

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 4, 2016 Meeting

Page 1

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, February 4, 2016 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Karen Abowd, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor Lori Bagwell, Ward 3
Supervisor Jim Shirk, Ward 4

STAFF: Nick Marano, City Manager
Sue Merriwether, Clerk - Recorder
Adriana Fralick, Chief Deputy District Attorney
Cheryl Eggert, Deputy Clerk
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Recording Secretaries Division of the Carson City Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:29:18) - Mayor Crowell called the meeting to order at 8:29 a.m. Ms. Merriwether called the roll; a quorum was present. Good Shepherd Wesleyan Church Pastor Nick Emery provided the invocation. Mayor Crowell led the pledge of allegiance.

5. PUBLIC COMMENT (8:30:43) - Mayor Crowell entertained public comment. (8:31:03) Former *Nevada Appeal* reporter John Barrette thanked the Board members, and encouraged them in the decisions to be made during this meeting. Mayor Crowell thanked Mr. Barrette for his "service to the First Amendment." Mayor Crowell entertained additional public comment; however, none was forthcoming.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - December 17, 2015 (8:32:56) - Mayor Crowell introduced this item, and entertained suggested revisions. When no suggested revisions were forthcoming, he entertained a motion. **Supervisor Bonkowski moved to approve the minutes, as presented. Supervisor Abowd seconded the motion. Motion carried 5-0.**

7. POSSIBLE ACTION ON ADOPTION OF AGENDA (8:33:20) - Mayor Crowell advised of having been requested to defer item 21(B). He entertained additional modifications to the agenda and, when none were forthcoming, deemed the agenda adopted, as published.

8. RECESS BOARD OF SUPERVISORS (8:33:39) - Mayor Crowell recessed the Board of Supervisors meeting at 8:33 a.m.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 4, 2016 Meeting

Page 2

LIQUOR AND ENTERTAINMENT BOARD

9. CALL TO ORDER AND ROLL CALL (8:33:41) - Chairperson Robert Crowell called the Liquor and Entertainment Board meeting to order at 8:33 a.m., noting the presence of a quorum, including Member Ken Furlong.

10. PUBLIC COMMENT (8:33:54) - Chairperson Crowell entertained public comment; however, none was forthcoming.

11. COMMUNITY DEVELOPMENT DEPARTMENT, BUSINESS LICENSE DIVISION

11(A) POSSIBLE ACTION TO APPROVE PARAMJEET DOSANJH AS THE LIQUOR MANAGER FOR BRAND DOSANJH, LLC, DBA COWBOYS LIQUOR, LIQUOR LICENSE NO. 16-31170, LOCATED AT 444 EAST WILLIAM STREET, SUITE 5 (8:34:03) - Chairperson Crowell introduced this item. Senior Permit Technician Lena Reseck reviewed the agenda materials, noting staff's recommendation of approval. Chairperson Crowell entertained board member and public comments; however, none were forthcoming. In response to a question, Member Furlong advised of having discussed the legal requirements with the applicants. (8:35:10) Dodi Sidu described equipment to be installed which will prevent the sale of alcohol to minors. He advised that the business will not open until April and that his employees will complete the Sheriff's alcohol server training in the meantime. Mr. Sidu introduced Ms. Dosanjh and, at Chairperson Crowell's request, discussed plans for the business.

Chairperson Crowell called again for questions or comments and, when none were forthcoming, entertained a motion. **Member Abowd moved to approve Paramjeet Dosanjh, as the liquor manager for Brand Dosanjh, LLC, dba Cowboys Liquor, liquor license number 16-31170, located at 444 East William Street, Suite 5. Member Bonkowski seconded the motion.** Chairperson Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [6 - 0] |
| MOVER: | Member Karen Abowd |
| SECOND: | Member Brad Bonkowski |
| AYES: | Members Abowd, Bonkowski, Bagwell, Furlong, Shirk, and Chair Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

