

**CARSON CITY BOARD OF HEALTH**  
**Minutes of the January 21, 2016 Meeting**  
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A meeting of the Carson City Board of Health was held during the regularly scheduled Carson City Board of Supervisors meeting on Thursday, January 21, 2016, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Susan Pintar  
Vice Chairperson Robert Crowell  
Member Karen Abowd  
Member Brad Bonkowski  
Member Lori Bagwell  
Member Ken Furlong  
Member Jim Shirk

**STAFF:** Nick Marano, City Manager  
Adriana Fralick, Chief Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

**29. CALL TO ORDER AND ROLL CALL (2:02:03)** - Chairperson Susan Pintar called the meeting to order at 2:02 p.m. Roll was called; a quorum was present.

**30. PUBLIC COMMENT (2:02:28)** - Chairperson Pintar entertained public comment; however, none was forthcoming.

**31. POSSIBLE ACTION ON APPROVAL OF MINUTES - November 19, 2015 (2:02:43)** - Chairperson Pintar entertained a motion. **Member Bonkowski moved to approve the minutes, as presented. Member Abowd seconded the motion. Motion carried 7-0.**

**32. HEALTH AND HUMAN SERVICES DEPARTMENT**

**32(A) POSSIBLE ACTION ON PROPOSAL OF THE HEALTH OFFICER'S REPORT FOR APPROVAL, WITH FEEDBACK AND DIRECTION FROM THE BOARD DISCUSSED AT THE MEETING INCORPORATED (2:03:05)** - Chairperson Pintar reviewed her report, and entertained public comment. When no public comment was forthcoming, she entertained a motion. **Member Bonkowski moved to accept the Health Officer's report. Vice Chairperson Crowell seconded the motion.** Chairperson Pintar called for a vote on the pending motion.

<b>RESULT:</b>	Approved [7 - 0]
<b>MOVER:</b>	Member Brad Bonkowski
<b>SECOND:</b>	Vice Chair Robert Crowell
<b>AYES:</b>	Member Bonkowski, Vice Chair Crowell, Members Abowd, Bagwell, Furlong, Shirk, Chair Pintar
<b>NAYS:</b>	None
<b>ABSENT:</b>	None.
<b>ABSTAIN:</b>	None

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**32(B) PRESENTATION AND DISCUSSION TO INTRODUCE MEMBERS OF CARSON CITY'S SEXUAL ASSAULT RESPONSE TEAM ("SART"), REVIEW OF CURRENT STATISTICS AND ACTIVITIES REGARDING SEXUAL ASSAULTS IN CARSON CITY (2:08:02)** - Chairperson Pintar introduced this item, introduced members of the SART, and reviewed current statistics and activities. At Member Abowd's request, Chairperson Pintar introduced Carson-Tahoe Hospital Foundation Executive Director Kitty McKay and discussed the exam facility. Chairperson Pintar thanked Mr. Marano for allocating funding.

**32(C) POSSIBLE ACTION ON PROPOSAL FOR APPROVAL OF THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT DIRECTOR'S REPORT, WITH FEEDBACK AND DIRECTION FROM THE BOARD DISCUSSED AT THE MEETING INCORPORATED (2:18:28)** - Chairperson Pintar introduced this item. Health and Human Services Department Director Nicki Aaker and Human Services Division Manager Mary Jane Ostrander reviewed the agenda materials in conjunction with displayed slides. Ms. Aaker, Ms. Ostrander, and various other Health and Human Services Department staff responded to questions of clarification throughout the presentation.

(2:33:35) WIC CPA Heather Kahabka provided background information on her residency in the Gardnerville area and her previous experience with a Southern California WIC Clinic. Chairperson Pintar provided background information on the WIC Program. She discussed the need for a van to serve as WIC on Wheels.

Chairperson Pintar entertained additional questions or comments and, when none were forthcoming, a motion. **Member Abowd moved to accept the Director's report, and direction given by the board to staff on CCHHS activities incorporated. Vice Chairperson Crowell seconded the motion.** Chairperson Pintar called for a vote on the pending motion.

<b>RESULT:</b>	<b>Approved [7 - 0]</b>
<b>MOVER:</b>	<b>Member Karen Abowd</b>
<b>SECOND:</b>	<b>Vice Chair Robert Crowell</b>
<b>AYES:</b>	<b>Member Abowd, Vice Chair Crowell, Members Bonkowski, Bagwell, Furlong, Shirk, Chair Pintar</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None.</b>
<b>ABSTAIN:</b>	<b>None</b>

**32(D) PRESENTATION AND DISCUSSION REGARDING PUBLIC HEALTH ACCREDITATION; THE THIRD EDUCATIONAL PRESENTATION IN PREPARATION FOR THE ACCREDITATION SITE VISIT SCHEDULED FOR FEBRUARY 9 AND 10, 2016 (3:13:43)** - Chairperson Pintar introduced this item, and Public Health Educator and Accreditation Coordinator Valerie Cauhape reviewed the agenda materials. Ms. Cauhape and Chairperson Pintar responded to questions of clarification, and discussion ensued.

**32(E) PRESENTATION AND DISCUSSION ON A RECAPITULATION OF ACTION ITEMS FROM BOARD OF SUPERVISORS MEMBERS AND BOARD OF HEALTH MEMBERS (3:22:42)** - Chairperson Pintar introduced this item. Health and Human Services Department Director Nicki Aaker reviewed the agenda materials, and responded to questions of clarification.

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**33. PUBLIC COMMENT** (3:26:40) - Chairperson Pintar entertained public comment; however, none was forthcoming.

**34. ACTION TO ADJOURN** (3:26:48) - Chairperson Pintar adjourned the meeting at 3:26 p.m.

The Minutes of the January 21, 2016 Carson City Board of Health meeting are so approved this 17<sup>th</sup> day of March, 2016.

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SUSAN PINTAR, M.D., Chair

ATTEST:

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SUSAN MERRIWETHER, Clerk - Recorder