

# CARSON CITY DEBT MANAGEMENT COMMISSION

## Minutes of the August 18, 2015 Meeting

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A regular meeting of the Carson City Debt Management Commission was scheduled for 1:45 p.m. on Tuesday, August 18, 2015 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Don Hataway  
Vice Chairperson Mark Sattler  
Commissioner Brad Bonkowski  
Commissioner Steve Reynolds

**STAFF:** Nancy Paulson, Finance Department Director  
Sheri Russell, Deputy Finance Director  
Adriana Fralick, Chief Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Recording Secretaries Division of the Carson City Clerk's Office, during regular business hours.

**A. CALL TO ORDER AND DETERMINATION OF QUORUM (1:46:24)** - Chairperson Hataway called the meeting to order at 1:45 p.m., noting the presence of a quorum. Commissioner Ritter was absent.

**B. PUBLIC COMMENT (1:46:48)** - Chairperson Hataway noted that, other than the commissioners and City staff, there were no citizens present in the meeting room. He entertained public comment; however, none was forthcoming.

**C. AGENDA MANAGEMENT NOTICE (1:46:55)** - Chairperson Hataway entertained modifications to the agenda and, when none were forthcoming, deemed the agenda adopted, as published.

**D. For Possible Action: APPROVAL OF MINUTES - February 10, 2015 (1:47:05)** - Chairperson Hataway entertained suggested revisions and, when none were forthcoming, a motion. **Vice Chairperson Sattler moved to accept the minutes, as presented. The motion was seconded and carried unanimously.**

**E. For Possible Action: DISCUSSION AND POSSIBLE ACTION TO ACCEPT THE MUNICIPALITIES' ANNUAL REPORTS, STATEMENTS OF DEBT MANAGEMENT POLICY, PLANS FOR CAPITAL IMPROVEMENT, AND UPDATES OF INFORMATION, AS REQUIRED BY NRS 350.013 (1:47:29)** - Chairperson Hataway introduced this item. Ms. King acknowledged the Nevada Commission to Reconstruct the V&T Railway had not submitted their annual report. She advised that the Carson Water Subconservancy District had submitted their annual report as late material.

**E-1. CARSON WATER SUBCONSERVANCY DISTRICT (1:47:57)** - Chairperson Hataway provided a brief overview of the documentation, which had been submitted to the commissioners and City staff prior to the start of the meeting. Copies were provided in the meeting room for the benefit of the public.

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**E-2. NEVADA COMMISSION TO RECONSTRUCT THE V&T RAILWAY**

**E-3. CARSON CITY (1:48:22)** - Chairperson Hataway introduced this item. Ms. Paulson and Ms. Russell reviewed the agenda materials. Chairperson Hataway entertained questions or comments and, when none were forthcoming, thanked Ms. Paulson and Ms. Russell for their detailed report. He commended their professionalism.

**E-4. CARSON CITY AIRPORT (2:00:10)** - Chairperson Hataway provided an overview of the agenda materials.

**E-5. CARSON CITY SCHOOL DISTRICT (2:00:23)** - Chairperson Hataway noted the agenda materials and entertained questions or comments. No questions or comments were forthcoming.

**E-6. CARSON CITY CONVENTION AND VISITORS BUREAU (2:01:03)** - Chairperson Hataway provided an overview of the agenda materials.

Chairperson Hataway reiterated that the Nevada Commission to Reconstruct the V&T Railway agenda materials had not been submitted. In response to a question, Ms. Paulson advised that a Nevada Department of Taxation representative had informed her that the Nevada Commission to Reconstruct the V&T Railway was late on several filings. Chairperson Hataway entertained a motion. **Commissioner Reynolds moved to accept all of the reports, as presented, as required by NRS 350.031, excepting the missing V&T Railway Commission report. Commissioner Bonkowski seconded the motion.** Chairperson Hataway called for a vote on the pending motion.

<b>RESULT:</b>	<b>Approved [4 - 0]</b>
<b>MOVER:</b>	<b>Commissioner Steve Reynolds</b>
<b>SECOND:</b>	<b>Commissioner Brad Bonkowski</b>
<b>AYES:</b>	<b>Commissioners Reynolds, Bonkowski, Vice Chair Sattler, Chair Hataway</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>Commissioner Linda Ritter</b>
<b>ABSTAIN:</b>	<b>None</b>

**F. For Possible Action: DISCUSSION AND POSSIBLE ACTION TO SPECIFY PERCENTAGE OF LIMITATION ON TOTAL AD VALOREM TAX LEVY AS REQUIRED PURSUANT TO NRS 350.0155 (2:02:23)** - Chairperson Hataway introduced and provided an overview of this item. Following a brief discussion, he entertained a motion. **Commissioner Bonkowski moved to approve the specific percentage of limitation on total ad valorem tax levy to 10 percent, as required pursuant to NRS 350.0155. Vice Chairperson Sattler seconded the motion.** Chairperson Hataway called for a vote on the pending motion.

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<b>RESULT:</b>	Approved [4 - 0]
<b>MOVER:</b>	Commissioner Brad Bonkowski
<b>SECOND:</b>	Vice Chair Mark Sattler
<b>AYES:</b>	Commissioner Bonkowski, Vice Chair Sattler, Commissioner Reynolds, Chair Hataway
<b>NAYS:</b>	None
<b>ABSENT:</b>	Commissioner Linda Ritter
<b>ABSTAIN:</b>	None

**G. For Possible Action: DISCUSSION AND POSSIBLE ACTION TO ESTABLISH PRIORITIES AMONG ESSENTIAL AND NONESSENTIAL FACILITIES AND SERVICES AS REQUIRED PURSUANT TO NRS 350.0155 (2:03:29)** - Chairperson Hataway introduced this item, and reviewed the agenda materials. He noted that public safety, health, and education have been the listed priorities in previous years. He entertained questions or comments and, when none were forthcoming, a motion. **Commissioner Reynolds moved to retain the same priorities as last year. Commissioner Bonkowski seconded the motion.** Chairperson Hataway called for a vote on the pending motion.

<b>RESULT:</b>	Approved [4 - 0]
<b>MOVER:</b>	Commissioner Steve Reynolds
<b>SECOND:</b>	Commissioner Brad Bonkowski
<b>AYES:</b>	Commissioners Reynolds, Bonkowski, Vice Chair Sattler, Chair Hataway
<b>NAYS:</b>	None
<b>ABSENT:</b>	Commissioner Linda Ritter
<b>ABSTAIN:</b>	None

**H. For Possible Action: DISCUSSION AND POSSIBLE ACTION TO DESIGNATE THE FEBRUARY 2016 MEETING DATE AND TIME (2:04:18)** - Chairperson Hataway introduced this item, and entertained discussion. Consensus of the commissioners was to hold the next meeting on Tuesday, February 16, 2016 at 1:45 p.m.

**I. COMMISSIONER COMMENTS AND FUTURE AGENDA ITEMS - DISCUSSION ONLY (2:04:57)** - Following a brief discussion, Chairperson Hataway requested information regarding the commissioners' terms, and Ms. King offered to provide the information.

**J. PUBLIC COMMENT (2:06:12)** - Chairperson Hataway entertained public comment; however, none was forthcoming.

**K. ACTION ON ADJOURNMENT (2:06:15)** - Chairperson Hataway adjourned the meeting at 2:06 p.m.

The Minutes of the August 18, 2015 Carson City Debt Management Commission meeting are so approved this 16<sup>th</sup> day of February, 2016.

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DON HATAWAY, Chair