11(B) POSSIBLE ACTION TO APPROVE SCOTT BLAZEK AS THE LIQUOR MANAGER FOR BREAKTHRU BEVERAGE NEVADA RENO, LLC, LIQUOR LICENSE NO. 16-31210, LOCATED AT 100 DISTRIBUTION DRIVE, SPARKS, NEVADA (8:38:29) - Chairperson Crowell introduced this item, noting staff's recommendation of approval. He entertained questions or comments of the board members. In response to a question, Member Furlong acknowledged the Sheriff's Office approval. Chairperson Crowell entertained a motion. **Member Abowd moved to approve Scott Blazek, as the liquor manager for Breakthru Beverage Nevada Reno, LLC, liquor license number 16-31210, located at 100 Distribution Drive, Sparks, Nevada. Member Bagwell seconded the motion.** Chairperson Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 4, 2016 Meeting

Page 3

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| RESULT: | Approved [6 - 0] |
| MOVER: | Member Karen Abowd |
| SECOND: | Member Lori Bagwell |
| AYES: | Members Abowd, Bagwell, Bonkowski, Furlong, Shirk, and Chair Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

12. PUBLIC COMMENT (8:39:45) - Chairperson Crowell entertained public comment; however, none was forthcoming.

13. ACTION TO ADJOURN LIQUOR AND ENTERTAINMENT BOARD (8:39:54) - Chairperson Crowell adjourned the Liquor and Entertainment Board meeting at 8:39 a.m.

14. RECONVENE BOARD OF SUPERVISORS (8:39:57) - Mayor Crowell reconvened the Board of Supervisors meeting at 8:39 a.m.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

15. HEALTH AND HUMAN SERVICES DEPARTMENT - POSSIBLE ACTION TO GRANT PERMISSION FOR THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT TO APPLY FOR THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES CENTERS FOR MEDICARE AND MEDICAID SERVICES CENTER FOR MEDICARE AND MEDICAID INNOVATION: ACCOUNTABLE HEALTH COMMUNITIES GRANT (8:40:03) - Mayor Crowell introduced this item. Health and Human Services Department Director Nicki Aaker introduced Public Health Nurse Sandy Wartgow, and reviewed the agenda materials. Ms. Wartgow reviewed the grant benefits. Ms. Aaker provided additional detail relative to grant requirements, and responded to questions of clarification. At Ms. Aaker's request, Ms. Wartgow reviewed annual grant "milestones."

Ms. Aaker introduced Regional Behavioral Health Coordinator Jessica Flood. (9:03:02) At Mayor Crowell's request, Ms. Flood reviewed her responsibilities and advised that the subject grant "directly aligns with the initiatives and goals that we're working toward ..." In response to a question, she discussed the necessity of the grant.

Following a brief discussion, Mayor Crowell entertained public comment. When no public comment was forthcoming, he entertained a motion. **Supervisor Bonkowski moved to grant permission for the Carson City Health and Human Services Department to apply for the U.S. Department of Health and Human Services Centers for Medicare and Medicaid Services Center for Medicare and Medicaid Innovation: Accountable Health Communities Grant. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 4, 2016 Meeting

Page 4

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor Karen Abowd |
| AYES: | Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

Mayor Crowell thanked Ms. Aaker, Ms. Wartgow, and Ms. Flood. He requested to attend one of the quarterly Regional Behavioral Health meetings, and Ms. Flood advised that she would send the invitation.

(9:07:22) Representatives of St. Teresa's Catholic School announced Catholic Schools Week, and delivered coffee and donuts to the Board "to thank you for the service you do for our community." The Board members, City staff, and citizens present applauded.

16. COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING DIVISION

16(A) POSSIBLE ACTION TO ADOPT BILL NO. 101, ON SECOND READING, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 15, BUILDINGS AND CONSTRUCTION, CHAPTER 15.05, BUILDING CODE, SECTION 15.05.020, ADOPTION AND ADMINISTRATION OF BUILDING CODES, BY ADOPTING THE 2012 INTERNATIONAL ENERGY CONSERVATION CODE AND THE 2015 NORTHERN NEVADA ENERGY CODE AMENDMENTS (9:10:26) - Mayor Crowell introduced this item and, in response to a question, Chief Building Official Shawn Keating advised of no changes since introduction, on first reading. He reviewed the hearing schedule for similar ordinances in Lyon and Douglas Counties. He announced two public workshops scheduled for March 15th and June 13th, and advised that the subject ordinance will not take effect until July 1, 2016.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Bill No. 101, on second reading, Ordinance No. 2016-2, an ordinance amending the Carson City Municipal Code, Title 15, Buildings and Construction, Chapter 15.05, Building Code, Section 15.05.020, Adoption and Administration of Building Codes, by adopting the 2012 International Energy Conservation Code and the 2015 Northern Nevada Code Amendments. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor Lori Bagwell |
| AYES: | Supervisors Bonkowski, Bagwell, Abowd, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

