

CARSON CITY BOARD OF SUPERVISORS
Minutes of the November 19, 2015 Meeting
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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, November 19, 2015 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Karen Abowd, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor Lori Bagwell, Ward 3
Supervisor Jim Shirk, Ward 4

STAFF: Nick Marano, City Manager
Sue Merriwether, Clerk - Recorder
Adriana Fralick, Chief Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE (8:29:44) - Mayor Crowell called the meeting to order at 8:29 a.m. Ms. Merriwether called the roll; a quorum was present. First Christian Church Pastor Ken Haskins provided the invocation. At Mayor Crowell's request, Supervisor Shirk led the pledge of allegiance.

5. PUBLIC COMMENT (8:31:13) - Mayor Crowell entertained public comment; however, none was forthcoming.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - October 15, 2015 (8:31:39) - Mayor Crowell introduced this item, and entertained suggested revisions. When none were forthcoming, he entertained a motion. **Supervisor Bonkowski moved to approve the minutes, as presented. The motion was seconded and carried unanimously.**

7. POSSIBLE ACTION ON ADOPTION OF AGENDA (8:31:58) - Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, deemed the agenda adopted, as published.

8. SPECIAL PRESENTATIONS:

8(A) PRESENTATION AND RECOGNITION OF VALLEY TOWING AND PICK N PULL FOR THEIR GENEROSITY AND CONTINUED SUPPORT OF THE CARSON CITY FIRE DEPARTMENT TRAINING DIVISION (8:32:15) - Mayor Crowell introduced this item, and provided direction on the method by which the special presentations would be addressed. At his request, the Board members moved to the podium. (8:33:18) Fire Chief Bob Schreihans introduced Fire Training Officer Mike Santos, Norm and Kenny from Valley Towing, and provided background information on their involvement relative to this item. Mayor Crowell read into the record the language of a plaque, the original of which he presented to the Valley Towing representatives. The Board members, City staff, and citizens present applauded. Chief Schreihans introduced Peter and Lucas from Pick N Pull, and provided background information on their involvement relative to this item. Mayor Crowell read into the record the language of a plaque, the original of which he presented to the Pick N Pull representatives. The Board members, City staff, and citizens present applauded.

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Chief Schreihans introduced Brad Mihelic, Carson City Firefighters Association Local 2251 Executive Board Member. Mr. Mihelic presented Norm, from Valley Towing, with a gift certificate to Adele's Café in appreciation of all the assistance he provides the Fire Department.

8(B) PRESENTATION TO THE BOARD OF SUPERVISORS FOR THEIR RECENT PARTICIPATION IN FIRE OPERATIONS TRAINING (8:38:30) - Fire Chief Bob Schreihans provided background information on this item, and presented a video. He invited Brian Hunt and the Board members to join him at the podium, and presented each of the Board members with a fire helmet. On behalf of Firefighters Local 2251, he thanked the Board members for their participation.

8(C) PRESENTATION OF A CHECK FROM THE SHOOTOUT FOR THE FUTURE FUNDRAISER (8:49:47) - Northern Sierra Ladies Gun Club President Carol Howell introduced herself for the record. Carson Rifle and Pistol Club Representative Mark Bocene introduced himself for the record. Northern Nevada Chapter International Defensive Pistol Association President John Len introduced himself for the record. Ms. Howell provided background information on this item, and thanked the volunteers, the Parks Department personnel, and the community sponsors. She presented the Mayor with a check for \$3,354.50. The Board members, City staff, and the citizens present applauded.

8(D) PRESENTATION OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES (8:54:10) - Mayor Crowell introduced this item, and presented Certificates of Appreciation to Public Health Nurse Judy Barlow and Account Technician Leah Kramer in recognition of five years' continuous, dedicated service to Carson City. Mayor Crowell presented a Certificate of Appreciation to Systems Administrator James Williams in recognition of ten years' continuous, dedicated service to Carson City. Mayor Crowell presented a Certificate of Appreciation to Senior Library Assistant Rachel March in recognition of fifteen years' continuous, dedicated service to Carson City. Mayor Crowell presented a Certificate of Appreciation to Senior Traffic Systems Technician George Frager in recognition to 20 years' continuous, dedicated service to Carson City. The Board members, City staff, and the citizens present applauded each of the recipients.

