13(c) Warranty Opinion of Counsel and the FTA Fiscal Year 2015 Certifications and Assurances sections of the RTC application for 5310 funds.** At Chairperson Bonkowski's request, **Commissioner Kimbrough referenced Resolution No. 2015-RTC-R-3. Commissioner Crowell seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Commissioner Mark Kimbrough
SECOND:	Commissioner Robert Crowell
AYES:	Commissioners Kimbrough, Crowell, McQueary, Vice Chair Smolenski, Chair Bonkowski
NAYS:	None
ABSENT:	None
ABSTAIN:	None

F-2. POSSIBLE ACTION TO ADOPT A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR A FEDERAL TRANSIT ADMINISTRATION / NEVADA DEPARTMENT OF TRANSPORTATION GRANT, UNDER 49 U.S.C. CHAPTER 53, AND TO AUTHORIZE THE RTC CHAIR TO SIGN THE SPECIAL SECTION 13(c) WARRANTY OPINION OF COUNSEL AND THE FTA FISCAL YEAR 2015 CERTIFICATIONS AND ASSURANCES SECTIONS OF THE RTC APPLICATION FOR 5339 FUNDS (5:32:12) - Chairperson Bonkowski introduced this item, and Mr. Dollarhide reviewed the agenda materials. Mr. Dollarhide and Mr. Pittenger responded to questions of clarification. Chairperson Bonkowski entertained additional commissioner questions and, when none were forthcoming, public comment. When no public comment was forthcoming, he entertained a motion. **Commissioner McQueary moved to adopt Resolution No. 2015-RTC-R-4, authorizing the filing of an application for a Federal Transit Administration / Nevada Department of Transportation grant, under 49 U.S.C. Chapter 53, and to authorize the RTC Chair to sign the Special Section 13(c) Warranty Opinion of Counsel and the FTA Fiscal Year 2015 Certifications and Assurances section of the RTC application for 5339 funds. Commissioner Crowell seconded the motion.** Chairperson Bonkowski entertained additional discussion and, when none was forthcoming, called for a vote.

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RESULT: Approved [5 - 0]
MOVER: Commissioner Robert McQueary
SECOND: Commissioner Robert Crowell
AYES: Commissioners McQueary, Crowell, Kimbrough, Vice Chair Smolenski, Chair Bonkowski
NAYS: None
ABSENT: None
ABSTAIN: None

F-3. POSSIBLE ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT, IN THE AMOUNT OF \$11,559.03, FOR CONTRACT NO. 1415-183, TITLED, "LITTLE LANE STREET IMPROVEMENT PROJECT," TO A&K EARTH MOVERS, INC. (5:37:13) - Chairperson Bonkowski introduced this item, and Mr. Doenges reviewed the agenda materials. Chairperson Bonkowski entertained questions or comments of the commissioners and, when none were forthcoming, entertained public comment. When no public comment was forthcoming, he entertained a motion. **Vice Chairperson Smolenski moved to accept the work as completed, to accept the contract summary as presented, and to approve the Release of Final Payment, in the amount of \$11,559.03, for Contract No. 1415-183, titled, "Little Lane Street Improvement Project," to A&K Earth Movers, Inc. Commissioner McQueary seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT: Approved [5 - 0]
MOVER: Vice Chair Jim Smolenski
SECOND: Commissioner Robert McQueary
AYES: Vice Chair Smolenski, Commissioners McQueary, Crowell, Kimbrough, Chair Bonkowski
NAYS: None
ABSENT: None
ABSTAIN: None

F-4. POSSIBLE ACTION TO AUTHORIZE THE TRANSPORTATION MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT, BETWEEN CARSON CITY RTC AND THE NEVADA DEPARTMENT OF TRANSPORTATION, FOR THE CARSON CITY TRAFFIC CONTROLLER UPGRADE PROJECT, AND TO AUTHORIZE THE TRANSPORTATION MANAGER TO SIGN FUTURE AMENDMENTS TO THIS AGREEMENT REGARDING TIME EXTENSIONS (5:38:49) - Chairperson Bonkowski introduced this item, and Mr. Doenges reviewed the agenda materials. Mr. Doenges and Mr. Pittenger responded to questions of clarification. Chairperson Bonkowski entertained additional commissioner questions or comments and, when none were forthcoming, public comments. When no public comments were forthcoming, Chairperson Bonkowski expressed appreciation to the Nevada Department of Transportation for the traffic controller upgrades. He entertained a motion. **Commissioner Kimbrough moved to authorize the Transportation Manager to execute an interlocal agreement, between Carson City RTC and the Nevada Department of Transportation, for the Carson City Traffic Controller Upgrade Project, and to authorize the Transportation Manager to sign future amendments to this agreement regarding time extensions. Vice Chairperson Smolenski seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [5 - 0]
MOVER:	Commissioner Mark Kimbrough
SECOND:	Vice Chair Jim Smolenski
AYES:	Commissioner Kimbrough, Vice Chair Smolenski, Commissioners Crowell, McQueary, Chair Bonkowski
NAYS:	None
ABSENT:	None
ABSTAIN:	None

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

G-1. STREET OPERATIONS REPORT - AUGUST 2015 (5:43:35) - Chairperson Bonkowski introduced this item, and Mr. Pittenger reviewed the report which was included in the agenda materials. Chairperson Bonkowski entertained questions or comments; however, none were forthcoming.

G-2. PROJECT STATUS REPORT (5:45:13) - Chairperson Bonkowski introduced this item, and Mr. Pittenger reviewed the report which was included in the agenda materials. At Chairperson Bonkowski's request, Mr. Pittenger described the method by which to utilize CarsonCityConnect. Mr. Pittenger and Mr. Schulz responded to questions of clarification. Chairperson Bonkowski entertained additional questions; however, none were forthcoming.

G-3. FUTURE AGENDA ITEMS (5:50:17) - Chairperson Bonkowski introduced this item, and Mr. Pittenger reviewed the tentative agenda for the November commission meeting. He reminded the commissioners that, due to the Veteran's Day holiday, the next meeting would be scheduled for Tuesday, November 17th at 4:30 p.m. Chairperson Bonkowski entertained requests for future agenda items; however, none were forthcoming.

H. COMMISSIONER COMMENTS (5:51:34) - Chairperson Bonkowski entertained commissioner comments. In response to a question, Mr. Pittenger offered to contact Commissioner Kimbrough to review the landscape design for the downtown project.

I. PUBLIC COMMENT (5:52:32) - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

J. ACTION TO ADJOURN (5:52:34) - Commissioner Crowell moved to adjourn the meeting at 5:52 p.m. The motion was seconded and carried unanimously.

The Minutes of the October 14, 2015 Carson City Regional Transportation Commission meeting are so approved this 13th day of January, 2016.

BRAD BONKOWSKI, Chair