16(B) POSSIBLE ACTION TO ADOPT BILL NO. 102, ON SECOND READING, AN ORDINANCE AMENDING THE CARSON CITY MUNICIPAL CODE, TITLE 15, BUILDINGS

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 4, 2016 Meeting

Page 5

AND CONSTRUCTION, CHAPTER 15.05, BUILDING CODE, SECTION 15.05.020, SECTIONS 101.4, 109.2, AND 110.3.1, TO CORRECT TECHNICAL ERRORS IN CODE SECTION REFERENCES (9:13:32) - Mayor Crowell introduced this item and, in response to a question, Chief Building Official Shawn Keating provided an overview and advised of no comments since introduction, on first reading. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Bill No. 102, on second reading, Ordinance No. 2016-3, an ordinance amending Carson City Municipal Code, Title 15, Buildings and Construction, Chapter 15.05, Building Code, Section 15.05.020, Sections 101.4, 109.2, and 110.3.1, to correct technical errors in code section references. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor Lori Bagwell |
| AYES: | Supervisors Bonkowski, Bagwell, Abowd, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

17. FINANCE DEPARTMENT

17(A) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH JANUARY 22, 2016, PURSUANT TO NRS 251.030 AND NRS 354.290 (9:14:28) - Mayor Crowell introduced this item, and entertained questions of Chief Financial Officer Nancy Paulson. When no questions were forthcoming, Mayor Crowell entertained public comment. When no public comment was forthcoming, he entertained a motion. **Supervisor Bagwell moved to accept the report on the condition of each fund in the treasury, and the statements of receipts and expenditures, through January 22, 2016, pursuant to NRS 251.030 and NRS 354.290. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Lori Bagwell |
| SECOND: | Supervisor Karen Abowd |
| AYES: | Supervisors Bagwell, Abowd, Bonkowski, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

17(B) POSSIBLE ACTION TO APPROVE THE APPLICATION TO REMOVE THE UNCOLLECTIBLE ACCOUNTS RECEIVABLE SPECIFIED IN THE APPLICATION FROM THE RECORDS OF THE AMBULANCE FUND, FOR A TOTAL AMOUNT OF \$335,765.84 IN UNCOLLECTIBLE ACCOUNTS RECEIVABLE (9:15:06) - Mayor Crowell introduced this item, and Chief Financial Officer Nancy Paulson reviewed the agenda materials. Ms. Paulson, Fire Chief Bob Schreihans, and Deputy Chief Financial Officer Sheri Russell responded to questions of clarification.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 4, 2016 Meeting

Page 6

Health and Human Services Department Director Nicki Aaker discussed correlations between this item and the grant, which is the subject of item 15.

Following discussion, Mayor Crowell entertained public comment. When no public comment was forthcoming, he entertained a motion. **Supervisor Abowd moved to approve the application to remove the uncollectible accounts receivable specified in the application from the records of the ambulance fund, for a total amount of \$335,765.84, in uncollectible accounts receivable. Supervisor Shirk seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Karen Abowd |
| SECOND: | Supervisor Jim Shirk |
| AYES: | Supervisors Abowd, Shirk, Bonkowski, Bagwell, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