9. RECESS BOARD OF SUPERVISORS MEETING (8:57:35) - Mayor Crowell recessed the Board of Supervisors meeting.

LIQUOR AND ENTERTAINMENT BOARD

10. CALL TO ORDER AND ROLL CALL (8:57:39) - Chairperson Crowell called the Liquor and Entertainment Board meeting to order at 8:57 a.m., noting the presence of a quorum, including Sheriff Ken Furlong.

11. PUBLIC COMMENT (8:57:51) - Chairperson Crowell entertained public comment; however, none was forthcoming.

12. POSSIBLE ACTION ON APPROVAL OF MINUTES - October 1, 2015 and October 15, 2015 (8:57:59) - Chairperson Crowell entertained suggested revisions to the minutes and, when none were forthcoming, a motion. **Member Bonkowski moved to approve the minutes, as presented. Member Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 6-0.**

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13. COMMUNITY DEVELOPMENT DEPARTMENT, BUSINESS LICENSE DIVISION

13(A) POSSIBLE ACTION TO APPROVE DALBIR SINGH AS THE LIQUOR MANAGER FOR BHAVNEET CORPORATION, DBA ONE STOP FOOD MART, LIQUOR LICENSE NUMBER 16-30841, LOCATED AT 3150 EAST NYE LANE (8:58:26) - Chairperson Crowell introduced this item. Senior Permit Technician Lena Reseck reviewed the agenda materials, noting staff's recommendation of approval. (8:59:23) Chairperson Crowell welcomed Dalbir Singh to the podium and, at his request, Mr. Singh discussed plans for his business. In response to a question, Mr. Singh discussed procedures to be implemented to prevent the sale of alcohol to minors. He responded to other questions of clarification. Mayor Crowell entertained additional questions or comments and, when none were forthcoming, a motion. **Member Abowd moved to approve Dalbir Singh as the liquor manager for Bhavneet Corporation, dba One Stop Food Mart, liquor license number 16-30841, located at 3150 East Nye Lane. Member Bonkowski seconded the motion.** Chairperson Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [6 - 0]
MOVER:	Member Karen Abowd
SECOND:	Member Brad Bonkowski
AYES:	Members Abowd, Bonkowski, Bagwell, Furlong, Shirk, and Chair Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

13(B) POSSIBLE ACTION TO APPROVE KISHAN SINGH AS THE LIQUOR MANAGER FOR SHIV STORES, INC., DBA RK FOOD MART, LIQUOR LICENSE NUMBER 16-31020, LOCATED AT 500 HOT SPRINGS ROAD (9:01:13) - Chairperson Crowell introduced this item, and invited Kishan Singh to the podium. Senior Permit Technician Lena Reseck reviewed the agenda materials, noting staff's recommendation of approval. (9:01:45) At Mayor Crowell's request, Mr. Singh provided background information on his business experience. In response to a question, Member Furlong discussed improvements to the surrounding neighborhood and expressed the hope that progress will continue. In response to a further question, Mr. Singh discussed procedures to be implemented to prevent the sale of alcohol to minors. Member Furlong advised of having spoken with Mr. Singh about alcohol server training.

Chairperson Crowell entertained additional questions or comments and, when none were forthcoming, a motion. **Member Abowd moved to approve Kishan Singh as the liquor manager for Shiv Stores, Inc., dba RK Food Mart, liquor license number 16-31020, located at 500 Hot Springs Road. Member Bagwell seconded the motion.** Chairperson Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [6 - 0]
MOVER:	Member Karen Abowd
SECOND:	Member Lori Bagwell
AYES:	Members Abowd, Bagwell, Bonkowski, Furlong, Shirk, and Chair Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

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Chairperson Crowell wished Mr. Singh well, and encouraged him to maintain the progress of improvement in the surrounding neighborhood.

13(C) POSSIBLE ACTION TO APPROVE YVETTE BARRETT AS THE LIQUOR MANAGER FOR C.C. MYSTIQUE, INC., DBA MYSTIQUE RESTAURANT & LOUNGE, LIQUOR LICENSE NUMBER 16-31044, LOCATED AT 318 NORTH CARSON STREET (9:05:18)

- Chairperson Crowell introduced this item, and invited Yvette Barrett to the podium. Senior Permit Technician Lena Reseck reviewed the agenda materials, noting staff's recommendation of approval. (9:05:46) At Chairperson Crowell's request, Ms. Barrett discussed her business plans and procedures to be implemented to prevent the sale of alcohol to minors. In response to a question, she discussed plans for the menu. Chairperson Crowell entertained additional questions or comments and, when none were forthcoming, a motion. **Member Bonkowski moved to approve Yvette Barrett as the liquor manager for C.C. Mystique, Inc., dba Mystique Restaurant and Lounge, liquor license number 16-31044, located at 318 North Carson Street. Member Abowd seconded the motion.** Chairperson Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [6 - 0]
MOVER:	Member Brad Bonkowski
SECOND:	Member Karen Abowd
AYES:	Members Bonkowski, Abowd, Bagwell, Furlong, Shirk, and Chair Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Chairperson Crowell wished Ms. Barrett well and thanked her for investing in Carson City.

13(D) POSSIBLE ACTION TO APPROVE TERESA SEXTON AS THE LIQUOR MANAGER FOR VAN GOGH & VINO, LIQUOR LICENSE NUMBER 16-31046, LOCATED AT 1087 SOUTH CARSON STREET (9:08:42)

- Chairperson Crowell introduced this item. Senior Permit Technician Lena Reseck reviewed the agenda materials, noting staff's recommendation of approval. (9:09:05) Chairperson Crowell welcomed Teresa Sexton to the podium. She responded to questions regarding her business plans and procedures to prevent the sale of alcohol to minors. Chairperson Crowell entertained a motion. **Member Abowd moved to approve Teresa Sexton as the liquor manager for Van Gogh & Vino, liquor license number 16-31046, located at 1087 South Carson Street. Member Bonkowski seconded the motion.** Chairperson Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [6 - 0]
MOVER:	Member Karen Abowd
SECOND:	Member Brad Bonkowski
AYES:	Members Abowd, Bonkowski, Bagwell, Furlong, Shirk, and Chair Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

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14. PUBLIC COMMENT (9:12:15) - Chairperson Crowell entertained public comment; however, none was forthcoming.

15. ACTION TO ADJOURN LIQUOR AND ENTERTAINMENT BOARD (9:12:22) - Chairperson Crowell adjourned the Liquor and Entertainment Board meeting at 9:12 a.m.

16. RECONVENE BOARD OF SUPERVISORS (9:12:26) - Mayor Crowell reconvened the Board of Supervisors meeting at 9:12 a.m.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

17. FIRE DEPARTMENT - POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 5, PUBLIC UTILITY FRANCHISES AND REQUIREMENTS, AT CHAPTER 5.18.040, FEES AND RATES; TO ADD A FEE FOR NON-EMERGENCY BASIC LIFE SUPPORT AMBULANCE SERVICE, AT A BASE RATE OF \$295.00 PER TRANSFER (9:12:34) - Mayor Crowell introduced this item, and Fire Chief Bob Schreihans reviewed the agenda materials. Mayor Crowell entertained Board member and public comments and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to introduce, on first reading, Bill No. 112, an ordinance amending the Carson City Municipal Code, Title 5, Public Utility Franchises and Requirements, at Chapter 5.18.040, Fees and Rates, to add a fee for non-emergency basic life support ambulance service, at a base rate of \$295.00 per transfer. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

18. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH NOVEMBER 9, 2015, PURSUANT TO NRS 251.030 AND NRS 354.290 (9:17:09) - Mayor Crowell introduced this item, and entertained questions of Chief Financial Officer Nancy Paulson. When no questions were forthcoming, he entertained public comment. When no public comment was forthcoming, he entertained a motion. **Supervisor Bonkowski moved to accept the report on the condition of each fund in the treasury, and the statements of receipts and expenditures, through November 9, 2015, pursuant to NRS 251.030 and NRS 354.290. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

19. PURCHASING AND CONTRACTS - POSSIBLE ACTION TO DETERMINE THAT PURCHASE ORDER NO. 2016-038 IS A SOLE SOURCE PURCHASE FOR EQUIPMENT WHICH, BY REASON OF THE TRAINING OF THE PERSONNEL OR OF AN INVENTORY OF REPLACEMENT PARTS MAINTAINED BY THE LOCAL GOVERNMENT, IS COMPATIBLE WITH EXISTING EQUIPMENT AND, THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 332.115, AND TO APPROVE P. O. NO. 2016-038, A REQUEST TO PURCHASE WATER METER PARTS FOR GENERAL ONGOING MAINTENANCE ON AN AS-NEEDED BASIS, THROUGH JUNE 30, 2016, FROM BADGER METER, INC. FOR AN AMOUNT NOT TO EXCEED \$75,000; PREVIOUS PURCHASE ORDER NO. 8720, IN THE AMOUNT OF \$541,310, WAS SOLELY FOR THE PURCHASE OF REPLACEMENT WATER METERS FOR 3/4" SIZE (9:17:45) - Mayor Crowell introduced this item, and Chief Financial Officer Nancy Paulson reviewed the agenda materials. Public Works Department Director Darren Schulz responded to questions of clarification. Mayor Crowell entertained additional Board member questions or comments, and public comments. When no further questions or comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Abowd moved to approve Purchase Order No. 2016-038 for the purchase of water meter parts, on an as-needed basis, from Badger Meter, Inc., deemed to be a sole source, for a not-to-exceed cost of \$75,000, to be funded from the 520-3502-435.04-49 Water Fund Account, Water Meters and Services, as provided in the FY 2015 / 2016 budget. Supervisor Bagwell seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.**

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Abowd, Bagwell, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell recessed the meeting at 9:19 a.m., and reconvened at 9:29 a.m.

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20. COMMUNITY DEVELOPMENT DEPARTMENT, CODE ENFORCEMENT DIVISION - POSSIBLE ACTION TO PROVIDE DIRECTION TO STAFF REGARDING POSSIBLE AMENDMENTS TO THE CARSON CITY REGULATIONS RELATING TO PARKING OF RECREATIONAL VEHICLES AND UTILITY TRAILERS ON PUBLIC STREETS (9:29:22) - Mayor Crowell introduced this item. Community Development Director Lee Plemel provided background information, and reviewed the agenda materials in conjunction with displayed slides. Mr. Plemel and Code Enforcement Officer Kevin McCoy responded to questions of clarification, and discussion ensued.

(9:58:08) Don Leonard related an experience from a gated community in which he lived in Arizona, and suggested allowing RV parking from 8:00 a.m. to 5:00 p.m. Mr. Plemel clarified that Carson City allows on-site, driveway parking of RVs.

(10:01:06) Bill Kossler discussed concerns over ensuring equal enforcement of the Code provisions.

(10:05:29) Mike Drews discussed the difference between parking and storage, and expressed concern over unintended consequences relative to property values. He expressed the opinion that the storage provisions of the ordinance should be enforced.

(10:09:14) Norm Chamberlain, of Valley Towing, discussed concerns relative to disposal of abandoned RVs, boats, and trailers. He responded to questions of clarification.

(10:12:34) Colleen Schiller reviewed research of ordinances, and suggested alternatives.

Following a brief discussion, Mayor Crowell entertained additional public comment.

(10:16:39) William Birk discussed the importance of enforcing existing codes, and suggested “beef[ing] up Code Enforcement to do that.”

(10:22:38) Mike Drews inquired as to whether the nuisance ordinance would address people moving vehicles off the street and into their front yards. Discussion ensued.