18. PURCHASING AND CONTRACTS

18(A) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1415-145B, DOWNTOWN CARSON PROJECT CMAR CONSTRUCTION SERVICES, TO Q&D CONSTRUCTION, TO PROVIDE CMAR CONSTRUCTION SERVICES, FOR AN AMOUNT NOT TO EXCEED \$8,123,682.85, TO BE ALLOCATED FROM THE INFRASTRUCTURE, REDEVELOPMENT REVOLVING, WATER, SEWER, AND STORMWATER FUNDS, AS PROVIDED IN FISCAL YEARS 15/16 AND 16/17 (9:25:10) - Mayor Crowell introduced this item, and entertained disclosures. Supervisor Abowd read into the record a prepared disclosure statement, relative to the subject item and item 18(B), and advised that she would participate in discussion and action on this item. Purchasing and Contracts Administrator Laura Tadman reviewed the agenda materials. (9:27:17) Engineering Manager Danny Rotter commended Ms. Tadman's coordination of the subject contract on short notice. He reviewed the project, which is the subject of this item, in conjunction with displayed slides, and responded to questions of clarification. Jeff Bean, of Q&D Construction, responded to questions regarding the anticipation of overtime. Mr. Rotter responded to questions of clarification regarding change orders, weather delays, ADA compliance, and paver colors.

Mayor Crowell entertained public comment. (9:47:08) In response to a question from Doreen Mack, Mr. Rotter reviewed the project time table, and assured that the downtown businesses will be kept informed of project details. Mayor Crowell called for additional public comment; however, none was forthcoming.

In response to a question, Mr. Rotter advised that a weekly project update will be posted to the City's website, CarsonProud, Facebook, etc. Mayor Crowell called again for public comment and, when none was forthcoming, entertained a motion. **Supervisor Bonkowski moved to approve Contract No. 1415-145B, Downtown Carson Project CMAR Construction Services, to Q&D Construction, for an amount not to exceed \$8,123,682.85, plus additive alternate crosswalks, not to exceed \$165,000.00, to be funded from the Infrastructure, Redevelopment Revolving, Water, Sewer, and Stormwater Funds, as provided in FY 2015 / 2016 and 2016 / 2017. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Shirk advised that he would vote against

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 4, 2016 Meeting

Page 7

the motion “because of the funding mechanism.” Supervisor Bagwell commended staff, and expressed the opinion that “other infrastructure in the City needed these dollars more than the downtown.” She advised she would vote against the motion. Mayor Crowell expressed the opinion “this is a community development project. ... It's a place to build where people will know they can get off that freeway, come down, enjoy a good, wholesome environment downtown ...” He entertained additional discussion on the motion, and when none was forthcoming, called for a vote.

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| RESULT: | Approved [3 - 2] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor Karen Abowd |
| AYES: | Supervisors Bonkowski, Abowd, and Mayor Crowell |
| NAYS: | Supervisors Shirk and Bagwell |
| ABSENT: | None |
| ABSTAIN: | None |

Mayor Crowell recessed the meeting at 9:51 a.m., and reconvened at 10:04 a.m.

18(B) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1516-098, DOWNTOWN CARSON PROJECT CONSTRUCTION ASSISTANCE SERVICES, TO LUMOS & ASSOCIATES, FOR AN AMOUNT NOT TO EXCEED \$199,055.00, TO BE FUNDED FROM THE INFRASTRUCTURE, REDEVELOPMENT REVOLVING, WATER, SEWER, AND STORMWATER FUNDS, AS PROVIDED IN FISCAL YEARS 15/16 AND 16/17 (10:04:20) - Mayor Crowell introduced this item, and entertained disclosures. Supervisor Abowd read a prepared disclosure statement into the record, and advised that she would participate in discussion and action on this matter. Purchasing and Contracts Administrator Laura Tadman reviewed the agenda materials. At Mayor Crowell's request, Engineering Manager Danny Rotter reviewed the purpose of the contract and responded to questions of clarification.

Mayor Crowell entertained additional Board member questions or comments and, when none were forthcoming, public comments. When no public comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to approve Contract No. 1516-098, Downtown Carson Project Construction Assistance Services, to Lumos & Associates, for an amount not to exceed \$199,055.00, to be funded from the Infrastructure, Redevelopment Revolving, Water, Sewer, and Stormwater funds, with an extension to paragraph 3, the Contract Termination date, from October 31, 2016 to December 31, 2016, as provided in FY 15/16 and 16/17. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [3 - 2] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor Karen Abowd |
| AYES: | Supervisors Bonkowski, Abowd, and Mayor Crowell |
| NAYS: | Supervisors Shirk and Bagwell |
| ABSENT: | None |
| ABSTAIN: | None |

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 4, 2016 Meeting

Page 8

19. PUBLIC WORKS DEPARTMENT - PRESENTATION ONLY ON RECLAIMED WATER UPDATE AND DISCUSSION (10:10:15) - Mayor Crowell introduced this item. Utility Manager David Bruketta provided background information and an overview of the agenda report. Mark Rotter, of Manhard Consulting, narrated a presentation which was displayed in the meeting room and included in the agenda materials. He responded to questions of clarification throughout the presentation. Mr. Bruketta and Public Works Department Director Darren Schulz responded to additional questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, thanked Mr. Rotter and Public Works Department staff for their presentation.

20. PARKS AND RECREATION DEPARTMENT

20(A) POSSIBLE ACTION TO ACCEPT THE PARKS AND RECREATION COMMISSION'S 2015 ANNUAL REPORT (10:47:38) - Mayor Crowell introduced this item. Parks and Recreation Department Director Roger Moellendorf introduced former Parks and Recreation Commission Chair Brett Long, and provided an overview of the staff report. Mayor Crowell thanked Mr. Long and the Parks and Recreation Commissioners for their service. Mr. Long reviewed the agenda materials. He and Mr. Moellendorf responded to questions of clarification throughout the presentation. Following comments from the Board members, Mayor Crowell entertained public comment. When no public comment was forthcoming, he commended the thorough report and entertained a motion. **Supervisor Bagwell moved to accept the Parks and Recreation Commission's 2015 Annual Report. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Lori Bagwell |
| SECOND: | Supervisor Karen Abowd |
| AYES: | Supervisors Bagwell, Abowd, Bonkowski, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

20(B) POSSIBLE ACTION TO APPROVE STAFF'S RECOMMENDATION TO ALLOCATE \$128,148.00 IN RESIDENTIAL CONSTRUCTION TAX FUNDS FROM FY 2015 / 2016 FOR IMPROVEMENT PROJECTS AT ROSS GOLD PARK (11:10:25) - Mayor Crowell introduced this item, and Parks and Recreation Department Director Roger Moellendorf reviewed the staff report. Senior Park Planner Vern Krahn reviewed the agenda materials. In response to a comment, Mr. Moellendorf discussed the intent to “move toward universally-accessible” playground equipment as replacements are done over the years. Mr. Moellendorf and Mr. Krahn responded to questions of clarification. Supervisor Bonkowski suggested approving \$10,000 for the design, and then requesting Parks Department staff to return to the Board with associated cost estimates. Discussion ensued, and Mr. Moellendorf explained “we were looking at the initial investment of the available residential construction tax as being ..., by the City, ... a commitment to the project. And ... that idea of a commitment to the project will go a long ways in the investigation of grant opportunities as well.” In response to a question, Mr. Moellendorf reviewed available and committed residential construction tax funds. Mr. Krahn and Mr. Moellendorf responded to additional questions of clarification and additional discussion took place. Supervisor Bagwell reviewed details of discussion which took place at the Parks and Recreation Commission meeting to develop the subject recommendation.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 4, 2016 Meeting

Page 9

Following additional discussion, Supervisor Bonkowski expressed a preference “to understand what it is that I'm approving. And in order to do that, I need to see the design and the numbers.” He expressed no objection to the proposed improvements or funding allocation. Additional discussion followed.

Mayor Crowell entertained additional discussion and, when none was forthcoming, public comment. When no public comment was forthcoming, he entertained a motion. **Supervisor Bagwell moved to approve staff's recommendation to allocate \$128,148.00 in Residential Construction Tax funds for FY 2015 / 16 for improvement projects at Ross Gold Park. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Abowd discussed concerns over the lack of ADA compliance at Ross Gold Park. Mayor Crowell expressed understanding for the concerns expressed during discussion, but advised he would vote in favor of the Parks and Recreation Commission's recommendation. He entertained additional discussion and, when none was forthcoming, called for a vote on the pending motion.