In response to a question, Mr. McCoy discussed the various complaints handled by Code Enforcement. He advised that “RVs, the way the ordinance is currently written, ... take a lot of man hours.”

Mayor Crowell entertained additional public comment. (10:27:44) Charles Kimm requested “some flexibility in the loading / unloading definition” in order to accommodate accomplishing maintenance tasks on his RV.

(10:29:43) Keith Barnett expressed support for “closing loopholes,” but suggested also considering those “who might borrow or rent an RV; that there is a reason for overnight parking at times.”

Mayor Crowell entertained additional public comment and, when none was forthcoming, suggestions from the Board members. Supervisor Bagwell requested to add boats and utility trailers to the provisions of the ordinance. Mayor Crowell requested considering allowing RVs to be parked for five days instead of three days. He also suggested considering eliminating the words “active loading and unloading,” and considering storage enforcement instead. Mr. Plemel acknowledged sufficient direction.

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21. CITY MANAGER - POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF OCTOBER 6, 2015 THROUGH NOVEMBER 6, 2015 (10:34:22) - Mayor Crowell introduced this item, and entertained questions or comments. When no questions or comments were forthcoming, he entertained a motion. **Supervisor Bagwell moved to ratify the approval of bills and other requests for payments by the City Manager, for the period of October 6, 2015 through November 6, 2015. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bagwell, Abowd, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

22. BOARD OF SUPERVISORS NON-ACTION ITEMS:

FUTURE AGENDA ITEMS (10:34:57) - Supervisor Bagwell advised of having distributed copies, to the Board members and the Clerk, of a report from Animal Services. Supervisor Shirk discussed concerns regarding a CAMPO survey, currently available on the City's website. He expressed the opinion "we need changes to the structure of how our construction contracts are written and awarded; in particular, the amount of funding that is held in contingency."

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS

STAFF COMMENTS AND STATUS REPORTS

23. PUBLIC COMMENT (10:40:43) - Mayor Crowell entertained public comment; however, none was forthcoming.

24. ACTION TO ADJOURN BOARD OF SUPERVISORS MEETING (10:40:54) - Mayor Crowell adjourned the Board of Supervisors meeting at 10:40 a.m.

BOARD OF HEALTH

25. CALL TO ORDER AND ROLL CALL (10:54:03) - Chairperson Pintar called the Board of Health meeting to order at 10:54 a.m. Mayor Crowell explained Sheriff Furlong's absence due to his involvement in a situation in an adjacent county. Ms. Merriwether called the roll; a quorum was present. Sheriff Ken Furlong was absent.

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26. PUBLIC COMMENT (10:55:27) - Chairperson Pintar entertained public comment; however, none was forthcoming.

27. POSSIBLE ACTION ON APPROVAL OF MINUTES - September 17, 2015 (10:55:35) - Chairperson Pintar entertained suggested revisions and, when none were forthcoming, a motion. **Vice Chairperson Crowell moved approval of the minutes. Member Bagwell seconded the motion.** Chairperson Pintar entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 6-0.**

28. HEALTH AND HUMAN SERVICES DEPARTMENT

28(A) REPORT, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE HEALTH OFFICER'S REPORT CONCERNING ACTIVITIES IN WHICH THE HEALTH OFFICER IS ENGAGED, BOTH INTERNALLY AND EXTERNALLY FOR CARSON CITY HEALTH AND HUMAN SERVICES (10:55:54) - Chairperson Pintar introduced this item, and reviewed her report. Chief Deputy District Attorney Adriana Fralick responded to questions regarding the status of the SART Training Grant. Chairperson Pintar entertained a motion. **Vice Chairperson Crowell moved to accept the Health Officer's Report. Member Bagwell seconded the motion.** Chairperson Pintar called for a vote on the pending motion.