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| RESULT: | Approved [3 - 2] |
| MOVER: | Supervisor Lori Bagwell |
| SECOND: | Supervisor Karen Abowd |
| AYES: | Supervisors Bagwell, Abowd, and Mayor Crowell |
| NAYS: | Supervisors Bonkowski and Shirk |
| ABSENT: | None |
| ABSTAIN: | None |

20(C) POSSIBLE ACTION TO AUTHORIZE THE OPEN SPACE STAFF TO SUBMIT A GRANT APPLICATION TO THE CARSON WATER SUBCONSERVANCY DISTRICT FOR AN EROSION CONTROL AND WATERSHED IMPROVEMENT PROJECT; THE PROJECT LOCATION IS ON THE SOUTHEAST SIDE OF THE PRISON HILL RECREATION AREA ALONG GOLDEN EAGLE LANE (11:38:00) - Mayor Crowell introduced this item, and Senior Natural Resource Specialist Rich Wilkinson reviewed the agenda materials. Mayor Crowell entertained public comment; however, none was forthcoming. Supervisor Bonkowski disclosed that he is a member of the Carson Water Subconservancy District Finance Committee, which will recommend approval of the grant awards. He advised of no financial benefit to himself; that the finance committee is comprised of representatives from multiple counties; and that he would participate in discussion and action on this item. Mr. Wilkinson acknowledged that the Open Space Advisory Committee is supportive of the grant application.

Mayor Crowell entertained a motion. **Supervisor Abowd moved to authorize the Open Space Program staff to submit a grant application to the Carson Water Subconservancy District for an erosion control and watershed improvement project, located on the southeast side of the Prison Hill Recreation Area along Golden Eagle Lane. Supervisor Bagwell seconded the motion.** Mayor Crowell called for a vote on the pending motion.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 4, 2016 Meeting

Page 10

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Karen Abowd |
| SECOND: | Supervisor Lori Bagwell |
| AYES: | Supervisors Abowd, Bagwell, Bonkowski, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

20(D) POSSIBLE ACTION TO ACCEPT THE RECOMMENDATION OF THE OPEN SPACE ADVISORY COMMITTEE TO SUBMIT A GRANT APPLICATION TO THE RECREATIONAL TRAILS PROGRAM FOR TRAIL AND TRAILHEAD IMPROVEMENTS AT THE NORTH END OF THE PRISON HILL RECREATION AREA (11:46:41) - Mayor Crowell introduced this item. Senior Natural Resource Specialist Rich Wilkinson reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to accept the recommendation of the Open Space Advisory Committee to submit a grant application to the Recreational Trails Program for trail and trailhead improvements at the north end of Prison Hill Recreation Area. Supervisor Abowd seconded the motion.** Mayor Crowell called for a vote on the pending motion.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor Karen Abowd |
| AYES: | Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell |
| NAYS: | None. |
| ABSENT: | None |
| ABSTAIN: | None |

Mayor Crowell recessed the meeting at 11:49 a.m., and reconvened at 11:59 a.m.

21. FIRE DEPARTMENT

21(A) PRESENTATION REGARDING FEMA ASSISTANCE TO FIREFIGHTERS GRANT (11:59:11) - Mayor Crowell introduced this item. Fire Chief Bob Schreihans provided background information and reviewed the agenda materials. Chief Schreihans responded to questions of clarification, and discussion ensued. Mayor Crowell entertained additional questions or comments of the Board and public comments; however, none were forthcoming.

21(B) PRESENTATION OF COMMUNITY DEVELOPMENT BLOCK GRANT - Deferred.