RESULT:	Approved [6 - 0]
MOVER:	Vice Chair Robert Crowell
SECOND:	Member Lori Bagwell
AYES:	Vice Chair Crowell, Members Bagwell, Bonkowski, Abowd, Shirk, and Chair Pintar
NAYS:	None
ABSENT:	Member Ken Furlong
ABSTAIN:	None

28(B) REPORT, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE DIRECTOR'S REPORT ON CARSON CITY HEALTH AND HUMAN SERVICES ACTIVITIES (11:04:42) - Chairperson Pintar introduced this item, and Health and Human Services Department Director Nicki Aaker reviewed the agenda materials in conjunction with displayed slides. Ms. Aaker and various Health and Human Services Department staff responded to questions of clarification throughout the presentation. Ms. Aaker introduced Work Force Program Manager Anna Gregg, and Chairperson Pintar provided background information on her experience. (11:43:07) Environmental Health Specialist Bob Elliott responded to questions regarding the restaurant grading scale, enforcement, and reporting.

Chairperson Pintar entertained a motion. **Member Bagwell moved to accept the Director's Report and give direction to staff on Carson City Health and Human Services activities. Member Abowd seconded the motion.**

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RESULT:	Approved [6 - 0]
MOVER:	Member Lori Bagwell
SECOND:	Member Karen Abowd
AYES:	Members Bagwell, Abowd, Bonkowski, Shirk, Vice Chair Crowell, and Chair Pintar
NAYS:	None
ABSENT:	Member Ken Furlong
ABSTAIN:	None

28(C) PRESENTATION AND DISCUSSION ONLY REGARDING CARSON CITY HEALTH AND HUMAN SERVICES 2015 FLU CAMPAIGN (11:48:32) - Chairperson Pintar introduced this item, and Public Health Nurse Sandy Wartgow reviewed the agenda materials in conjunction with displayed slides. Ms. Wartgow expressed appreciation to the board members and Chairperson Pintar for their support. Chairperson Pintar commended the Health Department on a job well done. Chairperson Pintar entertained questions or comments; however, none were forthcoming.

28(D) PRESENTATION AND DISCUSSION ONLY REGARDING PUBLIC HEALTH ACCREDITATION; THIS IS THE SECOND EDUCATIONAL PRESENTATION FOR THE ACCREDITATION SITE VISIT TENTATIVELY SCHEDULED FOR FEBRUARY 9 AND 10, 2016 (12:13:29) - Chairperson Pintar introduced this item, and Public Health Program Specialist Valerie Cauhape reviewed the agenda materials in conjunction with displayed slides. Ms. Cauhape responded to questions of clarification. Member Shirk commended the Health and Human Services Department on their presentations at this meeting, and on their service to the community.

28(E) POSSIBLE ACTION TO SCHEDULE BOARD OF HEALTH MEETINGS FOR 2016 IN CONJUNCTION WITH THE BOARD OF SUPERVISORS' REGULAR MEETING DAYS (12:23:19) - Chairperson Pintar introduced this item, and reviewed the proposed meeting dates as listed in the agenda materials. Following a brief discussion, **Vice Chairperson Crowell moved to accept the proposed 2016 meeting dates, excepting the September meeting. Member Bonkowski seconded the motion.** Following discussion, Chairperson Pintar called for a vote on the pending motion.

RESULT:	Approved [6 - 0]
MOVER:	Vice Chair Robert Crowell
SECOND:	Member Brad Bonkowski
AYES:	Vice Chair Crowell, Members Bonkowski, Abowd, Bagwell, Shirk, and Chair Pintar
NAYS:	None
ABSENT:	Member Ken Furlong
ABSTAIN:	None

29. PUBLIC COMMENT (12:27:04) - Chairperson Pintar entertained public comment; however, none was forthcoming.

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30. ACTION TO ADJOURN BOARD OF HEALTH MEETING (12:27:06) - The meeting adjourned at 12:27 p.m. by mutual consent.

The Minutes of the November 19, 2015 Carson City Board of Supervisors meeting are so approved this 17th day of December, 2015.

ROBERT L. CROWELL, Mayor

ATTEST:

SUSAN MERRIWETHER, Clerk - Recorder