21(C) POSSIBLE ACTION TO ADOPT A RESOLUTION OF THE CARSON CITY BOARD OF SUPERVISORS, ACCEPTING A CHANGE IN FEE SCHEDULE FOR USE IN BILLING FOR FIRE DEPARTMENT SERVICES (12:03:41) - Mayor Crowell introduced this item. Fire Chief Bob Schreihans reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2016-R-2, a resolution of the Carson City Board of Supervisors accepting a fee schedule for use in billing for Fire Department services. Supervisor Abowd seconded the**

CARSON CITY BOARD OF SUPERVISORS
Minutes of the February 4, 2016 Meeting
Page 11

motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor Karen Abowd |
| AYES: | Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

21(D) POSSIBLE ACTION TO AUTHORIZE CARSON CITY TO SUBMIT A GRANT APPLICATION, IN THE AMOUNT OF \$1,102,500 (\$367,500 EACH YEAR FOR THREE YEARS) TO THE SOCIAL INNOVATION FUND, CORPORATION FOR NATIONAL AND COMMUNITY SERVICE - PAY FOR SUCCESS GRANT (12:05:04) - Mayor Crowell introduced this item. Fire Chief Bob Schreihans reviewed the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to authorize Carson City to submit a grant application, in the amount of \$1,102,500 (\$367,500 each year for three years) to the Social Innovation Fund, Corporation for National and Community Service - Pay for Success Grant. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Bonkowski noted a necessary correction to the staff report to reflect a fiscal impact of \$185,000 per year for three years. Chief Schreihans explained that the fiscal impact figure was left off because the grant has not yet been secured. At Supervisor Bagwell's request, he agreed to email the grant notification. Mayor Crowell entertained additional discussion and, when none was forthcoming, called for a vote on the pending motion.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Karen Abowd |
| SECOND: | Supervisor Brad Bonkowski |
| AYES: | Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

22. DISTRICT ATTORNEY - DISCUSSION AND POSSIBLE ACTION TO APPROVE AMENDMENTS TO THE CARSON CITY, NEVADA BOARDS, COMMITTEES AND COMMISSIONS POLICIES AND PROCEDURES, APPROVED SEPTEMBER 5, 2012 (12:25:42) - Mayor Crowell introduced this item, and District Attorney Jason Woodbury reviewed the agenda materials. Mr. Woodbury responded to questions of clarification, and discussion ensued. Mayor Crowell entertained additional discussion and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve the amendments to Carson City, Nevada Boards, Committees, and Commissions Policies and Procedures, approved September 5, 2012, in the manner discussed December 3, 2015 and with the two proposed changes to Method of Appointment and Term Limits discussed today, and to adopt the draft presented by the District Attorney's Office as supporting material for this agenda item. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 4, 2016 Meeting

Page 12

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor Karen Abowd |
| AYES: | Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

23. CITY MANAGER - POSSIBLE ACTION TO APPOINT A MEMBER TO THE CARSON CITY AUDIT COMMITTEE FOR A TWO-YEAR TERM THAT EXPIRES IN DECEMBER 2017 (12:32:06) - Mayor Crowell introduced this item, and entertained a motion. Supervisor Bagwell moved to reappoint Michael Bertrand to serve on the Carson City Audit Committee for a two-year term that will expire December 2017. Supervisor Abowd seconded the motion. Mayor Crowell called for a vote on the pending motion.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Lori Bagwell |
| SECOND: | Supervisor Karen Abowd |
| AYES: | Supervisors Bagwell, Abowd, Bonkowski, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

**24. BOARD OF SUPERVISORS NON-ACTION ITEMS:
FUTURE AGENDA ITEMS**

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (12:32:51) - Supervisor Bagwell advised of having participated, together with School Board Trustee Ryan Green, in judging the forensic debate tournament. She commended the debate team. Mayor Crowell entertained additional status reports or comments; however, none were forthcoming.

STAFF COMMENTS AND STATUS REPORT

25. PUBLIC COMMENT (12:33:36) - Mayor Crowell entertained public comment; however, none was forthcoming.

CARSON CITY BOARD OF SUPERVISORS
Minutes of the February 4, 2016 Meeting
Page 13

26. ACTION TO ADJOURN (12:34:07) - Mayor Crowell adjourned the meeting at 12:34 p.m.

The Minutes of the February 4, 2016 Carson City Board of Supervisors meeting are so approved this 17th day of March, 2016.

ROBERT L. CROWELL, Mayor

ATTEST:

SUSAN MERRIWETHER, Clerk - Recorder